

Borough of Beaver, PA  
Council Meeting  
May 9, 2023  
Minutes

- A regular scheduled meeting of Beaver Borough Council was held in the Community Room and was called to order on Tuesday, May 9, 2023 at 7:00 PM by Council President, Alexander Andres.
- Council Representatives in attendance: Alexander Andres, Michael Deelo, Roberta Good, Margaret McKean, Jim Perini, Alex Sebastian, Sean Snowden, and Amy Stettler.
- Borough officials in attendance: Mayor Thomas Hamilton, Chief of Police and Borough Manager Dan Madgar, Borough Solicitor Garen Fedeles, Code Enforcement Officer Rick Sprecker, and Rebecca Phillips.
- Absent: Whitney Learn-Conjeski
- Visitors in attendance (signed in): Jim Woolley, Mary Anne Peluso, Robert Snider, Barbara Monroe, Cassie Brkich, Diane Wakefield, Jim Todd, Jamie McIntosh, Todd Hindman, Alicia Huffman, and Cheryl Hansen.
- Recognition of Diane Wakefield, Director of the Beaver Area Memorial Library. Mayor Thomas Hamilton proclaimed May 9, 2023 as Diane Wakefield Day in Beaver Borough.

**Approval of Minutes**

***Motion by Ms. McKean to accept the Council Meeting Minutes of April 11, 2023 and Work Session Minutes of April 25, 2023. Seconded by Ms. Good. Voice vote passed unanimously.***

**Treasurer's Report –**

- April 2023 Financial Report included in the Council Packet.

***Motion by Ms. Stettler to accept the Treasurer's Report. Seconded by Mr. Snowden. Voice vote passed unanimously.***

**Review invoices and authorization to pay bills**

***Motion by Mr. Snowden to authorize and pay submitted invoices for the Borough. Seconded by Ms. Good. Voice vote passed unanimously.***

**Public Participation - None**

## **Reports – Commissions / Authorities**

### **Council of Governments (COG) – Reported by Mr. Andres**

- April 27, 2023 Minutes included in the Council packet
- Reviewed presentation from Josh Eckelberger from the Beaver County Tax Assessment office regarding the ongoing county-wide property reassessment.

### **Civil Service Commission – Reported by Mr. Todd**

- A total of 7 applications were received.
- 5 applicants completed the written and physical agility testing on April 25, 2023.
- 4 applicants passed the written and physical agility testing and will complete the oral portion of the testing on Thursday, May 18, 2023.
- The Civil Service Commission will meet again on Tuesday, May 23, 2023 to review the testing results and begin preparing an eligibility list.

### **Zoning Hearing Board (ZHB) – No report**

### **Planning Commission –**

- The March 20, 2023 meeting minutes and the April 17, 2023 draft meeting minutes included in the Council Packet.
  - Ms. McKean noted the April 17, 2023 draft meeting minutes that stated that the old pool house had been approved by Council to create a community center including a performance stage area. Ms. McKean stated that this project has not been voted on by Council and is awaiting a budget for the project.
    - Ms. Stettler notified Council that a presentation will be made at the May Work Session regarding the old pool house project. The performance stage area discussed to be placed at Quay Park and the performance stage area at the old pool house are separate projects.
    - Mr. Andres noted that these are draft minutes and any suggested changes can be reviewed at their regular meeting.
    - Mr. Snowden and Ms. Stettler stated that it had been discussed that it was the consensus of Council to utilize the ARP funds to renovate of the old pool house so it could be utilized by the community. Mr. Andres added that the budget needs to be fluid to complete the project with the limited ARP funds available at this time.

### **Tree Commission – No report**

### **Code Enforcement Officer Report –**

- April 2023 Code Enforcement Officer's report included in the Council packet.

### **Historic Architectural Review Board (HARB) –**

- The April 6, 2023 and April 20, 2023 meeting minutes and the drafted ordinance were included in the Council packet.

### **Municipal Authority** – Reported by Mr. Deelo

- Meeting minutes from April 4, 2023 and April 19, 2023 and the Municipal Authority Engineer’s report were included in the Council packet.
- Currently, the Municipal Authority has four large projects in progress.
- The Municipal Authority is looking at different ways to encourage property owners to have proper insurance to cover service lines.
- State and Federal funding sources are being explored to assist replacement of lead lines.
  - Mr. Madgar explained that the process to replace a lead line is time consuming. A typical crew takes about 8-hours to replace one line.
  - Mr. Deelo directed residents to the Municipal Authority website for more information regarding lead lines.

### **Pool Committee** – Reported by Mr. Andres

- Report included in the Council packet.
- Mr. Snowden – Asked if any new members joined the committee to replace those who stepped down.
  - Mr. Andres explained that the committee is gaining new members and they are currently operating as three sub-committees. A list of people who are involved in the fundraising are listed on the pool committee’s website.

## **Council Committees**

### **Finance** – Reported by Ms. Stettler

- Notified Council that the Shell contract review should start next week.

### **General Government** – Reported by Ms. Stettler

- Shared information on the Beaver County Chamber of Commerce’s golf outing fundraiser and the annual Legislative Cruise on the Gateway Clipper. Additional details will be emailed out to Council.

### **Highways** – Reported by Mr. Deelo

- Reviewed motion on agenda and the Borough Engineer’s recommendation letter to award the 2023 Road Paving Bid No. 1.
- Ms. Stettler asked that topsoil be placed on the side of River Road Extension, which was recently paved and widened.

