

Borough of Beaver, PA
Council Meeting
July 10, 2018
Minutes

- A regular scheduled meeting of Beaver Borough Council was held in the Community Room and called to order on July 10, 2018 at 7:00PM by Council President, Sean Snowden.
- Pledge of Allegiance
- Council Representatives in attendance: Alexander Andres, Michael Deelo, Margaret McKean, Jim Perini, Adam Rathbun, Alex Sebastian, Sean Snowden, Jarrod Thomas. Borough officials in attendance: Mayor Tom Hamilton, Chief Dan Madgar and Solicitor Garen Fedeles. Absent: Chris King
- Visitors in attendance (signed in): Midge Sefton, Rick Sprecker, Jim Traister, Jim Woolley, Richard Tindell, Elliott Cramer, Judy Cashdollar, Jackie & Ed McLaughlin, Tommi Wagner, Robert Rice, Pam Learn

Mr. Snowden announced there will be an Executive Session regarding possible litigation, possible real estate purchase and a personnel matter. Motions are expected after the Executive Session.

Approval of minutes

Motion by Mr. Sebastian to accept the June 12, 2018 Council meeting minutes and the June 26, 2018 Working Session meeting minutes. Seconded by Mr. Rathbun. Voice vote passed unanimously.

Treasurer's Report

- June 2018 end of month reports and balances reviewed.
 - Mr. Perini –August work session will begin to prepare the 2019 budget
- Reports will be filed for annual audit

Review invoice and authorization to pay bills

Motion by Mr. Andres to authorize and pay submitted invoices for the Borough. Seconded by Mr. Thomas. Voice vote passed unanimously.

Public Participation –

- Jim Woolley, 343 Park Street –
 - Thanked the Borough Officials and County for fixing the timing of the lights on Third Street
 - Complimented Columbia Gas for keeping the work areas clean. Suggests having them attend a town meeting to give an update of the project.
 - Would like the Borough and County to work together to put the guns and flags back in the soldiers hands in the McIntosh Park statue

- Rick Tindell, Representative Vietnam Veterans of Beaver County
 - Requesting a piece of land in Quay Park, preferably next to the Vietnam Memorial for a new memorial, War on Terrorism. Once approved, the blueprint will be presented to Council then proceed with fundraising.
 - Mr. Madgar stated he will report back to Mr. Tindell once Council has approved a location.
 - Mr. Magar asked Mr. Tindell for permission to put temporary decorative posts with chains around the memorials during special events in town for securing integrity of the memorials
 - Mr. Tindell approved
- Pam Learn, 468 Wayne Street – Thanked the Police Officers for their assistance during the yearly visit to Irvin Park to plant flowers. The Dutch Ridge 6th grade class were able to talk to the officers as well as a Koran Veteran
 - Mr. Snowden thanked Mrs. Learn for her continued support with the students involvement in town

Reports – Commissions / Authorities

Council of Governments (COG) – Reported by Mr. Andres

- June 2018 meeting minutes enclosed in council packet
- August 8, 2018 – Legislative Reception, a panel discussion with the Beaver County State Delegation, hosted by the Beaver County Chamber of Commerce will be held at the Community College of Beaver County from 5:00pm-7:00pm

Business District Authority – Inactive

Civil Service Commission – Reported by Ms. Sefton

- May 8, 2018 meeting minutes enclosed in council packet
- Process of creating Eligibility List of the six applicants
 - May 19 – Physical Agility test. One applicant failed, requested a hearing to request a retest. Passed on June 26th.
 - June 5 – Written exam
 - Oral exam will be next with several Beaver County Police Chiefs.
 - After successfully completing the three steps, the applicants will be ranked 1 through 6 with the top three being presented to council to decide who to hire. That applicant will then need to complete physical test and psychological test
 - Once an applicant is hired, the #4 spot will be moved to #3, etc.
 - List is valid for one year from the date it was certified.
 - At the end of the one year period, Civil Service Commission can go back and reinstate the list for one additional year.
- Mr. Madgar thanked the Civil Service Commission for their hard work

Zoning Hearing Board (ZHB) – Reported by Mr. Sprecker

- Zoning Hearing Board met July 9, 2018 regarding 434 Dravo for dimensional variances to place a 1 story addition onto their dwelling. Variances approved from section 404.D.1.b for relief from the minimum side yard setback distance and from section 404.D.1.a for relief from the minimum front yard setback distance.
- Next Zoning Hearing will be held on August 6, 2018 at 7:00PM regarding sign variance at 469 Market Street.

