

Borough of Beaver, PA
Council Meeting
July 9, 2019
Minutes

- A regular scheduled meeting of Beaver Borough Council was held in the Community Room and called to order on July 9, 2019 at 7:00PM by President, Sean Snowden.
- Pledge of Allegiance
- Council Representatives in attendance: Alexander Andres, Michael Deelo, Margaret McKean, Jim Perini, Adam Rathbun, Sean Snowden, Jarrod Thomas. Borough officials in attendance: Mayor Tom Hamilton, Chief Dan Madgar and Solicitor Fedeles. Absent: Chris King, Alex Sebastian
- Visitors in attendance (signed in): Midge Sefton, George Kauffman, Rick Sprecker, Cheryl Hansen, Josh Kail.

Approval of minutes

Motion by Mr. Rathbun to accept the June 11, 2019 Council meeting minutes and the June 25, 2019 Work Session minutes. Seconded by Mr. Perini.

- Ms. McKean questioned if the June 25, 2019 Work Session Minutes, Public Safety/Code Enforcement section noting "Pros and cons of a police report were discussed among council" should be more detailed.
- Solicitor Fedeles stated minutes are not to be a dictation. If that is what is being requested, then a stenographer would need to be hired. Only general points for motions or action need to be included in the minutes.
- Ms. McKean stated she would not request any changes to the minutes.
- Mr. Fedeles stated that if any future concerns come up, council can discuss on a case by case basis to decide if it should be included in the minutes.

Voice vote passed unanimously.

Treasurer's Report

- Finance Manager "Notes for June 2019 Financial Reports" will be emailed to council
- June 2019 end of month reports and balances were reviewed
- Reports will be filed for annual audit

Review invoice and authorization to pay bills

Motion by Mr. Perini to authorize and pay submitted invoices for the Borough. Seconded by Ms. McKean. Voice vote passed unanimously.

Public Participation –

- George Kauffman, 100 Oak Street and Marilyn Vogel, 1260 River Road – Concerned with the speed of vehicles on all streets parallel the Third Street. Also requested the Borough put something either in an eBlast or magazine regarding pedestrian walking etiquette.
- Cheryl Hansen, 1260 River Road – Complimented the officer that responded to her 911 call, he handled the situation perfectly.

State Representative, Josh Kail

- Representative Kail distributed his business card and stated to contact him directly with any questions or requests. He is trying to attend as many borough and municipal meetings as possible to offer any assistance he can.

Reports – Commissions / Authorities

Council of Governments (COG) – Reported by Mr. Andres

- Reviewed the June 2019 meeting minutes enclosed in council packet
- Asked members of council to attend the local legislative cruise

Civil Service Commission – No report

Zoning Hearing Board (ZHB) – Reported by Mr. Sprecker

- The ZHB will meet on July 10, 2019 at 7:00PM for variances related to the proposed placement of a second “Verizon” building sign at 1701 Third Street in the Gateway Center West zoning district.

Planning Commission – Reported by Mr. Deelo

- June 17, 2019 minutes enclosed in council packet

Tree Commission –

- June 24, 2019 minutes enclosed in council packet

Code Enforcement Officer Report – Reported by Mr. Sprecker

- Mr. Sprecker will email council a summary report
- Update on 1004 4th Street – Regarding the concern of fire and safety, Mr. Sprecker has tried to contact the owner by phone, mail and posting on the property. Since he has not had a response from the owner, he questioned what the next step should be.
 - Mr. Fedeles stated the county has a process to follow to put a home on a demolition list.
 - Mr. Snowden – the borough has tried for numerous years to work with the owner and has been very lenient
- Hearing scheduled for August 1, 2019 at 9:30AM regarding 345 Fifth Street
- Disposition regarding 480 Wayne Street is scheduled for August 2, 2019
- Certified letter to Jet Jack was mailed on July 8, 2019 regarding the 2018 Curb and Sidewalk Replacement Project. The elevations of the depressed curbs for driveway entries along Park and Laura Streets are not consistent, specifically at 377 and 379 Laura Street.

- Quote received for \$4,950. Beaver Borough's intention to deduct funds from Jet Jack's retainage in order to resolve the issue.