### **Public Safety / Code Enforcement** – Reported by Mr. Sebastian

- Reviewed motions on agenda to extend the agreement with Vanport and School Resource Officers.

### **Recreation** – No report

## **Reports**

### **Manager/Secretary Report – Reported by Mr. Madgar**

- Renovations of the old pool house are ongoing. The flooring has been removed and piping and drains will be installed soon. More information and a detailed timeline will be presented at the May Work Session.
- Two police vehicles were sold to a Police Department in West Virginia. The vehicles were sold for \$20,000.00 each car.
- Reviewed the proposed Western Beaver School Resource Officer agreement.
  - 3-year contract (2023-2026) with a 3% increase each year
- Reviewed the proposed agreement with Vanport Township for police services.
  - Asking to renew one year early to fall on the same timeline as the Industry agreement.
  - 5-year agreement (2024-2028) with a \$5,000 increase each year
- The street sweeper is currently being repaired. Notified Council that the street sweeper is aging (15 years old). A new street sweeper can cost upwards of \$300,000. Will explore pricing to refurbish the current equipment.
- The annual Spring Clean-Up coming up:
  - Saturday, May 13<sup>th</sup> “river side” of Third Street
  - Saturday, May 22<sup>nd</sup> “hill side” of Third Street
- Asked Council to consider transition to digital Council packets due to the amount of paper used to print.
- Two police officers have been taken from the normal schedule to fulfill the current agreements with Western Beaver and Beaver Area School Districts. When renewed, the agreements would pay for two new full-time officers to fill the vacant shifts. After discussions with the Civil Service Commission, a motion will be coming to Council to hire two full-time officers.

### **Mayor Hamilton –**

- Reviewed Arbor Day and the upcoming Memorial Day Parade.

### **President’s Report – Reported by Mr. Andres**

- Reviewed the annual Town Yard Sale and reminded Council of the municipal primary elections next week, upcoming Fire Department 5K/10K race and Garrison Day.

### **Police Department – No report**

### **Fire Department – Reported by Mr. Perini**

- The Fire Department 5K/10K race will be held Saturday, June 3<sup>rd</sup>.

### **Emergency Management Coordinator – No report**

### **Borough Engineer –**

- Engineer’s report for April 2023 was included in the Council Packet

**Solicitor Report** – Reported by Mr. Fedeles

- Multiple ordinances being drafted including the grease trap ordinance, short-term rentals, home-based businesses, and day cares.
- Reviewed the draft HARB ordinance included in the Council packet. This will be on the May Work Session agenda.

**Motions**

**Beaver Area Chamber of Commerce Wine Festival**

*Motion by Mr. Sebastian, I move that Beaver Borough Council approve the request from the Beaver Area Chamber of Commerce for the organization to host a Wine Festival in the Borough's Business District on September 9, 2023. The event is to be coordinated through the Borough Manager who will involve the Police Department as needed. Seconded by Ms. Good. Voice vote passed unanimously.*

**McIntosh Productions Beer Festival**

*Motion by Mr. Sebastian, I move that Beaver Borough Council approve the request from McIntosh Productions to serve alcohol at their beer festival event on September 3, 2023. Seconded by Mr. Snowden. Voice vote passed unanimously.*

**Designate Authorized Signer**

*Motion by Ms. Stettler, based on the recommendation of the auditor, I move that Beaver Borough Council approve Rebecca Phillips as an authorized signer of Beaver Borough checks. Seconded by Mr. Snowden. Voice vote passed unanimously.*

**Agreement with Vanport Township for Police Services**

*Motion by Ms. Good, I move that Beaver Borough Council approve Resolution 2023-02 authorizing Beaver Borough to enter into an intergovernmental cooperation agreement with Vanport Township to provide police services for Vanport Township. Seconded by Mr. Sebastian. Voice vote passed. Ms. McKean opposed.*

**Resolution 2023-03 Approving an Intergovernmental Cooperation Agreement for Police Services at Fairview Elementary School**

*Motion by Ms. Good, I move that Beaver Borough Council approve the attached Resolution 2023-03 authorizing Beaver Borough to enter into an intergovernmental cooperation agreement with the Borough of Ohioville and Western Beaver County School District providing police services for Fairview Elementary School. Seconded by Ms. Stettler. Voice vote passed unanimously.*

**SRO Agreement with Western Beaver County School District**

*Motion by Ms. Good, I move that Beaver Borough Council approve a three-year agreement with Western Beaver County School District to provide a School Resource Officer (SRO) beginning July 1, 2023 and expiring June 20, 2026. Seconded by Mr. Snowden. Voice vote passed unanimously.*

**2023 Road Paving Project No. 1**

*Motion by Mr. Deelo, in accordance with the Borough Engineer's recommendation letter dated May 5, 2023, I move that Beaver Borough Council approve Youngblood Paving, Inc. as the low bidder for the 2023 Road Paving Project No. 1. The project includes the base bid of \$265,931.85, alternate bid #1 of \$10,915.25, and alternate bid #2 of \$12,774.40 for a total bid amount of \$289,621.50. Seconded by Ms. Good. Voice vote passed unanimously.*

**Motion by Mr. Snowden to adjourn. Seconded by Ms. Stettler. Voice vote passed unanimously.**

**Meeting adjourned at 8:16 p.m.**

Submitted by Rebecca Phillips