Planning Commission – No report

Tree Commission – No report

Code Enforcement Officer Report – Reported by Mr. Sprecker

- June 2018 report enclosed in council packet
- Problem contacting out of state property owners regarding code violations

Historic Architectural Review Board (HARB) – Reported by Bob Rice

- June 19, 2018 Special Meeting minutes regarding 345 5th Street enclosed in council packet
 - New construction elements into a historic neighborhood. Guidance report was provided to Council.
 - Mr. Deelo –
 - Asked if council has the authority to comment on design standards in a historic district, referencing PA Act-167 (b). PA Act-167 (b) suggests in a historic district, council does have a role even though it's not in our Historic Preservation Ordinance.
 - In the past, we have only used the Zoning Ordinance as design guideline in our historic district
 - Mr. Rice – PA Act-167 (b) When the Borough adopted the Historic Preservation Ordinance, we would deal with demolition only
 - Solicitor Fedeles – Ordinance states Certificate of Appropriateness (COA) is done only in situation of demolition. Can expand, but limited to COA. Home is already demolished. Need to discuss further in the Executive Session.
 - Mr. Deelo - Asked if council should not be involved until ordinance is revised
 - Solicitor Fedeles stated that will be discussed in Executive Session.
 - Mr. Andres stated this is possibly a way to get around the ordinance by just demolishing a home.
 - Mr. Rice – HARB and the Steering Committee are involved in a Comprehensive Plan and will be in a position to make specific recommendations based on the consultant's assistance sometime this fall that would deal with some of the issues we are dealing with tonight.

Municipal Authority –

- June 20, 2018 meeting minutes enclosed in council packet
- Mr. Deelo – A motion will be made to promote with the Municipal Authority

Council Committee Reports

Public Safety/Code Enforcement – No report

Finance – No report

Highway – No report

General Government – No report

Code Enforcement – No report

Recreation – No report

Reports

Manager's Report – Reported by Chief Madgar

- Reviewed the June 2018 Managers report
 - Infrastructure of the Borough Building
 - License Plate Recognition (LPR) cameras
 - Received a third bid for the Borough Building to convert to ADA as well as an addition being added
 - Thanked Christi Ringer, Pool Manager, and her staff for their hard work – have received numerous compliments
 - Salt shed – waiting to hear back from Vanport Municipal Authority
 - Recycling grant – should be announced by the end of July. Approximately \$300,000 of equipment for the Highway Department
 - Navigation & Third Street Traffic Study – Waiting on a response from PennDot
 - Several Highway Department employee's attended chainsaw safety training
 - Officer Kryder is still off – should be back in 2 to 3 months
 - Officer Hogan should be back by the end of this week

President's Report – Reported by Sean Snowden

- Mr. Snowden announced there will be an Executive Session regarding possible litigation, possible real estate purchase and a personnel matter. Motions are expected after the Executive Session.
- If someone is soliciting at your home, please ask if they have a permit. If they do not, please notify the police. An eblast will be sent out.
- Complimented the pool staff

Mayor Hamilton – No report

Police Chief Madgar – No report

Fire Department – No report

Emergency Management Coordinator – No report

Borough Engineer –

May 2018 Borough Municipal Authority Engineer monthly report enclosed in council packet

Solicitor Report – No report

Old Business

Motion – Rental Registration

Motion by Mr. Sebastian that Beaver Borough Council approve the attached Rental Registration Ordinance. This Ordinance replaces Ordinance #583. Seconded by Mr. Rathbun.

- Ms. McKean - What is the plan to figure out and implement the cost associated with the Rental Registration? Could the \$65 inspection be removed for now until we see what other communities are charging?
 - Solicitor Fedeles – Page 4 section C5 states the \$65 is for additional inspections required
 - Andy Kennedy, Finance Manager – We can look at other communities fee schedules then go back to review our costs and reevaluate to modify to cover operating costs. Can only cover costs – cannot make a profit on the Rental Registration fees.
 - Mr. Thomas – Concerned that additional staff may need to be hired
 - Mr. Snowden – The Rental Registration Ordinance will not be enacted until January 1, 2019 - we have until then to try to work out the details of the procedures.

