

Borough of Beaver, PA
Council Meeting
December 8, 2020
Minutes

- A regular scheduled meeting of Beaver Borough Council was held remotely on Zoom due to COVID-19 social distancing restrictions. Meeting was called to order on December 8, 2020 at 7:00 PM by Council President Sean Snowden.
- Council Representatives in attendance: Alexander Andres, Frank Bovalino, Michael Deelo, Chris King, Margaret McKean, Adam Rathbun, Alex Sebastian, and Sean Snowden. Borough officials in attendance: Mayor Tom Hamilton, Solicitor Garen Fedeles, Borough Manager/Chief of Police Dan Madgar, Borough Secretary Debbie Hindman, Absent: Jim Perini
- Visitors in attendance: Midge Sefton, and Carole & Robert Snider

Approval of minutes

Motion by Mr. Deelo to accept the November 10, 2020 Council meeting minutes and the November 24, 2020 Work Session minutes. Seconded by Ms. King. Voice vote passed unanimously.

Treasurer's Report –

- November 2020 end of month reports and balances reviewed.
- Reports will be filed for annual audit.

Review invoice and authorization to pay bills

Motion by Mr. Bovalino to authorize and pay submitted invoices for the Borough. Seconded by Mr. Sebastian. Voice vote passed unanimously.

Public Participation –

- Midge Sefton, 1360 River Road – Discussed concern of upcoming Motion to allow voting at work sessions. Ms. Sefton is not in favor of voting at future work sessions.
- Robert Snider, 1175 Seventh Street – Asked when the 2021 budget and the Shaw Park and pool survey would be published for the public to view.
 - The 2021 budget will be published in January 2021
 - The proposed drawings and survey responses for Shaw Park and Beaver Pool will be posted after discussion by Council, sometime this week.

Motion – Voting at Work Sessions

Motion by Mr. Rathbun, I move that Beaver Borough Council approve voting at Work Sessions effective January 1, 2021, for only emergency and urgent matters as determined by Council President and direct the Borough Solicitor to advertise as so. Seconded by Mr. Bovalino. Roll call vote: Alex Sebastian – Yes, Frank Bovalino – Yes, Chris King – No, Alexander Andres – No, Margaret McKean – Yes, Michael Deelo – No, Adam Rathbun – Yes, Sean Snowden – No, Mayor Hamilton – Yes. Roll call vote passed 5-4.

Reports – Commissions / Authorities

Council of Governments (COG) – Reported by Mr. Andres

- November 2020 meeting was canceled due to Thanksgiving but an Executive Session was held.
- December 2020 meeting to be determined.

Civil Service Commission – Reported by Ms. Sefton

- Wrote a letter of recommendation for the reappointment of James Todd to the Civil Service Commission. This will be voted on later in the meeting.

Zoning Hearing Board (ZHB) – Reported by Ms. Hindman

- Requested variances have been postponed until January 2021. Details will be reported to Council once determined.

Planning Commission –

- October 19, 2020 meeting minutes and November 16, 2020 draft meeting minutes enclosed in council packet.

Tree Commission – No report

Code Enforcement Officer Report –

- November 2020 report from Code Enforcement Officer enclosed in council packet.

Historic Architectural Review Board (HARB) –

- November 2, 2020 meeting minutes enclosed in council packet.

Municipal Authority – Reported by Mr. Deelo

- Reviewed the November 18, 2020 meeting minutes in council packet.
- Municipal Authority Engineer report for mid-October 2020 through mid-November 2020 enclosed in council packet.

Council Committee Reports

Public Safety / Code Enforcement – No report

Finance – No report

Highway – Reported by Mr. Bovalino

- Reviewed paving projects mentioned in Borough Engineer report enclosed in council packet.
- Mr. Snowden thanked Mr. Bovalino and Borough Engineer Dan Martone for their communication with Columbia Gas and keeping Council up to date with information.

General Government – Reported by Mr. Deelo

- Discussed Carnegie Mellon University’s Real-Time Multi-Pollutant Sensors (RAMP) program. Carnegie Mellon partnered with Beaver Borough to monitor air pollutants and should be installed within the next month.
 - Discussed making reports of findings available to the public.

