

Borough of Beaver, PA  
Reorganization Meeting  
January 3, 2022  
Minutes

- A reorganization meeting of Beaver Borough Council was held in the Community Room on January 3, 2022 and called to order at 7:00PM by Mayor Thomas Hamilton.
- Visitors in attendance (signed in): Midge Sefton, Rick Sprecker, Pamela Learn and Michael Conjeski.
- Mayor Hamilton announced that he was sworn in by public notary on January 3, 2022 at the Law Firm office of Santicola, Steele & Fedeles, P.C.
- Mayor Hamilton administered the Oath of Office to reelected and newly elected Council members; Alexander Andres, Margaret McKean, Roberta Good, Whitney Learn-Conjeski, and Amy Stettler.
  - Certificate of Election and Affidavit of Residence were signed and submitted by each
- Council Representatives in attendance: Alexander Andres, Michael Deelo, Roberta Good, Whitney Learn-Conjeski, Margaret McKean, Jim Perini, Alex Sebastian, Sean Snowden and Amy Stettler.  
Borough Officials present: Mayor Thomas Hamilton, Chief Dan Madgar, Debbie Hindman and Rebecca Phillips.

## **Nominations**

- Mr. Snowden thanked members of Council for their support over the past four years and asked that he not be nominated as Council President due to obligations of new profession.

### **Mayor Hamilton opened the floor to nomination for the President of Council**

- Mr. Snowden nominated Mr. Andres.

***Roll call vote for Mr. Andres to be Council President: Mr. Deelo – Yes, Ms. Good – Yes, Ms. Learn-Conjeski – Yes, Ms. McKean – Yes, Mr. Perini – Yes, Mr. Sebastian – Yes, Mr. Snowden – Yes, Ms. Stettler – Yes, Mr. Andres - Yes. Motion passed on the indicated roll call vote, 9 – 0.***

### **Mayor Hamilton opened the floor for nomination of Vice-President of Council**

- Mr. Sebastian nominated Mr. Snowden for the Vice-President of Council.

***Roll call vote for Mr. Snowden to be Council Vice-President: Mr. Andres – Yes, Mr. Deelo – Yes, Ms. Good – Yes, Ms. Learn-Conjeski – Yes, Ms. McKean – Yes, Mr. Perini – Yes, Mr. Sebastian – Yes, Ms. Stettler – Yes, Mr. Snowden - Yes. Motion passed on the indicated roll call vote, 9 – 0.***

Mayor Hamilton turned the meeting over to Council President Alexander Andres

Public Participation – No comments

## **Motions**

**Motion – Beaver Borough Solicitor**

***Motion by Ms. Mckean, In conjunction with the attached letter dated December 20, 2021, I move that Beaver Borough Council reappoint the law firm of Santicola, Steele & Fedeles, P.C. as Borough Solicitor. Seconded by Mr. Snowden. Voice vote passed unanimously.***

**Motion – Borough Manager**

***Motion by Mr. Snowden, I move that Beaver Borough Council reappoint Daniel Madgar as the Borough Manager. Seconded by Mr. Sebastian. Voice vote passed unanimously.***

**Motion – Borough Secretary**

***Motion by Ms. Learn-Conjeski, I move that Beaver Borough Council appoint Rebecca Phillips as the Borough Secretary. Seconded by Ms. McKean. Voice vote passed unanimously.***

**Motion – Borough Treasurer**

***Motion by Mr. Sebastian, I move that Beaver Borough Council reappoint Daniel Madgar as the Borough Treasurer. Seconded by Ms. Good. Voice vote passed unanimously.***

**Motion – Borough Engineer**

***Motion by Mr. Deelo, I move that Beaver Borough Council reappoint Dan Martone as the Borough Engineer. Seconded by Ms. McKean. Voice vote passed unanimously.***

**Motion – Beaver Borough Financial Auditor**

***Motion by Mr. Snowden, I move that Beaver Borough council reappoint Cotrill Arbutina and Associates, P.C. as the Independent Financial Auditor for Beaver Borough. Seconded by Ms. Stettler. Voice vote passed unanimously.***

