

# **Beaver Borough Council Reorganization Meeting**

Agenda – January 5, 2026

- Call to Order
- Pledge of Allegiance
- Certificates of Elections and Affidavit of Residency Submitted
- Oath of Office
  - Robert Bickerton, Roberta Good, Whitney Learn-Conjeski, Margaret McKean, and Jarrod Thomas.
- Roll Call
- Nominations of Council President to be conducted by Mayor
  - 1. Nomination(s) of Council President
- Mayor to hand gavel over to Council President to conduct meeting
  - 2. Nomination(s) of Council Vice President
- Public Comment

## ***Motions:***

3. Borough Solicitor
4. Borough Manager
5. Borough Secretary
6. Borough Treasurer
7. Borough Engineer
8. Borough Financial Auditor
9. Right to Know Officer
10. Zoning Officer
11. Building Code Inspector
12. Official Publication
13. Designation of Official Media Contact and Spokesperson
14. Earned Income Tax (EIT) Voting Delegate
15. Earned Income Tax and Per Capita Tax Collector
16. Real Estate Tax Audit
17. Official Depository
18. Authorized Signatures for PNC Bank
19. Reappointment of the Vacancy Board Chair
20. Appointments to the Municipal Authority Board
21. Reappointment to the Zoning Hearing Board
22. Reappointments to the Planning Commission
23. Reappointments to the HARB
24. Delegate to Beaver County Regional Council of Governments
25. Alternate Delegate to Beaver County Regional Council of Governments
26. Adoption of Robert's Rules of Order
27. Acceptance of Resignation
28. Appointment to Fill Council Vacancy
29. Appointment to Fill Council Vacancy

## ***Adjournment***

## Nominations and Motions – January 5, 2026

### 1. Nomination(s) of Council President

**Nomination of:** \_\_\_\_\_ **Nominated by:** \_\_\_\_\_  
\_\_\_\_ Roll Call Vote Passed    \_\_\_\_ Roll Call Vote Failed

**Nomination of:** \_\_\_\_\_ **Nominated by:** \_\_\_\_\_  
\_\_\_\_ Roll Call Vote Passed    \_\_\_\_ Roll Call Vote Failed

**Nomination of:** \_\_\_\_\_ **Nominated by:** \_\_\_\_\_  
\_\_\_\_ Roll Call Vote Passed    \_\_\_\_ Roll Call Vote Failed

*Repeat roll call vote for each nomination until majority*

### 2. Nomination(s) of Council Vice President

**Nomination of:** \_\_\_\_\_ **Nominated by:** \_\_\_\_\_  
\_\_\_\_ Roll Call Vote Passed    \_\_\_\_ Roll Call Vote Failed

**Nomination of:** \_\_\_\_\_ **Nominated by:** \_\_\_\_\_  
\_\_\_\_ Roll Call Vote Passed    \_\_\_\_ Roll Call Vote Failed

**Nomination of:** \_\_\_\_\_ **Nominated by:** \_\_\_\_\_  
\_\_\_\_ Roll Call Vote Passed    \_\_\_\_ Roll Call Vote Failed

*Repeat roll call vote for each nomination until majority*

**3. Borough Solicitor**

I move that Beaver Borough Council reappoint the law firm of Santicola, Steele & Fedeles, P.C. as Borough Solicitor.

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
\_\_\_ Passed \_\_\_ Failed \_\_\_ Roll Call Vote

**4. Borough Manager**

I move that Beaver Borough Council reappoint Daniel Madgar as the Borough Manager.

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
\_\_\_ Passed \_\_\_ Failed \_\_\_ Roll Call Vote

**5. Borough Secretary**

I move that Beaver Borough Council reappoint Rebecca Phillips as the Borough Secretary.

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
\_\_\_ Passed \_\_\_ Failed \_\_\_ Roll Call Vote

**6. Borough Treasurer**

I move that Beaver Borough Council reappoint Daniel Madgar as the Borough Treasurer.

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
\_\_\_ Passed \_\_\_ Failed \_\_\_ Roll Call Vote

**7. Borough Engineer**

I move that Beaver Borough Council reappoint Martone Engineering as the Borough Engineer.

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
\_\_\_ Passed \_\_\_ Failed \_\_\_ Roll Call Vote

**8. Borough Financial Auditor**

I move that Beaver Borough Council reappoint Butler Agnew & Associates, LLC (previously J. Martin & Associates, LLC) as the Independent Financial Auditor for Beaver Borough.

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
\_\_\_ Passed \_\_\_ Failed \_\_\_ Roll Call Vote

**9. Right To Know Officer**

I move that Beaver Borough Council reappoint Rebecca Phillips as Beaver Borough's Right to Know Officer.

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
\_\_\_ Passed \_\_\_ Failed \_\_\_ Roll Call Vote

**10. Zoning Officer**

I move that Beaver Borough Council reappoint Dan Martone (Martone Engineering) as the Zoning Officer for Beaver Borough.

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
\_\_\_ Passed \_\_\_ Failed \_\_\_ Roll Call Vote

**11. Building Code Inspector**

I move that Beaver Borough Council reappoint Middle Department Inspection Agency (MDIA) and their representative as Building Code Inspector.

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
\_\_\_ Passed \_\_\_ Failed \_\_\_ Roll Call Vote

**12. Official Publication**

I move that Beaver Borough Council reappoint the Beaver County Times as the official publication of Beaver Borough.

