

Borough of Beaver, PA  
Council Meeting  
December 10, 2019  
Minutes

- A Special Meeting of Beaver Borough Council was held in the Community Room regarding the Council vacancy in Ward 1. Called to order on December 10, 2019 at 6:30PM by President Sean Snowden.
- Mr. Snowden requested a moment of silence in memory of Robert Smith who passed away on December 3, 2019
  - Mayor Hamilton, Mr. Deelo, Mr. Snowden and Mr. Woolley – Mr. Smith was a significant member of our community and served as a local historian. He was a member of the Beaver Streetscape Committee and Beaver Area Heritage Foundation, was one of the founders in the establishment and design of the Beaver Area Heritage Museum, planner of the Beaver Clock Tower, Flag Plaza at College Avenue and the memorial monument for the First American Regiment at Fort McIntosh Park.
- Interviews of Mr. Frank Bovalino and Mr. Bruce Woodske
  - Reasons to abstain reviewed by Solicitor Fedeles
  - **Motion by Ms. McKean nominating Mr. Woodske to fill the open seat of Jarrod Thomas in 1<sup>st</sup> Ward. Seconded by Mr. Perini.**
    - **Roll call vote: Ms. McKean – Yes, Mr. Andres – No, Ms. King – No, Mr. Sebastian – Yes, Mr. Perini – Yes, Mr. Rathbun – No, Mr. Deelo – Abstained (conflict of interest), Mr. Snowden – No. Motion failed on the indicated roll call vote, 3-4.**
  - **Motion by Ms. King nominating Mr. Bovalino to fill the open seat of Jarrod Thomas in 1<sup>st</sup> Ward. Seconded by Mr. Perini.**
    - **Roll call vote: Ms. McKean – No, Mr. Andres – Yes, Ms. King – Yes, Mr. Sebastian – Yes, Mr. Perini – Yes, Mr. Rathbun – Yes, Mr. Deelo – Abstained (conflict of interest), Mr. Snowden – Yes. Motion passed on the indicated roll call vote, 6-1.**
  - Mayor Hamilton swore in Mr. Bovalino as Board Member serving Ward 1 with his term to expire December 31, 2021. Mr. Bovalino signed the Affidavit of Residence and Oath of Office.
    - Signed copies are to be preserved by Ms. Hindman, Borough Secretary, as Borough record.
- Special Meeting of Council adjourned at 6:55PM
- A regular scheduled meeting of Beaver Borough Council was held in the Community Room and called to order on December 10, 2019 at 7:00PM by President, Sean Snowden.
- Pledge of Allegiance
- Council Representatives in attendance: Alexander Andres, Michael Deelo, Chris King, Margaret McKean, Jim Perini, Adam Rathbun, Alex Sebastian, Sean Snowden. Borough officials in attendance: Mayor Tom Hamilton, Chief Dan Madgar and Solicitor Fedeles.

- Visitors in attendance (signed in): Midge Sefton, Robert Rice, Jim Woolley, Amanda C., Cheryl Hansen

#### **Approval of minutes**

***Motion by Mr. Rathbun to accept the November 12, 2019 Council meeting minutes and the November 26, 2019 Work Session minutes. Seconded by Mr. Sebastian. Voice vote passed unanimously.***

#### **Treasurer's Report** – Reported by Andy Kennedy, Finance Manager

- Finance Manager “Notes for November 2019 Financial Reports” enclosed in council packet
- Reports will be filed for annual audit

#### **Review invoice and authorization to pay bills**

***Motion by Mr. Sebastian to authorize and pay submitted invoices for the Borough. Seconded by Ms. McKean. Voice vote passed unanimously.***

#### **Public Participation** – No comments

### **Reports – Commissions / Authorities**

#### **Council of Governments (COG)** – No report

#### **Civil Service Commission** – Reported by Ms. Sefton

- Reorganizational meeting will be held on January 6, 2020 at 6:30PM
- Candidate Eligibility List will expire at midnight August 26, 2020

