

Borough of Beaver, PA  
Council Meeting  
April 10, 2018  
Minutes

- A regular scheduled meeting of Beaver Borough Council was held in the Community Room and called to order on April 10, 2018 at 7:00PM by Vice President, Alex Andres.
- Pledge of Allegiance
- Council Representatives in attendance: Alexander Andres, Michael Deelo, Chris King, Margaret McKean, Adam Rathbun, Alex Sebastian (arrived at 7:05), Sean Snowden (via conference phone), Jarrod Thomas (arrived at 7:03). Borough officials in attendance: Mayor Tom Hamilton, Chief Dan Madgar and Solicitor Garen Fedeles. Absent: Jim Perini
- Visitors in attendance (signed in): Jeff Hamilton, Judy Cashdollar, Jeff Lloyd, Midge Sefton, Rick Sprecker, Dennis Bott, Robert Rice.

#### **Approval of minutes**

***Motion by Ms. McKean to accept the March 13, 2018 Council meeting minutes and the March 27, 2018 Working Session meeting minutes. Seconded by Mr. Rathbun. Voice vote passed unanimously.***

#### **Treasurer's Report**

- March 2018 end of month reports and balances reviewed.
- ***Motion by Ms. King to accept the Treasurer's Report. Seconded by Ms. McKean. Voice vote passed unanimously.***
- Reports will be filed for annual audit

#### **Review invoice and authorization to pay bills**

***Motion by Ms. McKean to authorize and pay submitted invoices for the Borough. Seconded by Ms. King. Voice vote passed unanimously.***

#### **Public Participation –**

- Judy Cashdollar, 899 7<sup>th</sup> Street – Recently, her home was without electric for 12 hours due to a fallen tree on wires. Questioned who is responsible for tree on the hillside of 7<sup>th</sup> Street.
  - Rick Sprecker stated the situation Ms. Cashdollar is speaking of, the homeowner is responsible for the fallen tree since the tree was in her backyard. Mr. Sprecker suggested residents having a survey completed if they are unaware of their property lines.
  - Mr. Andres – Depending on location, the utility companies may intervene at some point by trimming the trees if they are aware of any hazardous situations.
- Jeff Lloyd, 390 6<sup>th</sup> Street – Concerned how trees are being pruned on borough property. Also questioned if the Quay Park Committee will be hold public meetings.

- Mr. Madgar stated in the future, there will be several fulltime employees that will take an arborist course. Also stated that Mark Rohm, Wild Wood Tree Service, has assisted us in letting us know which trees need to be trimmed.
- Mr. Thomas stated once the Quay Park Committee has been completely formed they will notify the public of any meetings.
- Mr. Snowden stated a member of the Chamber of Commerce and a resident are still needed on the committee. Therefore, the committee has not formally met yet. Also stated that council does not have any money budgeted for the Quay Park project.
- Dennis Bott, 640 5<sup>th</sup> Street – Questioned if Harlem Lane will be paved in the near future
  - Mr. Madgar stated the alley is the responsibility of the homeowners. Last year, a homeowner from 7<sup>th</sup> Street tried to get the other homeowners to take part in joining efforts to pave the road by taking part in a supplement bid from the 2017 Borough Paving Project, however there were not enough 7<sup>th</sup> Street residents interested.
  - Mr. Deelo stated there are private and borough owned alleys. Homeowners are responsible for paving alleys. The borough can assist in filling pot holes but cannot pave them.

Mr. Andres announced there will be an Executive Session regarding the Shell contract. Motions are expected after the Executive Session.

### **Reports – Commissions / Authorities**

**Council of Governments (COG)** – Reported by Alex Andres  
March 22, 2018 meeting minutes enclosed in council packet

**Business District Authority** – Inactive

**Civil Service Commission** – Reported by Midge Sefton  
April 3, 2018 meeting minutes enclosed in council packet

**Zoning Hearing Board (ZHB)** – No report

**Planning Commission** – Reported by Bob Rice

- 2017 Annual Report and March 19, 2018 meeting minutes enclosed in council packet
- Understood that there was \$10,000 budgeted for the Quay Park study, wondered if there was enough left in the budget for the generic grant application.
  - Mr. Madgar stated the \$10,000 was in the 2017 budget. Any additional funding will need to be discussed through the committee and brought to council. At that point, council will decide on funding support.