Recreation – No report

Reports

Manager’s/Police Report – Reported by Mr. Madgar

- Reviewed Borough Manager report provided in council packet.
- Crave Mexican Restaurant Insurance Claim has been resolved.
- Will post Shaw Park and Beaver Pool presentation on Borough website from EPD for public review sometime this week.
 - Presentation will include public survey results, potential scheme designs (3) and estimated costs.
- 471 Corporation Street has been rented at \$1,300 per month.
- Police Body Cameras were ordered and are expected to receive by January 2021. Will have Solicitor start working on a policy for cameras.
- Motion to promote Justin Quigley from Laborer to Crewman Apprentice 2.
- Gave staffing updates regarding injuries and COVID-19.

President’s Report – Reported by Mr. Snowden

- Concerned for local businesses as COVID-19 cases continue to rise and encouraged continued support. Mr. Snowden acknowledged local business’s creativity to stay open during these challenging times.

Mayor Hamilton –

- Police Department will suspend night-time parking enforcement from December 15, 2020 until March 1, 2021 for all streets excluding Third Street. No tickets will be issued during this time, except Third Street.

Fire Department – Reported by Mr. Madgar

- Santa Claus will be riding around town in a fire truck on Saturday, December 19, 2020, 5PM – 8PM. The Borough will release more information to the Borough website and social media once available.
- Thanked the Fire Department for providing hot chocolate to residents on Small Business Saturday.

Emergency Management Coordinator – No report

Borough Engineer and Borough Municipal Authority Engineer – Reported by Mr. Bovalino

- November 2020 Borough Engineer monthly report and mid-October 2020 through mid-November 2020 Borough Municipal Authority Engineer monthly report enclosed in council packet.
- Discussed virtual meeting with Columbia Gas and their planned projects for 2021.

Solicitor Report – Reported by Solicitor Fedeles

- Municipal Authority Collective Bargaining Agreement is up at the end of this year. There was a meeting last week, the Borough presented their proposal and is currently awaiting a response. The negotiations are ongoing.

Motions

Motion – Beaver Area Memorial Library Donation

Motion by Mr. Bovalino, I move that Beaver Borough Council approve the donation of \$26,500 to the Beaver Area Memorial Library. This item is approved in the 2020 budget. Seconded by Ms. King. Voice vote passed unanimously.

Motion – Payoff of 2014 Firetruck

Motion by Mr. Deelo, according to the attached Huntington payoff letter dated December 2, 2020, I move that Beaver Borough council approve the payoff of the 2014 Smeal Custom CAFS Pumper and Spartan Gladiator Chassis in the amount of \$62,426.21. Seconded by Mr. Bovalino. Voice vote passed unanimously.

Motion – Reappointment to Civil Service Commission

Motion by Mr. Sebastian, based on the attached recommendation from the Civil Service Commission, I move that the Beaver Borough Council reappoint James Todd to the Civil Service Commission for a six-year term. Term will expire December 31, 2026. Seconded by Mr. Rathbun. Voice vote passed unanimously.

Motion – Reappointment to Municipal Authority Board

Motion by Mr. Andres, based on the Municipal Authority minutes dated November 18, 2020, I move that Beaver Borough Council reappoint Matt Maloney to the Municipal Authority board to a 5-year term. Term will expire January 1, 2026. Seconded by Mr. Bovalino. Voice vote passed unanimously.

Motion – Reappoint Historical & Architecture Review Board (HARB) Members

Motion by Ms. McKean, based on the recommendation of the HARB Chairman, I move that Beaver Borough Council reappoint Lisa Sattler, Charles Copeland and Elaine Savoldi to HARB for five (5) year terms. Terms will expire December 31, 2025. Seconded by Mr. Bovalino. Voice vote passed unanimously.

Motion – 2021 Schedule of Beaver Borough Meetings

Motion by Mr. Andres, I move that the attached 2021 Schedule of Beaver Borough meetings be and is hereby approved and adopted for the 2021 calendar year, and that the Solicitor be and is hereby directed to properly advertise the same. Seconded by Mr. Rathbun. Voice vote passed unanimously.

Motion – Borough Manager Purchasing Approval Limit

Motion by Mr. Bovalino, I move that Beaver Borough Council approve the Borough Manager spending limit to reflect the written and telephonic bidding threshold limit determined by the Pennsylvania Department of Labor and Industry. Currently, this limit is set to \$11,299.00. Seconded by Mr. Sebastian. Voice vote passed unanimously.

Motion – 2021 Fee Schedule

Motion by Mr. Rathbun, I move that Beaver Borough Council approve and adopt the attached Beaver Borough Fee Schedule for 2021. Seconded by Ms. McKean. Voice vote passed unanimously.