Roll call vote: Mr. Thomas – Yes, Mr. McKean – Yes, Mr. Andres – Yes, Mr. Sebastian – Yes, Mr. Perini – Yes, Mr. Rathbun – Yes, Mr. Deelo – Yes, Mr. Snowden – Yes. Motion passed on the indicated roll call vote, 8-0.

Motion – Hire for taking minutes

Motion by Mr. Sebastian that Beaver Borough Council hire Rebecca Roberts to take minutes at the Regular Council and Working monthly meetings at a rate of \$150 per meeting effective July 24, 2018. Seconded by Mr. Rathbun. Voice vote passed unanimously.

Motion – Police Services for the Borough of Industry

Motion by Mr. Sebastian that Beaver Borough Council approve the extension of the Industry Police Contract through 2023. Seconded by Mr. Andres. Voice vote passed unanimously. Ms. McKean abstained from vote.

New Business

Motion – SpeedAlert Radar Message Sign

Motion by Mr. Sebastian that Beaver Borough Council approve the SpeedAlert Radar Message Sign placed in the 200 block of Third Street in the amount of \$5,850.00 to be paid from the K9 line item. Seconded by Mr. Rathbun. Voice vote passed unanimously.

- Solicitor Fedeles stated the reason for the motion is to show the trail of the money since it was from donations. Being this is a police protection service, this will show the money is being used properly.
- Mr. Madgar – Approximately \$7,000 remains in the account
 - Mr. Perini – Could possibly be used for LPR cameras.

Motion – Promotion within Beaver Borough Municipal Authority

Motion by Mr. Deelo, following recommendations of the Beaver Borough Municipal Authority at their June 20, 2018 meeting, I move that Beaver Borough promote Greg Flowers to the position of Working Supervisor effective July 1, 2018. Seconded by Mr. Sebastian. Voice vote passed unanimously.

- Mr. Deelo – The Borough has the contract, therefore the Borough need to approve the increase. The salaries are paid from the Municipal Authority budget.

8:16PM - Motion by Mr. Andres to enter into Executive Session. Seconded by Mr. Rathbun. Voice vote passed unanimously.

8:23PM – 9:05PM Executive Session regarding possible litigation, possible real estate purchase and a personnel matter.

9:05PM - Motion by Mr. Andres to end Executive Session. Seconded by Mr. Sebastian. Voice vote passed unanimously.

Motion – Purchase property at 28 Georgetown Lane

Motion by Mr. Thomas that Beaver Borough Council approve the purchase of property located at 28 Georgetown Lane for \$132,500.

- Mr. Perini – This property is not listed on the 5 Year Comprehensive Plan. Not sure why we want to purchase the property.
- Mr. Snowden – Mr. Madgar was recently approached regarding the property which is why it was not listed in the Comprehensive Plan
- Mr. Rathbun – The maintenance garage is located in a floodplain. As much equipment as possible should not be in the floodplain, especially if we receive the Recycling Grant the new equipment should be on higher ground. Even if we do not utilize to full capacity right away, it's a good piece of property to own.
- Mr. Madgar –
 - Need to do some renovation by removing walls and replacing the garage door
 - Spent approximately \$500,000 preparing a structure for storage of our salt due to DEP regulations and we have no property to show for it.
- Mr. Deelo – Our town has not incurred a lot of debt, however we need to pay attention to the Comprehensive Plan by having a long term vision regarding spending.
- Mr. Andres – During Executive Session Council can discuss price only, not what will be done with the property

Seconded by Mr. Rathbun. Roll call vote: Mr. Thomas – Yes, Ms. McKean – No, Mr. Andres – Yes, Mr. Sebastian – Yes, Mr. Perini – No, Mr. Rathbun – Yes, Mr. Deelo – Yes, Mr. Snowden – Yes. Motion passed on the indicated roll call vote, 6-2.

Motion by Mr. Deelo for Beaver Borough Council to authorize the settlement of Mercantile Tax lien with Kenneth Friend for \$2,000. Seconded by Mr. Perini. Voice vote passed unanimously.

9:17PM - Motion to adjourn by Mr. Perini. Seconded by Mr. Sebastian. Voice vote passed unanimously.

Adjourned at 9:17PM

Submitted by Debbie Hindman