#### **Zoning Hearing Board (ZHB)** – No report

#### **Planning Commission** – Reported by Mr. Rice

- October 21, 2019 and November 18, 2019 minutes enclosed in council packet.
- Environmental Planning and Design shared a two phase document to the Planning Commission advising how to update the zoning ordinances. The Planning Commission is recommending Council approve Phase 1 with the work to begin in the first quarter of 2020 and to be completed by the end of June. Proposal in the amount of \$7,706 by AJ Schwartz.
  - Mr. Deelo - Motion will made at the January meeting
  - Phase 2 will be in 2021
- Quay Park – Notified of an opportunity for funding for Quay Park. Requesting a letter of support in late winter or early spring from the Borough Manager to complete the application process.
  - Mr. Madgar stated this can be further discussed at the January Work Session

### **Tree Commission –**

- October 28, 2019 minutes enclosed in council packet
- Mr. Rathbun requested a copy of annual report submitted for recertification of Tree City

### **Code Enforcement Officer Report – Reported by Mr. Sprecker**

- November 2019 report enclosed in council packet.

### **Historic Architectural Review Board (HARB) – No report**

### **Municipal Authority – Reported by Mr. Deelo**

- November 20, 2019 meeting minutes enclosed in council packet.

## **Council Committee Reports**

### **Public Safety/Code Enforcement – No report**

### **Finance – Reported by Mr. Perini**

- Budget ran a deficit last year. Encourages council members to review the Finance Managers report.
- Mr. Madgar stated at the next Work Session, he'll provide council members an overview of the projects that were completed in 2019 that were not budgeted for but needed to be completed. Need to discuss tax rates and how to generate revenue. Budget is tight.
  - Pool pumps & valves, Gazebo, Clock Tower repairs and Street Sweeper repairs, Salt Shed – these needed immediate action but were not included in the budget

### **Highway – Reported by Mr. Martone**

- Completed the Access Road and guardrail system
- Second Street payment recommendation is in the council packet
- Basketball court paving is complete – grading and striping should be completed in the spring

### **General Government – Reported by Mr. Andres**

- 5 Year Comprehensive Plan packet enclosed in council packet

### **Recreation – Reported by Ms. King and Ms. McKean**

- Ms. King – met with Liza Fuller from the Planning Commission to discuss applying for a grant through the Beaver County Foundation for the Clark Park Monument. Will require matching funds. Application is due April 2020. Borough Manager will be included on discussions.
- Ms. McKean –
  - NSDAR Historic Preservation Grant Application for funding of the restoration of the Clark Park Monument.
  - Also looking into DCNR grants for the pool that may also require matching funds.
  - Solicitor Fedeles – Motion is needed by council to move forward to apply for a grant that requires matching funds.

## Reports

### **Manager's/Police Report** – Reported by Chief Madgar

- Reviewed November 2019 report enclosed in council packet.
- Thanked everyone involved in Light up Night – largest parade we've had so far
- Meeting with representatives of Underground Beaver. They are successful with their monthly events. A great asset to our Business District.
- Ms. Hindman – Reviewed Rental Registration report in council packet

### **President's Report** –

- Executive Session at the end of the meeting regarding litigation and personnel. There will be motions after the Executive Session.
- Light up Night was a success – thanked everyone involved
- Reminder to council that the Columbia Gas and Shell supplemental payments won't last to much longer – cannot rely on that money for the budget
- Thanked Mr. Kennedy and Mr. Perini for with effort on keeping everyone on track with the budget
- Thanked committee members for their extra work looking into grants and keeping our community running smoothly

### **Mayor Hamilton** –

- Light up Night, Small Business Saturday and Tuba Christmas were all successful to not only the residents but to business owners as well.

### **Fire Department** – No report

### **Emergency Management Coordinator** – No report

### **Borough Engineer and Borough Municipal Authority Engineer** –

- November 2019 Borough Engineer and Municipal Authority monthly reports enclosed in council packet.

