

Borough of Beaver, PA
Work Session Meeting
November 25, 2025
Minutes

- A regular scheduled work session meeting of Beaver Borough Council was held in the Community Room and called to order on Tuesday, November 25, 2025 at 7:00PM by Council President, Sean Snowden.
- Council Representatives in attendance: Alexander Andres, Robert Bickerton, Roberta Good, Todd Hindman, Whitney Learn-Conjeski, Margaret McKean, Sean Snowden, and Amy Stettler.
- Borough officials in attendance: Mayor Tom Hamilton, Chief of Police and Borough Manager Dan Madgar, Solicitor Garen Fedeles, Sergeant Ken McCoy, Code Enforcement Officer Rick Sprecker, Debbie Hindman, and Rebecca Phillips.
- Absent: Michael Deelo.
- Public in attendance (signed in): Midge Sefton, Rebecca Register Clark, Ellen Kretchmar, Phil O'Shaughnessy, Pam Learn, Lincoln Kretchmar, Robert Snider, and Jarrod Thomas.

Approval of Minutes

Motion by Ms. Good, to accept the October 14, 2025 Council Meeting Minutes and October 28, 2025 Work Session Minutes. Seconded by Mr. Hindman. Voice vote passed unanimously.

Treasurer's Report

- The October Treasurer's report was provided in the Council packet for review.
- Q3 Pool House revenues show an increase from Q1 and Q2
- \$500,000 has been moved from the General Fund Budget to the Capital Projects fund.

Review invoices and authorization to pay bills

Motion by Ms. Good, to authorize and pay submitted invoices for the Borough. Seconded by Ms. Stettler. Voice vote passed unanimously.

Public Participation –

- Ellen Kretchmar, Ward 2
 - Expressed concerns about the communication regarding the 2026 budget and the Veterans Day Parade.
 - Emailed questions to the Finance Committee and Mr. Bickerton.

Commissions/Authorities

Beaver County Regional Council of Governments (COG) – Reported by Mr. Andres

- There were no official meeting minutes from the last meeting.
- December 17th will be the last meeting.

Planning Commission – No report

Shade Tree Commission – No report

Code Enforcement Officer –

- November 2025 Code Enforcement Officer report included in the Council packet.

Historical Architectural Review Board – No report

Municipal Authority –

- Mr. Madgar reported that the Board will be interviewing four candidates next week for two openings on the Board and will provide a recommendation to Council for approval.
- Ms. McKean suggested that the litigation between the Municipal Authority and Bridgewater be posted to the website.
 - Mr. Fedeles noted that the final written decision is a public record.

Pool Committee – Reported by Mr. Andres

- Trivia Night was canceled.
- Meeting on December 1st for Pool presentation.
- Reviewed Burgatory fundraiser as a success.

Council Committee Reports

Finance – Reported by Ms. Stettler and Mr. Hindman

- Council reviewed the 2026 proposed budget and 2026 proposed budget.
 - Ms. McKean questioned raising the additional inspection fee for rental registration to avoid more reinspections.
 - The Rental Registration Code Enforcement Officer will review.
 - Ms. Hindman reviewed the proposed implementation of late fees for Rental Registration. These late fees range from \$50 to \$200 to encourage early and on time payments, as 177 owners paid late last year.

General Government – Reported by Ms. Good

- Thanked the Road Department employees for their work in leaf pickup and keeping the community clean.

Highways – No report

Public Safety / Code Enforcement – Reported by Mr. Bickerton

- Reviewed a motion to be presented at the December Council Meeting to promote Officer Rob Turyan to the position of Corporal.

Recreation – Reported by Ms. Learn-Conjeski

- Continuing to work with the Beaver Area Chamber of Commerce. Light Up Night will be this Friday.

Reports

Manager/Secretary Report – Reported by Mr. Madgar

- Beaver Borough received the permit needed back from Bridgewater to Columbia Gas in reference to the gas line installation to the Highway garage and treatment plant. This project will save the Borough and Municipal Authority on significant heating costs every year.
- The 2026 proposed fee schedule includes the following changes:
 - Commercial tenant permit: \$150 to \$200
 - Fence permit: \$75 to \$100
 - Concrete permit: \$175 to \$200
 - Replacement yard and leaf waste permit: set at \$15 (for the replacement card)
 - Firework display permit: set at \$100
 - Demolition permit: \$150 to \$200
 - Rental Registration late fee: set at \$50 to \$200
- Light Up Night will be held this Friday. The parade will begin at 6:00 p.m., and the function starts at 5:00 p.m.
 - Fireworks will be at 8:30 p.m.
 - Road closures will begin around 3:45 p.m. to allow time to clear the roads before the event starts.
- Small Business Saturday is this Saturday, from 10:00 a.m. to 5:00 p.m.
- The TV Series filming will be back to continue filming Monday through Wednesday next week.
- Police night-time parking enforcement will end on December 15th.
- If the budget is approved on December 9th, the December 23rd Work Session will be canceled.
- The Yard Waste/Recycling area will be open through the end of the year, pending weather. This will give time to clean out the area. Access key cards will be turned off after the end of the year and will be reset as the resident pays for 2026.
 - The yard waste/recycling area had previously about 400 permits and has increased to over 700 since gate was installed. This secure area was funded by an awarded grant.
- The Reorganization Meeting will be held on Monday, January 5, 2026 at 7:30 p.m.
- The proposed signage ordinance updates from the Planning Commission are complete and being sent over for review.
- Right to Know Requests update:
 - Three additional requests have been made since last meeting.
 - There are 2,100 pages of documents that have been provided.
- Increased electricity costs reviewed.

Mayor Hamilton –

- Reviewed his support to promote officer Rob Turyan to the position of Corporal.

Police Department – No report

Engineer –

- The October through middle of November 2025 Engineer's report was included in the Council packet.

President – Reported by Mr. Snowden

- Reviewed the Veteran’s Day Parade and expressed appreciation for the Road Department and the police officers for providing a safe environment.

A moment of silence was held for former Beaver Borough Council member and solicitor, Mr. John Petrush.

Motions

Payment to Youngblood Paving for 2025 Road Paving Project

Motion by Ms. Learn-Conjeski, in accordance with the Borough Engineer’s written recommendation, I move that Beaver Borough Council issue payment to Youngblood Paving, Inc., for invoice #2025-1803 in the total amount of \$288,213.70 with reimbursements from Columbia Gas in the amount of \$40,285.47 and the Beaver Borough Municipal Authority in the amount of \$33,407.97. Seconded by Ms. Good. Voice vote passed unanimously.

Advertisement of 2026 Budget

Motion by Ms. Stettler, I move that Beaver Borough Council authorize the advertisement of the draft 2026 General Fund Budget for adoption at the December 9, 2025 Council Meeting. Seconded by Ms. Learn-Conjeski. Voice vote passed unanimously.

Motion to adjourn by Ms. Stettler. Seconded by Ms. Good. Voice vote passed unanimously.

Meeting adjourned at 7:31 p.m.

Submitted by Rebecca Phillips