

Borough of Beaver, PA  
Work Session Meeting  
August 28, 2018  
Minutes

- A regular scheduled work session meeting of Beaver Borough Council was held in the Community Room and called to order on August 28, 2018 at 7:00PM by President, Sean Snowden.
- Pledge of Allegiance
- Council Representatives in attendance: Alexander Andres, Michael Deelo, Chris King, Margaret McKean, Jim Perini, Adam Rathbun, Alex Sebastian, Sean Snowden, Jarrod Thomas (arrived at 7:24PM). Borough officials in attendance: Mayor Tom Hamilton, Chief Dan Madgar.
- Visitors in attendance (signed in): Rick Sprecker, Dan Martone, Cheryl Hansen

**Public Participation** – No comments

Mr. Snowden announced there will be an Executive Session regarding possible litigation, real estate and a personnel matter

**Council Committee:**

**Public Safety/Code Enforcement** –

- Vanport Police Contract – Chief Madgar stated Vanport Township has approved the \$5,000 per year increase. Motion to approve the contract by Borough of Beaver will be prepared for the next council meeting on September 11, 2018.
- License Plate Recognition (LPR) Cameras – Mr. Sebastian discussed the possible implementation of License Plate Recognition cameras to monitor traffic coming in and out of town.
  - Chief Madgar presented possible ways to fund the cameras, covering all ends of town. The total cost of all 6 cameras would be between \$50,000 and \$60,000 as well as a monthly service charge. Implementing only 3 cameras first and then adding the other 3 at another time was also discussed.
  - A motion for the implementation of the License Plate Recognition cameras will be made at the next council meeting, September 11, 2018.
  - Chief Madgar will contact Brighton Township to see if they could assist with cost of cameras located at the bottom of Tuscarawas Road and Dutch Ridge Road. He will keep council informed.
- Draft Dumpster Ordinance – Draft Ordinance enclosed in council packet. Motion for advertising of the ordinance will be prepared for the September 11, 2018 council meeting.
- Definition of Family – Mr. Sprecker asked how situations should be approached when a dwelling is not resided by a family.
  - Mr. Perini suggested the violation be reported to the home owner and not the renters.

- Mr. Thomas suggested creating an appeals board for any rental registration issues.
  - Mr. Snowden suggested using COG and members from another community for an appeals board.
- Mr. Snowden discussed his concerns of a home on the corner of 4<sup>th</sup> Street and Dravo Avenue, as he has had multiple complaints. The borough will continue to work on resolving the issue.
- Mr. Sprecker asked for any updates with implementing a fire code program.
  - Chief Madgar met with the Ambridge Fire Department and is waiting on an update on upcoming trainings for the program.
- Hiring a full-time police officer - Motion will be prepared for the September 11, 2018 council meeting

### **Highway –**

- Zoning Ordinance – Draft Ordinance enclosed in council packet. Motion will be prepared for the September 11, 2018 council meeting
- Mr. Martone discussed the submitted bids for the curb and sidewalk replacement project for Wayne, Turnpike, Laura and Park Streets. After he reviews all the bids, he'll submit his Engineer's Recommendation Letter to the Borough Council at the September 11, 2018 council meeting.
  - Jet Jack, Inc. bid total: \$416,372.00
  - W.D. Wright Contracting Inc. bid total: \$480,176.00
  - Michael Facchiano Contracting, Inc. bid total: \$687,270.00
  - Stefanic's Next Generation Contracting bid total: \$729,981.00
    - Jet Jack, Inc. - Additional bond information and references are needed
    - Engineer's Recommendation Letter will be submitted to Council at the September 11, 2018 meeting.
    - Project to start in mid-September 2018
- Mr. Martone discussed that Columbia Gas will be meeting with a contractor to replace the curbs and sidewalks on 2<sup>nd</sup> Street and some of the side streets. Work is expected to start in the next few weeks.

### **General Government –**

- Salt Shed Lease Agreement with Vanport – Lease Agreement enclosed in council packet. Motion will be prepared for the September 11, 2018 council meeting.
- Strategic Plan Questionnaire – Questionnaire enclosed in council packet.

### **Recreation –**

- Shade Tree Commission appeal process –
  - Mr. David Kuhns letter dated August 17, 2018 regarding a request to remove a tree from his property enclosed in council packet.
    - Since the Shade Tree Commission (STC) denial was determined last year, Council requested Mr. Kuhns reapply through the STC again.
    - Mr. Thomas discussed looking over the functions of the Shade Tree Commission, if a member of council should be part of inspections, and possibly creating an appeals board.
      - The ordinance will be looked over by the solicitor to see if any changes can and should be made.

**President –**

- Mr. Snowden discussed the request of a memorial to be added to Quay Park.
  - Mr. Rathbun - Requested the organization submit a proposal of the size of the memorial then council will be able to decide on the location.
- The Executive Session motion regarding the 45 minute time limit is only when Council would be coming out of Executive Session with voting motions. If no motions will be voted on after Executive Session, there are no time limits.

**Borough Manager –**

- Impound Ordinance – Solicitor is gathering information for September 11, 2018 meeting.
- Pool – Updated numbers will be reported at September 11, 2018 meeting.
- The Fire Station will be needing a new roof soon
- 457 Plan, similar to a 401K, is currently administered by ICMA located in DC.
  - Want to have a local company administer the plan as we have had problems with ICMA
  - Based solely on New Brighton recommendation we are going to go with Raymond James to administrate the plan
  - Will open to all full time Beaver Borough employees
  - No action is required by council
- Bartlett Tree Services Contract – A final bill needs paid of \$2,700. A total of \$23,000 has been paid over the past 2 years.
  - Chief Madgar questioned if the borough should continue to use their services for future years and should be discussed during the budget discussion.
- Civil Service – An offer will be made to a candidate at the next council meeting, September 11, 2018 along with a start date to fill a vacancy.
  - Mayor Hamilton complimented the efforts of the Civil Service committee.
- Santicola, Steele & Fedeles letter dated June 15, 2018 to Mr. Paul Leutgeb enclosed in council packet
  - Council requested the Solicitors respond to the Mr. Leutgeb's recent letter that was addressed to each council member.

**Finance -**

- Prepare for 2019 Budget - General council discussion

10:50PM- 11:03PM - Executive Session to discuss possible litigation, real estate and a personnel matter.

Adjourned at 11:04PM

Submitted by Rebecca Roberts