### **Solicitor Report** – No report

## Old Business

### **Motion – Beaver Area Memorial Library Donation**

***Motion by Mr. Bovalino, I move that Beaver Borough Council approve the donation of \$26,500 to the Beaver Area Memorial Library. This item is approved in the 2019 budget. Seconded by Ms. King. Voice vote passed unanimously.***

### **Motion – Cancel December Work Session**

***Motion by Mr. Andres, I move that Beaver Borough Council approve cancel the Work Session scheduled for December 24, 2019. Seconded by Ms. McKean. Voice vote passed unanimously.***

**Motion – Dinkmar 16 cubic yard self-contained leaf vacuum – Recycling Grant**

***Motion by Mr. Rathbun, I move that Beaver Borough Council approve the attached Stephenson Equipment Inc. invoice # 18023758 dated 11/27/19 in the amount of \$57,000 as part of the awarded Section 902 Department of Environmental Protection (DEP) Recycling Grant (SAP Document 4100083226 902-168-2018). Seconded by Ms. McKean. Voice vote passed unanimously.***

**Motion – Tax Levy and Rate of Tax for 2020**

***Motion by Mr. Perini, I move that Beaver Borough Council approve and enact the attached ordinance amending Chapter 24 of the Code of Ordinances, to levy and fix the rate of a tax on real property for the fiscal year 2020. Rate of 26 mills (no increase from 2019). Seconded by Mr. Sebastian. Voice vote passed unanimously.***

**Motion – Adopt 2020 Beaver Borough General Fund**

***Motion by Mr. Perini, I move that Beaver Borough Council adopt the 2020 Beaver Borough General Fund Budget as advertised. I move further that a copy of that budget, electronic or otherwise, be attached hereto and retained in the Borough records. Seconded by Mr. Deelo. Voice vote passed unanimously.***

## **New Business**

**Motion – 2020 Schedule of Beaver Borough meetings**

***Motion by Mr. Andres, I move that the attached 2020 Schedule of Beaver Borough meetings be and is hereby approved and adopted for the 2020 calendar year, and that the Solicitor be and is hereby directed to properly advertise the same. Seconded by Ms. King. Voice vote passed unanimously.***

**Motion – Advertise for reorganization meetings**

***Motion by Mr. Perini, I move that Beaver Borough Council approve the proposed General Fund Budget for 2020 and to authorize the Solicitor to advertise for adoption at the December 10, 2019 meeting. Seconded by Mr. Rathbun. Voice vote passed unanimously.***

**Motion – Youngblood Paving, Inc. Invoice # 2019-1785**

***Motion by Mr. Rathbun, Per the attached recommendation of the Borough Engineer dated December 10, 2019, I move that Beaver Borough Council approve Youngblood Paving, Inc. invoice # 2019-1785 in the amount of \$188,201.41 of the \$218,201.41 for the Phase 2 portion of the Beaver Borough 2019 Road Paving Project. Retaining \$30,000 to ensure completion of the outstanding list of items. Seconded by Ms. McKean. Voice vote passed unanimously.***

Motion by Mr. Rathbun to enter into Executive Session. Seconded by Ms. King. Voice vote passed unanimously.

Executive Session 8:20PM – 9:00PM

**Motion – Part-time Police Officer pay rate**

***Motion by Mr. Perini, in conjunction with the 2020 budget, I move to approve a pay increase of 3% for all part-time police officers effective January 1, 2020. Seconded by Ms. McKean. Voice vote passed unanimously.***

**Motion – Chief of Police pay rate**

***Motion by Mr. Perini, in conjunction with the 2020 budget, I move to approve a pay increase of 3% for the Chief of Police effective January 1, 2020. Seconded by Mr. Bovalino. Voice vote passed unanimously.***

**Motion – Borough Manager pay rate**

***Motion by Mr. Perini, in conjunction with the 2020 budget, I move to approve a pay increase of 3% for the Borough Manager effective January 1, 2020. Seconded by Mr. Sebastian. Voice vote passed unanimously.***

**Motion – Full-time and Part-time administrative personnel pay rate**

***Motion by Mr. Perini, in conjunction with the 2020 budget, I move to approve a pay increase of 3% for all full-time and part-time administrative personnel effective January 1, 2020. Seconded by Ms. McKean. Voice vote passed unanimously.***

***Motion to adjourn by Ms. McKean. Seconded by Mr. Rathbun. Voice vote passed unanimously.***

Adjourned at 9:10PM

Submitted by Debbie Hindman