

Borough of Beaver, PA  
Work Session Meeting  
April 22, 2025  
Minutes

- A regular scheduled work session meeting of Beaver Borough Council was held in the Community Room and called to order on Tuesday, April 22, 2025 at 7:00PM by Council President, Sean Snowden.
- Council Representatives in attendance: Alexander Andres, Roberta Good, Todd Hindman, Whitney Learn-Conjeski, Margaret McKean, Sean Snowden, and Amy Stettler.
- Borough officials in attendance: Mayor Tom Hamilton, Chief of Police and Borough Manager Dan Madgar, Sergeant Ken McCoy, Code Enforcement Officer Rick Sprecker, Debbie Hindman and Rebecca Phillips.
- Absent: Robert Bickerton and Michael Deelo.
- Public in attendance (signed in): John Kowalski, Robert Boles, Rosemary Stidmon, Robert Snider, Rebecca Beem, and Ellen Kretchmar.

*Mayor Hamilton recognized Sergeant Ken McCoy, Officer Ron Wilson, and Officer John Adams from the Police Department. Mayor Hamilton read a letter written from the Beaver County Sheriff's Department, commending these officers for locating, detaining, and assisting in the apprehension of a wanted subject on April 7, 2025 who had multiple felony warrants.*

**Public Participation – None**

**Review of Emergency Operations Plan – John Kowalski, Beaver Borough Emergency Management Coordinator**

- This is an update from 2018
- The plan's purpose is under the Emergency Management Services Code.
- Reviewed phases of operations including prevention, preparedness, response, and recovery plans.
- The plan follows the National Incident Management System.
- Reviewed Emergency Operations Center
- Communication protocols and methods reviewed.

**Commissions/Authorities**

**Beaver County Regional Council of Governments (COG) – Reported by Mr. Andres**

- Reviewed January and February meeting minutes included in the Council Packet.
- Mr. Andres asked when the carpet would be completed at the old pool house building.
  - Mr. Madgar stated that the carpet installation has been completed. The purpose of the carpet is to help address the sound/echo in the building.

- COG continues discussions regarding insurance for fire department members and emergency services members.
- Municipal Refresher course will be held on April 30<sup>th</sup>. The Sunshine Law will be reviewed.

#### **Civil Service Commission – No report**

#### **Zoning Hearing Board –**

- Meeting on April 30<sup>th</sup> to hear a request from James and Judith Clark for a dimensional variance at 995 Second Street in the R-1 zoning district. More specifically, the applicants are seeking relief from the minimum yard setback distance appearing in zoning section 405.4.A.2 to construct a carport attached to their dwelling.

#### **Planning Commission –**

- The Planning Commission is getting close to finalizing their recommendations to update the current signage ordinance and invited Council to attend their May and June meetings.
  - Ms. Good, Mr. Hindman, and Mr. Andres encouraged members of Council to attend.

#### **Shade Tree Commission –**

- April 2, 2025 meeting minutes and May 7, 2025 meeting agenda included in the Council packet.
- Arbor Day is Saturday, April 26<sup>th</sup>.

#### **Code Enforcement Officer –**

- February-March 2025 Code Enforcement Officer report included in the Council packet.

#### **Historical Architectural Review Board –**

- Ms. Good and Mr. Andres will meet with HARB as General Government Committee.

#### **Municipal Authority – Reported by Mr. Deelo**

- No updates as the last two meetings were canceled due to lack of a quorum.

#### **Pool Committee –**

- Update provided in the Council packet as of April 7, 2025.

### **Council Committee Reports**

#### **Finance – Reported by Ms. Stettler**

- Q1 budget review.
  - Income came in slightly higher than predicted, likely due to real estate property tax coming in faster than budgeted.
  - Expenses came in as predicted. Expenses remain well-contained due to management of funds.
    - Reviewed Police, Highway, and Recreation notable expenses.
- Old pool house Community Center
  - Reviewed rental income and current rental pricing.
  - Rental events continue to be booked for 2025 and 2026.
- Cash balance figures since 2022 reviewed.

- Comments from Finance Manager reviewed, including his positive feedback on the current condition of the Borough's financial position.

#### **General Government – No report**

#### **Highways – Reported by Mr. Madgar**

- Borough is partnering with the Municipal Authority on two paving projects.
- Roads have been identified by Borough Engineer and Code Enforcement Officer for paving.
  - One of the projects involves widening the apron on the riverside of the riverbank to address cars getting stuck on railroad tracks. This cost will be split with the Municipal Authority.
  - Another project involves widening the access road from the Road Department to the Sewage Treatment, adding a line for pedestrians. Speed bumps to be considered for this area.

#### **Public Safety / Code Enforcement – No report**

#### **Recreation –**

- Ms. McKean asked that tires be removed along a section of the side of River Road.
  - Mr. Madgar stated that the location she is referring to is difficult to access with a truck and poses some safety concerns. Approximately 25 tires have been removed from other areas along River Road.
  - Other locations reviewed as well as a tire swing that needs removed.

### **Reports**

#### **Manager/Secretary Report – Reported by Mr. Madgar**

- National Police Week is May 12<sup>th</sup> -16<sup>th</sup>
  - Candlelight visual on May 15<sup>th</sup>, which will require some road closures.
- Memorial Day Parade will be held in Beaver on May 26<sup>th</sup>. This will affect the Main Street with no parking until about 12PM.
- Garrison Day will be held Saturday, June 7<sup>th</sup>
- Beaver County BOOM will be held Saturday, June 18<sup>th</sup> in Bridgewater, this may cause some traffic inconveniences in Beaver.
- Town Yard Sale is Saturday, May 3<sup>rd</sup>
- Spring Clean Up: River-side pickup is May 10<sup>th</sup>, Hill-side pickup is May 17<sup>th</sup>
  - Concerns reviewed about dumping of unwanted items from other towns.
- The Newsletter target mail date is next week. This newsletter has been delayed due to staff working on Right to Know requests.
  - The new format of the newsletter will contain more town information without ads. This is a more affordable format.
- Right to Know request update:
  - Payment has been made on an outstanding request, another Right to Know request was submitted at the same time.
  - 2025: 15 submitted requests, requesting 67 different types of documents.
  - 4 submitted appeals to Harrisburg, 1 is still pending.

- Advised Ms. McKean if she has questions regarding where money goes from Rental Registration, she can reach out to the Borough office instead of contacting a Borough employee who only handles inspections. The Borough office is happy to review any financial questions she has.
- Addressed concerns about comments made by Ms. McKean, regarding Council and the budget. Mr. Madgar stated he felt the need to address the issue of questioning Council's integrity.
  - Ms. McKean stated that she never said anyone was horrible, just that she disagreed.

**Mayor Hamilton** – No report

**Police Chief Madgar** – No report

**Engineer** – No report

**President** – Reported by Mr. Snowden

- Addressed social media claim that the Business District is at risk due to tax increases. The post claimed there was no meaningful discussion of the impact of raising taxes. Mr. Snowden stated that this claim is false as there were extensive discussions and the Business District is vibrant.
- Ellen Kretchmar, Ward 2
  - Asked what when the landslide occurred.
  - Referenced past Engineering reports and meeting minutes of the landslide.

**Meeting adjourned at 8:21 p.m.**

Submitted by Rebecca Phillips