Historic Architectural Review Board (HARB) – Reported by Mr. Deelo

- Received an email from Bob Rice regarding the Steering Committee for the Shell grant.
 - Progress on completing the Historic Preservation Plan continues to be delayed – report was due last September.
 - Mr. Madgar and Mr. Deelo – Once received, council needs to review the report thoroughly
 - Ms. McKean – Implementation Plan is what is causing a delay.
 - Once a report is completed, Mr. Snowden suggested having a meeting dedicated to answering any questions.

Municipal Authority – Reported by Mr. Deelo

- June meeting was cancelled
- Considering a new agreement with Bridgewater and Brighton Township regarding waste water and what capital improvements need to be put in place at the sewage plant.

Council Committee Reports

Public Safety/Code Enforcement – No report

- Mr. Snowden – The Borough received an email from a resident thanking Officer Klutka for his assistance on a recent call.

Finance – Reported by Mr. Perini

- Transfer to PNC Bank should be completed within the next month
- Requesting Mr. Kennedy have updated budget information for the next work session

Highway – Reported by Mr. Thomas

- Reviewed the June 2019 Highway report distributed to council
- Mr. Madgar – Received a message from Beaver School Superintendent, Ms. Rowe stating the school district will purchase the basketball backboards and supply the striping
 - Mr. Thomas – Need to find out what type of backboards they'll be purchasing
 - Mr. Madgar stated he'll contact Ms. Rowe and report back to council
- Mr. Thomas will contact Mr. Martone to check status of the letters to be mailed to Second Street property owners regarding curb and sidewalk replacement
- Ms. McKean – Was glad to see Mary Anne Peluso included in conversations when brick streets are to be worked on.

General Government – Reported by Mr. Andres

- Carey McDougall, Planning Commission, is putting the 5-year Strategic Plan in an excel format. Should have the draft form in August for budget discussions.

Recreation – No report

Reports

Manager's/Police Report – Reported by Chief Madgar

- Pool – June deposits total \$20,963
- Ms. Hindman – Rental Registration update:
 - June 2019: Registered 7, Inspected 22, Re-inspected 3
 - 2019 Year totals: Registered 613, Inspected 217, Re-inspected 44
- Parking meters - Will take photos of the meters to put on our Facebook account
 - ***Motion by Mr. Thomas to direct the Borough Manager to list and sell the old parking meters; \$20 for the single and \$30 for the double. Seconded by Mr. Perini. Voice vote passed unanimously.***
- Ms. McKean thanked Chief Madgar for submitting the Police Report

President's Report –

- Thanked Mr. Andres for filling in for him the last couple of meetings
- Council received an invitation from Town Center Associates regarding Downtown Properties Training Series. First session – Strategies for a more vibrant downtown business mix. Second session – The impact of downtown properties on your entire community. If council is interested in attending, please RSVP to Kim Nicoles at Town Center Associates.

Mayor Hamilton –

- June 2019 Police monthly report distributed to council members

Fire Department – Reported by Mr. Perini

- Need to notify the Fire Department of when fire hydrants maintenance was and or when will be completed.
- While training at the high school – rocks were found coming out of the hose.
- Mr. Madgar – Spoke to Ms. Rowe, the water line runs under the school. If that line ruptures, the Borough would be responsible for any damages.
 - Need to review with the Solicitor and Borough Engineer to discuss the possibility of putting in a new separate line possibly by the tennis courts strictly for training purposes.

Emergency Management Coordinator – No report

Borough Engineer and Borough Municipal Authority Engineer –

- June 2019 Borough Engineer monthly report enclosed in council packet
- Mr. Deelo – The Beaver Supermarket is a valuable asset to our community. However, council should caution spending tax payer money to fix private property
 - Solicitor Fedeles – Met with the owner of the Beaver Supermarket and his attorneys. The problem was the result of the Borough's actions while putting in the Street Scape.

- Mr. Deelo asked that council be part of future processes to answer any of the residents' concerns.
- Mayor Hamilton – Corrections were made since the line in the main street was not functioning properly.