Motion – Tax Levy and Rate of Tax for 2021

Motion by Mr. Sebastian, I move that Beaver Borough Council approve and enact the attached ordinance amending Chapter 24 of the Code of Ordinances, to levy and fix the rate of a tax on real property for the fiscal year of 2021. Rate of 29 mills (increase of 3 mills from 2020). Seconded by Mr. Deelo. Voice vote passed unanimously.

Motion – Adopt 2021 Beaver Borough General Fund

Motion by Mr. Bovalino, I move that Beaver Borough Council adopt the 2021 Beaver Borough General Fund Budget as advertised. I move that a copy of that budget, electronic or otherwise, be attached hereto and retained in the Borough records. Seconded by Ms. McKean. Voice vote passed unanimously.

Motion – Highway Department Promotion

Motion by Mr. Bovalino, I move that Beaver Borough Council approve the promotion of Justin Quigley to Crewman Apprentice 2 effective January 1, 2021. Seconded by Mr. Andres. Voice vote passed unanimously.

Motion – Part-Time Police Officer Pay Rate

Motion by Mr. Andres, I move that Beaver Borough Council, in conjunction with the 2021 budget, approve a pay increase of 3% for all part-time police officers effective January 1, 2021. Seconded by Mr. Rathbun. Roll call vote: Frank Bovalino – Yes, Margaret McKean – No, Alexander Andres – Yes, Chris King – Yes, Alex Sebastian – Yes, Adam Rathbun – Yes, Michael Deelo – Yes, Sean Snowden – Yes. Roll call vote passed 7-1.

Motion – Chief of Police Pay Rate

Motion by Mr. Sebastian, I move that Beaver Borough Council, in conjunction with the 2021 budget and Police Collective Bargaining Agreement, approve a pay increase of 3.5% for the Chief of Police effective January 1, 2021. Seconded by Mr. Rathbun. Roll call vote: Frank Bovalino – Yes, Margaret McKean – No, Alexander Andres – Yes, Chris King – No, Alex Sebastian – Yes, Adam Rathbun – Yes, Michael Deelo – Yes, Sean Snowden – Yes. Roll call vote passed 6-2.

Motion – Full-Time and Part-Time Administrative Personnel Pay Rate

Motion by Mr. Bovalino, in conjunction with the 2021 Budget, I move to approve a pay increase of 3% for full-time and part-time administrative personnel effective January 1, 2021. Seconded by Mr. Deelo. Roll call vote: Frank Bovalino – Yes, Margaret McKean – No, Alexander Andres – Yes, Chris King – No, Alex Sebastian – Yes, Adam Rathbun – Yes, Michael Deelo – Yes, Sean Snowden – Yes. Roll call vote passed 6-2.

Motion – Borough Manager Pay Rate

Motion by Mr. Rathbun, I move that Beaver Borough Council, in conjunction with the 2021 budget, approve a pay increase of 3% for the Borough Manager effective January 1, 2021. Seconded by Mr. Sebastian. Roll call vote: Frank Bovalino – Yes, Margaret McKean – No, Alexander Andres – Yes, Chris King – No, Alex Sebastian – Yes, Adam Rathbun – Yes, Michael Deelo – No, Sean Snowden – Yes. Roll call vote passed 5-3.

Motion – Youngblood Paving – Invoice for 2020 Road Paving Project

Motion by Mr. Bovalino, based on the Borough Engineer written recommendation, I move that Beaver Borough Council approve the attached Youngblood invoice #2020-1607 dated December 8, 2020 in the amount of \$50,931.76 for the 2020 Road Paving Project. Seconded by Mr. Andres. Voice vote passed unanimously.

Motion – Youngblood Paving – Invoice for Asphalt Patch on 5th Street and Galey Boulevard

Motion by Mr. Bovalino, based on the Borough Engineer written recommendation, I move that Beaver Borough Council approve the attached Youngblood invoice #2020-1609 dated December 8, 2020 in the amount of \$7,500.00 for the asphalt patch on 5th Street at Galey Boulevard. Seconded by Mr. Rathbun. Voice vote passed unanimously.

Motion to adjourn by Mr. Bovalino. Seconded by Mr. Rathbun. Voice vote passed unanimously.

Adjourned at 8:25 PM

Submitted by Rebecca Phillips