

Borough of Beaver, PA  
Work Session Meeting  
October 26, 2021  
Minutes

- A regular scheduled work session meeting of Beaver Borough Council was held in the Community Room and called to order on Tuesday, October 26, 2021 at 7:00PM by Council Vice President, Alexander Andres.
- Council Representatives in attendance: Alexander Andres, Chris King, Margaret McKean, Jim Perini and Alex Sebastian. Borough officials in attendance: Mayor Tom Hamilton, Borough Manager and Chief of Police Dan Madgar, and Borough Secretary Debbie Hindman. Absent: Frank Bovalino, Michael Deelo, Adam Rathbun, and Sean Snowden.
- Public in attendance (signed in): Jim Woolley and Rick Sprecker.

**Public Participation –**

- Jim Woolley – Encouraged Council members to attend the Beaver Library’s Book Festival on Saturday, November 6<sup>th</sup>.

**Reports**

**President’s Report – Reported by Mr. Andres**

- Resident brought to his attention that a home for sale listing on 4<sup>th</sup> Street mentioned that the lot could be split with Borough authorization and asked if this property would be permitted to do this. The resident also mentioned they would not be in favor of the property being subdivided.
  - Mr. Madgar – Is aware of the listing and was directed by the Solicitor not to get involved with the situation. Any subdivision request would need to come before the Zoning Hearing Board for approval. The Borough has already reached out to the concerned resident to explain this procedure.

**Manager/Secretary Report – Reported by Mr. Madgar**

- Haunted House will be held at the Pool Bathhouse on Saturday, October 30<sup>th</sup>. This event is hosted and organized by Hometown Happenings.
- Trick or Treat will be held Thursday, October 28<sup>th</sup> from 6:00 p.m. to 8:00 p.m.
- Business Privilege and Mercantile license increases given to Solicitor to advertise.
- Transition with Ms. Hindman and Ms. Phillips is going well.
- Meeting to be held via telephone on October 27<sup>th</sup> with Chamber of Commerce for update on Light Up Night. Currently scheduled to be held on Friday, November 26<sup>th</sup>.
- Beaver Borough’s Health Officer is retiring at the end of this year. The replacement has already been interviewed and Borough Solicitor has already been in contact with him. New Health Officer will get the Borough’s information up to date with the state.
  - Ms. Hindman – Should have a motion at the November Council Meeting to hire the new Health Officer so a new ordinance can be written to include new fees. This Health Officer

will have more fees than the previous officer but he offers more services. After the replacement is hired, new fees will be added to the 2022 Fee Schedule.

- New fees that have been discussed include licenses for food trucks that come in for events. The Borough is assuming liability for the food trucks when operating within town and should be inspected.
- Upcoming motions at the November Council Meeting:
  - Approve and advertise the 2022 Budget
  - Approve and advertise an increase of millage to 30 mils
  - Approve and advertise Business Privilege and Mercantile license fees
  - Replace alternate and reappoint Zoning Hearing Board members
  - Appoint new Health Officer effective for January 1, 2022
  - Advertise new health ordinance
- Ms. McKean – Asked for an update on Quay Park
  - Mr. Madgar – Met at Quay Park last week with Ms. Hindman, Mr. O’Leary, Mr. Martone and Mr. Schwartz to discuss potential ideas/layouts for the park. The location that was discussed would only need to remove one tree. The tree is partially dead and needs to be removed anyways. Mr. Schwartz will be putting together designs with this location and new layout. Mr. O’Leary indicated that Friends of Beaver Parks would be willing to split the cost with the Borough. Designs will be brought to Council for approval.
    - Ms. McKean – Asked that the Elm tree not be removed in Quay Park.
  - Mr. Madgar – Ideas that were discussed included a covered area for equipment to be delivered and public restrooms.
    - Ms. McKean – Considering high maintenance of public restrooms, does not think that they should be included in drawings.
      - Mr. Madgar – Will request new drawings to not include restrooms. Designs will need to be approved by Council.
- Mr. Andres – Asked if the Chamber of Commerce would be doing anything for Small Business Saturday
  - Mr. Madgar – Will ask during the phone call with Chamber tomorrow.

**Mayor Hamilton** – No report

**Police Chief Madgar** – No report

**Fire Department** – No report

**Emergency Management Coordinator** – No report

**Engineer – Reported by Mayor Hamilton**

- Paving should begin within the next two weeks and will be done by Protech.

## **Council Committee Reports**

**Shaw Park/Pool** – Reported by Mr. Andres

- Held meeting on Saturday, October 16<sup>th</sup> to discuss ideas with a professional fundraiser who is donating their time to assist the committee.

**Public Safety/Code Enforcement** – No report

**Highway** – No report

**General Government** – No report

**Recreation** – No report

**Finance** –

- 2022 Draft Budget
- 2022 Draft Fee Schedule
  - Business Privilege and Mercantile License Fee

Adjourned at 7:40 PM

Submitted by Rebecca Phillips