

Borough of Beaver, PA  
Reorganization Meeting  
January 2, 2024  
Minutes

- A reorganization meeting of Beaver Borough Council was held in the Community Room on January 2, 2024 and called to order at 7:00PM by Mayor Thomas Hamilton.
- Visitors in attendance (signed in): Pam Learn.
- Mayor Hamilton administered the Oath of Office to reelected and newly elected Council members; Michael Deelo, Alex Sebastian, Sean Snowden, and Todd Hindman.
  - Certificate of Election and Affidavit of Residence were signed and submitted by each
- Council Representatives in attendance: Alexander Andres, Michael Deelo, Roberta Good, Todd Hindman, Whitney Learn-Conjeski, Margaret McKean, Alex Sebastian, Sean Snowden, and Amy Stettler.
- Borough Officials present: Mayor Thomas Hamilton, Chief Dan Madgar, Solicitor Garen Fedeles (7:07PM), Sergeant Ken McCoy, Debbie Hindman, and Rebecca Phillips.

## Nominations

### **Mayor Hamilton opened the floor for nominations of Council President.**

- **Ms. Learn-Conjeski nominated Mr. Snowden.**  
*Roll call vote for Mr. Snowden to be Council President: Mr. Andres – No, Mr. Deelo – Yes, Ms. Good – Yes, Mr. Hindman – Yes, Ms. Learn-Conjeski – Yes, Ms. McKean – No, Mr. Sebastian – Yes, Mr. Snowden – Yes, Ms. Stettler – Yes. Motion passed on the indicated roll call vote, 7 – 2.*

### **Mr. Snowden opened the floor for nominations of Council Vice-President**

- **Ms. Learn-Conjeski nominated Mr. Andres.**  
*Mr. Andres declined the nomination of Vice-President.*
- **Ms. McKean nominated Mr. Deelo.**  
*Mr. Deelo declined the nomination of Vice-President.*
- **Mr. Sebastian nominated Ms. Stettler.**  
*Roll call vote for Ms. Stettler to be Council Vice-President: Mr. Andres – Yes, Mr. Deelo – Yes, Ms. Good – Yes, Mr. Hindman – Yes, Ms. Learn-Conjeski – Yes, Ms. McKean – Yes, Mr. Sebastian – Yes, Mr. Snowden – Yes, Ms. Stettler – Yes. Motion passed on the indicated roll call vote, 9-0.*

**Public Participation** – None

## **Motions**

### **Borough Solicitor**

*Motion by Mr. Sebastian, I move that Beaver Borough Council reappoint the law firm of Santicola, Steele & Fedeles, P.C. as Borough Solicitor. Seconded by Ms. Good. Voice vote passed unanimously.*

### **Borough Manager**

*Motion by Ms. Good, I move that Beaver Borough Council reappoint Daniel Madgar as the Borough Manager. Seconded by Ms. Learn-Conjeski. Voice vote passed unanimously.*

### **Borough Secretary**

*Motion by Mr. Deelo, I move that Beaver Borough Council reappoint Rebecca Phillips as the Borough Secretary. Seconded by Ms. Stettler. Voice vote passed unanimously.*

### **Borough Treasurer**

*Motion by Ms. McKean, I move that Beaver Borough Council reappoint Daniel Madgar as the Borough Treasurer. Seconded by Ms. Learn-Conjeski. Voice vote passed unanimously.*

### **Borough Engineer**

*Motion by Ms. Learn-Conjeski, I move that Beaver Borough Council reappoint Dan Martone as the Borough Engineer. Seconded by Ms. Good. Voice vote passed unanimously.*

### **Borough Financial Auditor**

*Motion by Mr. Hindman, I move that Beaver Borough Council reappoint J. Martin & Associates, LLC as the Independent Financial Auditor for Beaver Borough. Seconded by Ms. Learn-Conjeski. Voice vote passed unanimously.*

### **Right to Know Officer**

*Motion by Ms. Stettler, I move that Beaver Borough Council reappoint Rebecca Phillips as Beaver Borough's Right to Know Officer. Seconded by Mr. Sebastian. Voice vote passed unanimously.*

### **Official Publication**

*Motion by Mr. Andres, I move that Beaver Borough Council reappoint the Beaver County Times as the official publication of Beaver Borough. Seconded by Ms. Good. Voice vote passed unanimously.*

### **Delegate to Beaver County Regional Council of Governments**

*Motion by Mr. Sebastian, I move that Beaver Borough Council reappoint Alexander Andres as Beaver Borough's delegate to the Beaver County Regional Council of Governments. Seconded by Ms. Learn-Conjeski. Voice vote passed unanimously.*