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
\_\_\_ Passed \_\_\_ Failed \_\_\_ Roll Call Vote

**13. Designation of Official Media Contact and Spokesperson**

I move that Beaver Borough Council designate Dan Madgar, or his designee, as the official media contact and spokesperson for Beaver Borough and Beaver Borough Police Department. The media contact shall be authorized to speak on behalf of the Borough to all forms of media and oversee messaging of Borough-controlled social media platforms.

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
\_\_\_ Passed \_\_\_ Failed \_\_\_ Roll Call Vote

**14. Earned Income Tax (EIT) Voting Delegate**

I move that Beaver Borough Council appoint Todd Hindman as the Beaver County Regional Council of Governments Earned Income Tax (EIT) voting delegate.

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
\_\_\_ Passed \_\_\_ Failed \_\_\_ Roll Call Vote

**15. Earned Income Tax and Per Capita Tax Collector**

I move that Beaver Borough Council reappoint Berkheimer as the Earned Income and Per Capita Tax Collector.

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
\_\_\_ Passed \_\_\_ Failed \_\_\_ Roll Call Vote

**16. Real Estate Tax Audit**

I move that Beaver Borough Council reappoint Butler Agnew & Associates, LLC (previously J. Martin & Associates, LLC) for an audit of the Real Estate Tax.

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
\_\_\_ Passed \_\_\_ Failed \_\_\_ Roll Call Vote

**17. Official Depository**

I move that Beaver Borough Council reappoint PNC Financial Services Group, Inc. (PNC) as the official depository for Beaver Borough.

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
\_\_\_ Passed \_\_\_ Failed \_\_\_ Roll Call Vote

**18. Authorized Signatures for PNC Bank**

I move that Beaver Borough Council approve Michael Deelo, Roberta Good, Dan Madgar, and Rebecca Phillips as authorized signers of Borough checks.

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
\_\_\_ Passed \_\_\_ Failed \_\_\_ Roll Call Vote

**19. Reappointment of the Vacancy Board Chair**

I move that Beaver Borough Council reappoint Midge Sefton as the Vacancy Board Chair for a two-year term.

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
\_\_\_ Passed \_\_\_ Failed \_\_\_ Roll Call Vote

**20. Appointments to the Municipal Authority Board**

Based on the recommendation of the Municipal Authority Board, I move that Beaver Borough Council appoint Andrew Scott to the Municipal Authority Board expiring January 1, 2031 and Pete Damesimo to fill an unexpired term, expiring January 1, 2028.

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
\_\_\_ Passed \_\_\_ Failed \_\_\_ Roll Call Vote

**21. Reappointment to the Zoning Hearing Board**

Based on the recommendation of the Zoning Hearing Board, I move that Beaver Borough Council reappoint Mike Kelley to the Zoning Hearing Board with a term expiring December 31, 2028.

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
\_\_\_ Passed \_\_\_ Failed \_\_\_ Roll Call Vote

**22. Reappointments to the Planning Commission**

Based on the recommendation of the Planning Commission, I move that Beaver Borough Council reappoint Dan Martone, Dave O'Leary, and Steve McGrew to the Planning Commission with terms expiring December 31, 2029.

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
\_\_\_ Passed \_\_\_ Failed \_\_\_ Roll Call Vote

**23. Reappointments to the HARB**

Based on the recommendation of the HARB, I move that Beaver Borough Council reappoint Chuck Copeland and Lisa Sattler to the HARB with terms expiring on December 31, 2030.

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
\_\_\_ Passed \_\_\_ Failed \_\_\_ Roll Call Vote

**24. Delegate to Beaver County Regional Council of Governments**

I move that Beaver Borough Council appoint \_\_\_\_\_  
as Beaver Borough's delegate to the Beaver County Regional Council of Governments.

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
\_\_\_ Passed \_\_\_ Failed \_\_\_ Roll Call Vote

**25. Alternate Delegate to Beaver County Regional Council of Governments**

I move that Beaver Borough Council appoint \_\_\_\_\_  
as Beaver Borough's alternate delegate to the Beaver County Regional Council of Governments.

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
\_\_\_ Passed \_\_\_ Failed \_\_\_ Roll Call Vote

**26. Adoption of Robert's Rules of Order**

I move that Beaver Borough Council adopt Robert's Rules of Order for Council Meetings and Work Sessions.

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
\_\_\_ Passed \_\_\_ Failed \_\_\_ Roll Call Vote

**27. Acceptance of Resignation**

I move that Beaver Borough Council accept the resignation of Council Member Sean Snowden, effective January 5, 2026.

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
\_\_\_ Passed \_\_\_ Failed \_\_\_ Roll Call Vote

**28. Appointment to Fill Council Vacancy**

I move that Beaver Borough Council appoint \_\_\_\_\_  
to fill the vacant two-year term for Ward 2, with the term expiring on December  
31, 2027.

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
\_\_\_ Passed    \_\_\_ Failed    \_\_\_ Roll Call Vote

**29. Appointment to Fill Council Vacancy**

I move that Beaver Borough Council appoint \_\_\_\_\_  
to fill the vacant \_\_\_\_-year term for Ward 2, with the term expiring on December  
31, 20\_\_\_\_.

**Motion by:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
\_\_\_ Passed    \_\_\_ Failed    \_\_\_ Roll Call Vote