**Motion – Right to Know Officer**

***Motion by Mr. Sebastian, I move that Beaver Borough Council appoint Rebecca Phillips as Beaver Borough's Right to Know Officer. Seconded by Ms. Good. Voice vote passed unanimously.***

**Motion – Beaver Borough Official Publication**

***Motion by Mr. Snowden, I move that Beaver Borough Council reappoint the Beaver County Times as the Official Publication of Beaver Borough. Seconded by Ms. McKean. Voice vote passed unanimously.***

**Motion – Delegate to Beaver County Regional Council of Governments**

***Motion by Ms. McKean, I move that Beaver Borough Council reappoint Alexander Andres as the delegate to the Beaver County Regional Council of Governments. Seconded by Ms. Good. Voice vote passed unanimously.***

**Motion – Alternate Delegate to Beaver County Regional Council of Governments**

***Motion by Mr. Deelo, I move that Beaver Borough Council reappoint Margaret McKean as the alternate delegate to the Beaver County Regional Council of Governments. Seconded by Mr. Snowden. Voice vote passed unanimously.***

**Motion – Earned Income Tax (EIT) voting delegate**

***Motion by Ms. McKean, I move that Beaver Borough Council reappoint Jim Perini as the Beaver County Regional Council of Governments Earned Income Tax (EIT) voting delegate. Seconded by Mr. Sebastian. Voice vote passed unanimously.***

**Motion – Earned Income Tax & Per Capita Tax Collector**

***Motion by Mr. Snowden, I move that Beaver Borough Council reappoint Berkheimer as the Earned Income and Per Capita Tax Collector. Seconded by Ms. Stettler. Voice vote passed unanimously.***

**Motion – Real Estate Transfer Tax**

***Motion by Mr. Snowden, I move that Beaver Borough Council reappoint Beaver County Recorder of Deeds for Real Estate Transfer Tax. Seconded by Mr. Sebastian. Voice vote passed unanimously.***

**Motion – Official Depository**

***Motion by Ms. McKean, I move that Beaver Borough Council reappoint PNC Financial Services Group, Inc. (PNC) as the official depository for Beaver Borough. Seconded by Mr. Deelo. Voice vote passed unanimously.***

**Motion – Building Code Enforcement**

***Motion by Mr. Sebastian, I move that Beaver Borough Council reappoint Middle Department Inspection Agency (MDIA) and their representative as Building Code Enforcement Officer. Seconded by Ms. Stettler. Voice vote passed unanimously.***

**Motion – Zoning Officer**

***Motion by Ms. Good, I move that Beaver Borough Council reappoint Dan Martone as the Zoning Officer for Beaver Borough. Seconded by Mr. Sebastian. Voice vote passed unanimously.***

**Motion – Vacancy Board Chair**

***Motion by Ms. McKean, I move that Beaver Borough Council reappoint Midge Sefton as the Vacancy Board Chair for a two-year term. Seconded by Ms. Good. Voice vote passed unanimously.***

**Motion – Reappoint Municipal Authority member**

***Motion by Mr. Deelo, Based on the Municipal Authority minutes dated November 17, 2021, I move that Beaver Borough Council reappoint Bruce Woodske to the Municipal Authority Board for a five (5) year term. Term will expire January 2027. Seconded by Mr. Sebastian. Voice vote passed unanimously.***

**Motion – 2022 Schedule of Beaver Borough Council Meetings**

***Motion by Ms. Learn-Conjeski, I move that the attached 2022 Schedule of Beaver Borough Council Meetings be and is hereby approved and adopted for the 2022 calendar year, and that the Solicitor be and is hereby directed to properly advertise the same. Seconded by Ms. Good. Voice vote passed unanimously.***

**Motion – Adoption of Robert’s Rules of Order**

***Motion by Mr. Deelo, I move that Beaver Borough Council adopt Robert’s Rules of Order for Council Meetings. Seconded by Mr. Snowden. Voice vote passed unanimously.***

***Motion to adjourn by Mr. Deelo. Seconded by Mr. Perini. Voice vote passed unanimously.***

Meeting adjourned at 7:28PM

Submitted by Rebecca Phillips