**Alternate Delegate to Beaver County Regional Council of Governments**

*Motion by Ms. Good, I move that Beaver Borough Council reappoint Margaret McKean as Beaver Borough's alternate delegate to the Beaver County Regional Council of Governments. Seconded by Ms. Stettler. Voice vote passed unanimously.*

**Earned Income Tax (EIT) Voting Delegate**

*Motion by Ms. Learn-Conjeski, I move that Beaver Borough Council appoint Amy Stettler as the Beaver County Regional Council of Governments Earned Income Tax (EIT) voting delegate. Seconded by Ms. Good. Voice vote passed unanimously.*

**Earned Income Tax and Per Capita Tax Collector**

*Motion by Ms. Stettler, I move that Beaver Borough Council reappoint Berkheimer as the Earned Income and Per Capita Tax Collector. Seconded by Ms. Learn-Conjeski. Voice vote passed unanimously.*

**Real Estate Tax Audit**

*Motion by Mr. Andres, I move that Beaver Borough Council reappoint J. Martin & Associates, LLC for an audit of the Real Estate Tax. Seconded by Ms. Stettler. Voice vote passed unanimously.*

**Official Depository**

*Motion by Mr. Sebastian, I move that Beaver Borough Council reappoint PNC Financial Services Group, Inc. (PNC) as the official depository for Beaver Borough. Seconded by Ms. Stettler. Voice vote passed unanimously.*

**Authorized Signatures for PNC Bank**

*Motion by Mr. Hindman, I move that Beaver Borough Council approve Michael Deelo, Dan Madgar, Rebecca Phillips, Sean Snowden, and Amy Stettler as authorized signers of Borough checks. Seconded by Ms. Learn-Conjeski. Voice vote passed. Mr. Andres opposed.*

**Building Code Enforcement**

*Motion by Ms. Good, I move that Beaver Borough Council reappoint Middle Department Inspection Agency (MDIA) and their representative as Building Code Enforcement Officer. Seconded by Mr. Sebastian. Voice vote passed unanimously.*

**Zoning Officer**

*Motion by Mr. Sebastian, I move that Beaver Borough Council reappoint Dan Martone as the Zoning Officer for Beaver Borough. Seconded by Ms. Good. Voice vote passed unanimously.*

**Vacancy Board Chair**

*Motion by Ms. Stettler, I move that Beaver Borough Council reappoint Midge Sefton as the Vacancy Board Chair for a two-year term. Seconded by Ms. Learn-Conjeski. Voice vote passed unanimously.*

### **Reappointment to Municipal Authority Board**

*Motion by Ms. McKean, based on the recommendation of the Municipal Authority, I move that Beaver Borough Council reappoint Andy Kullen to the Municipal Authority Board to a 5-year term. This term will expire January 1, 2029. Seconded by Ms. Learn-Conjeski. Voice vote passed unanimously.*

### **Reappointment to Civil Service Commission**

*Motion by Mr. Sebastian, based on the recommendation of the Civil Service Commission, I move that Beaver Borough Council reappoint Martha Scheidmantel and Jason Foster to the Civil Service Commission. These terms will expire December 31, 2029. Seconded by Ms. Stettler. Voice vote passed unanimously.*

### **Reappointment to the Shade Tree Commission**

*Motion by Ms. Learn-Conjeski, based on the recommendation of the Shade Tree Commission, I move that Beaver Borough Council reappoint Phil Colavincenzo to a five-year term. This term will expire December 31, 2028. Seconded by Ms. Good. Voice vote passed unanimously.*

### **Appointment to the Planning Commission**

*Motion by Ms. Good, based on the recommendation of the Planning Commission, I move that Beaver Borough appoint Steve McGrew to the Planning Commission to fill an unexpired term. This term will expire December 31, 2025. Seconded by Ms. McKean. Voice vote passed unanimously.*

### **2024 Schedule of Beaver Borough Council Meetings**

*Motion by Mr. Sebastian, I move that Beaver Borough Council approve and adopt the attached 2024 schedule of Beaver Borough Council Meetings and that the Solicitor is hereby directed to properly advertise. Seconded by Ms. Good. Voice vote passed unanimously.*

### **Adoption of Robert's Rules of Order**

*Motion by Ms. Good, I move that Beaver Borough Council adopt Robert's Rules of Order for Council Meetings and Work Sessions. Seconded by Mr. Sebastian. Voice vote passed unanimously.*

***Motion to adjourn the Reorganization Meeting by Ms. Good. Seconded by Mr. Sebastian. Voice vote passed unanimously.***

Reorganization Meeting adjourned at 7:23PM

Submitted by Rebecca Phillips