Solicitor Report –

- Received the Legal Description for the easement located within River Road for the benefit of the Beaver Memorial Library Association for landscaping, patio and walkway purposes from Dan Martone, Borough Engineer.
 - Mr. Deelo asked that someone from the borough oversee the construction to ensure everything done would be safe
- Meeting on July 11, 2019 to review the proposal for the Police Department contract
- Trucking company filed a law suit against Beaver Borough and towing company regarding a March 2019 accident in Industry, PA. Trailer was hit by a train and our officers did not allow the driver to drive the truck off the premises for safety reasons. Council will be kept informed of any updates.
- Ms. McKean – Questioned if a document was drafted to inform business owners how to handle street performers if they did not want them in front of their business
 - Solicitor Fedeles – Nothing has been sent out because there have been no further issues with street performances.
 - Ms. McKean believes that a document or letter suggesting how to handle street performance situations would benefit business owners.
 - Chief Madgar stated he would either contact the President of the Chamber of Commerce or attend one of their meetings to inform them to contact the police directly.

Old Business

Motion – 2020 International Truck

Motion by Mr. Thomas, I move that Beaver Borough Council approve the attached Hunter Truck Sales & Services, Inc. invoice dated 6/24/19 in the amount of \$79,282.08 as part of the awarded Section 02 Department of Environmental Protection (DEP) Recycling Grant (SAP Document 4100083226 902-168-2018). Seconded by Ms. McKean. Voice vote passed unanimously.

Motion – 457 Plan Administrator

Motion by Mr. Rathbun, I move that Beaver Borough Council direct the Solicitor to amend and advertise Ordinance 810 to remove ICMA as the administrator of the Borough's 457 Plan and replace with One America as the plan administrator retroactive to May 5, 2019. Seconded by Ms. McKean. Voice vote passed unanimously.

New Business

Motion – Alternate Delegate to Beaver County Regional Council of Government

Motion by Mr. Andres that Beaver Borough Council appoint Margaret McKean as the alternate delegate to the Beaver County Regional Council of Governments. Seconded by Mr. Deelo. Voice vote passed unanimously.

Motion – Shade Tree Commission member

Motion by Ms. McKean, I move that Beaver Borough Council agree with the recommendation of the Shade Tree Commission and add Nancy Lonnett Roman as a member of the Shade Tree Commission for a five-year term effective July 2019 through 2024. Ms. Roman is a respected landscape professional and previous member of the Shade Tree Commission. Seconded by Mr. Andres. Voice vote passed unanimously.

Motion – Planning Commission members

Motion by Mr. Deelo, on the recommendation of the Planning Commission, I move that Beaver Borough Council direct the Solicitor to revise and advertise Chapter 1 of the Beaver Code of Ordinances relating to Planning Commission, Ordinance 687 Part 2, moving from seven to nine members. Seconded by Ms. McKean.

- Council discussion – why the Planning Commission is requesting the increase. Pros and cons to additional members.
- ***Motion by Mr. Rathbun to table the motion. Seconded by Mr. Thomas. Roll call vote: Mr. Thomas – No. Ms. McKean – No, Mr. Andres – Yes, Mr. Perini – No, Mr. Rathbun – Yes, Mr. Deelo – No, Mr. Snowden – No. Motion failed on the indicated roll call vote, 2-5.***

President Snowden read the motion again by Mr. Deelo and seconded by Ms. McKean.

Roll call vote: Mr. Thomas – Yes, Ms. McKean – Yes, Mr. Andres – Yes, Mr. Perini – Yes, Mr. Rathbun – No, Mr. Deelo – Yes, Mr. Snowden – Yes. Motion passed on the indicated roll call vote, 6-1.

Motion – Advertise and amend Defined Contribution Pension Plan

Motion by Mr. Rathbun, I move that Beaver Borough Council authorize the Solicitor to advertise and amend Section A-8.04 of Appendix 1-5B-A to the Defined Contribution Pension Plan regarding the allocation of forfeitures arising under the Plan. Seconded by Mr. Perini. Voice vote passed unanimously.

Motion – Police Department Software

Motion by Mr. Rathbun, I move that Beaver Borough Council approve the attached Cody Systems invoice # 8548 dated May 13, 2019 in the amount of \$48,717.32 as part of the awarded Pennsylvania Commission on Crime and Delinquency (PCCD) Grant ID # 30573 for the Police Department software. Seconded by Mr. Perini. Voice vote passed unanimously.

Motion to adjourn by Mr. Andres. Seconded by Mr. Perini. Voice vote passed unanimously.

Adjourned at 8:53PM

Submitted by Rebecca Roberts