

Borough of Beaver, PA
Work Session Meeting
November 22, 2022
Minutes

- A regular scheduled work session meeting of Beaver Borough Council was held in the Community Room and called to order on Tuesday, November 22, 2022 at 7:00PM by Council President, Alexander Andres.
- Council Representatives in attendance: Alexander Andres, Michael Deelo, Roberta Good, Whitney Learn-Conjeski, Margaret McKean, Jim Perini, Alex Sebastian, Sean Snowden and Amy Stettler. Borough officials in attendance: Mayor Tom Hamilton, Solicitor Garen Fedeles, Chief of Police/Borough Manager Dan Madgar and Debbie Hindman.
- Public in attendance (signed in): Rick Sprecker, Robert Snider, Midge Sefton, and Cheryl Hansen.

Mr. Andres announced there would be an Executive Session held to discuss personnel and negotiation matters. There will be no action taken after.

Public Participation –

Midge Sefton, 1360 River Road –

- Thanked Anna Lane and Bonnie Dinsmore of the Police Department for their recent assistance.

Cheryl Hansen, River Road –

- Asked what the pink flags being posted are.
 - Mr. Sprecker – Stated that these have been placed by Columbia Gas. Mr. Sprecker has been in contact with Columbia Gas to have them contact residents to notify them of the flags and their purpose.

Council Committee Reports

Shaw Park / Pool – Reported by Mr. Andres

- The Pool Committee currently has \$150,000 in pledged donations. These funds are not deposited but are pledged.
- There is an increased interest in events to fundraise for the pool.
- Would like to discuss in the future if the Borough’s potential renovations to the pool house can be considered toward the Pool Committee’s contributions.

Public Safety / Code Enforcement – No report

Finance – Reported by Mr. Perini

- Reviewed the 2023 draft budget and 2023 draft fee schedule. There are no changes proposed in the 2023 fee schedule.

Highways – Reported by Mr. Martone

- Paving is expected to be completed by tomorrow afternoon. Final sealing is expected to be completed next week.
- Mr. Snowden – Asked that the contractor reconsider where they park the equipment overnight. This can be a burden on residents who do not have off street parking.

General Government – No report

Recreation – No report

Reports

Manager/Secretary Report – Reported by Mr. Madgar

- Night-time parking enforcement will be suspended on December 15th for all streets except Third Street. No tickets will be issued during this time, except Third Street.
- Reviewed quote to scan and digitize Borough Documents from BCRC. Discussed the benefits of having records digitized. The quote is approximately \$12,000 and is only an estimate for the parcel files. BCRC attended a Beaver Area COG meeting to discuss their services of scanning and digitizing.
 - Ms. Stettler – Suggested that government funding support for digitizing documents be explored.
- Civil Service update
 - Bob Applegarth has his physical and psychological testing scheduled for the beginning of December. Will continue to keep Council updated.
- The December 27, 2022 Work Session will be canceled pending all business being handled at the December 13, 2022 Council Meeting.
- Upcoming motions at the December Council Meeting:
 - 2023 Schedule of Beaver Borough Council Meetings
 - 2023 Fee Schedule
 - 2023 General Fund Budget
 - Reappointment of Zoning Hearing Board and Planning Commission Members
- Light Up Night will be held November 25th and event will be held one hour earlier from 4PM – 8PM. The parade will be held at 5PM, the main street will be shut down starting at 4PM.
- Company is clearing some areas of the hill on River Road, this is being funded by individual residents. The Borough Engineer has had oversight on the work being done.
- Last meeting there was a discussion regarding the monument located in McIntosh Park and if the County owned it. Mr. Madgar was contacted the next morning from the County Commissioners asking to clarify the situation and also contacted by the contractor who provided the repair bid with confusion. Mr. Madgar provided a copy of an email from Ms. McKean stating that the project to repair the monument was a personal project and for the Borough not to be involved. Mr. Madgar asked for clearer communication during Council Meetings and the Borough office moving forward to prevent this type of confusion.

Mayor Hamilton – No report

Police Chief Madgar –

- Reviewed recent thefts of catalytic converters in town and the benefits of the camera system in town and how much it has helped the Police Department and residents.

Fire Department – No report

Emergency Management Coordinator – No report

Engineer – Reported by Mr. Martone

- Updated Council on the status of the storm water deterioration located on the hill on River Road, across from Linn Park.

President – Reported by Mr. Andres

- Contacted by the Planning Commission to start reviewing their Zoning recommendations. Review of this will start next year.
- The Planning Commission is looking for direction from Council to start new projects.
- Reviewed past events in town including the Library Fundraiser. Invited Council to attend Light Up Night, Small Business Saturday, and Tubachristmas.
- Asked Councilmembers to submit goals or resolutions for Beaver Borough.
- Reviewed an unofficial church tour information.

Motions

Resolution 2022-06 to Implement Act 57 of 2022

Motion by Mr. Perini, I move that Beaver Borough Council approve the attached Resolution 2022-06 implementing Act 57 of 2022 amending the Local Tax Collection Law. Seconded by Mr. Snowden. Voice vote passed unanimously.

Police Application Requirements

Motion by Mr. Sebastian, I move that Beaver Borough Council approve the attached qualification changes as proposed by the Civil Service Commission for full-time Civil Service police officer applications. Seconded by Ms. Stettler. Voice vote passed unanimously.

Beaver Area Memorial Library 2022 Donation

Motion by Ms. Good, I move that Beaver Borough Council approve the donation of \$26,500 to the Beaver Area Memorial Library. This item is approved in the 2022 budget. Seconded by Ms. Learn-Conjeski. Voice vote passed unanimously.

Beaver Area Memorial Library 2023 Donation

Motion by Ms. Stettler, I move that Beaver Borough Council increase the donation to the Beaver Area Memorial Library to \$27,500 and be reflected in the 2023 budget. Seconded by Ms. Good. Voice vote passed unanimously.

Waterlot Reservoir and Spring House Project

Motion by Ms. McKean, I move that Beaver Borough Council allocate \$20,000 for a grant or Borough expenses for the waterlot reservoir project in its capital fund for fiscal year 2023 and that the money, if unspent, roll over into fiscal year 2024. Seconded by Mr. Perini. Roll call vote: Mr. Deelo – Yes, Ms. Good – No, Ms. Learn-Conjeski – No, Ms. McKean – Yes, Mr. Perini – Yes, Mr. Sebastian – No, Mr. Snowden – No, Ms. Stettler – No, Mr. Andres – No. Motion failed 3-6.

- General discussion of concerns of what the funds will be designated for, if the funds are only for a grant match, designating funds in the 2024 budget, and the broad wording of the motion.

Advertisement of 2023 Budget

Motion by Mr. Perini, I move that Beaver Borough Council authorize the Solicitor to advertise the draft General Fund Budget for 2023 for adoption at the December 13, 2022 meeting. Seconded by Ms. Good. Voice vote passed unanimously.

Motion by Mr. Snowden to adjourn the regular meeting. Seconded by Ms. Stettler. Voice vote passed unanimously.

Regular meeting adjourned at 8:34 PM.

Meeting entered into Executive Session at 8:41 PM.

Executive Session ended at 9:20 PM

Submitted by Rebecca Phillips