**Tree Commission** – No report

- Mr. Lloyd - Arbor Day will be held on April 28<sup>th</sup> at 10:00AM
- Ms. McKean – Met with Debbie Hindman regarding arborist training information. Suggests the employees work with the Shade Tree Commission to get their recommendations prior to pruning.
- Mr. Sprecker asked how many arborists are on the Shade Tree Commission
  - Mr. Lloyd stated Mr. Stancec is the only arborist

- Mr. Madgar stated Mr. Stancec is a volunteer and is not available the majority of the time. We contact Wild Wood Tree Service and request their assistance.
- Mr. Deelo – Moving forward, some residents will be please, some will not. Mistakes will happen. The plan to have several arborist on the Highway Department is a good idea.

**Code Enforcement Officer Report** – Reported by Mr. Sprecker  
 March 2018 report enclosed in council packet

**Historic Architectural Review Board (HARB)** – No report

- Bob Rice stated the next HARB meeting will be held on April 26, 2018 at 7:00PM to discuss the proposed guidelines regarding historic preservation
- Regarding Quay Park, Mr. Rice stated \$10,000 was budgeted and approximately \$8,500 has been invoiced so far. Asking if the balance can be used for the grant.
  - Mr. Deelo – The \$10,000 was in the 2017 budget, there is no carryover
  - Mr. Madgar – Once the committee is formed and meet, the committee can request additional funding from the council

**Municipal Authority** – Reported by Mr. Rathbun

- March 2018 meeting cancelled due to weather
- March 21, 2018 – April 10, 2018 Coordinator of Operations report distributed to council
- Mr. Deelo stated the Municipal Authority is waiting to hear back from Carnegie Mellon regarding the air monitors.

## **Council Committee Reports**

**Public Safety/Code Enforcement** – No report

**Finance** – No report

**Highway** – No report

Mr. Thomas stated a meeting is scheduled with Columbia Gas to finalize the contract regarding restoration. Also, Mr. Martone is working on putting together a bid package for sidewalk and paving.

**General Government** – No report

Mr. Deelo stated a citizen contacted him to set up a meeting regarding the possibility of organizing funding to have entertainment throughout the Business District, he will keep council informed.

**Code Enforcement** – No report

**Recreation** – No report

## **Reports**

**Manager's Report** – Reported by Chief Madgar

- Reviewed the March 2018 Managers report

- Reconfirmed the HVAC bids for the borough building are between \$40,000 - \$50,000. Requesting the need to have this added to the 2019 budget.
- Requesting the intersection cameras be added to the 2019 budget
- Industry parking lot for Shell is tentatively set to open on April 16, 2018
- Requesting our Solicitors write a letter to the Shade Tree Commission (STC) requesting them to copy Council on any denial correspondence. Recently the STC denied the removal of two trees at College Square School and our Solicitors were mailed a letter regarding the possibility of litigation. Fortunately, Rick Sprecker met with the Grounds Manager of College Square and was able to give permission to remove one tree which will be replaced with a new tree in a different location.
  - Mr. Fedeles stated the STC is an Advisory Board in which the Council and or Borough Manager can override the decision of the STC.
  - Mr. Madgar – Need to see if the appeals process is listed on Tree Removal Application.
- Thanked the Fort McIntosh Foundation for the donation of the monument LED lighting in McIntosh Park. They are also in the process of donating additional lighting for the gazebo.
- Food trucks – Our Health Inspector questioned if he should inspect the food trucks during the various functions in town.
  - After council discussion it was decided a permit was not required. Ms. McKean suggested to ask the Health Inspector for a simplified check list of proper food handling practices could be provided to the food trucks.

**President’s Report** – Reported by Sean Snowden

- Quay Park:
  - Several email correspondences with David O’Leary stating the Department of Conservation and Natural Resources (DCNR) prefers to see matched funds at time of application.
  - We may not be able to secure the grant that was mentioned in the past.
  - May have to proceed with park enhancements in stages
- Rental Registration:
  - Council was given an example of a neighboring Rental Registration Ordinance for review. There is a motion on the agenda requesting our Solicitors to prepare an ordinance for markup and review for Beaver. This motion is important to protect our community.

**Mayor Hamilton** –

- Memorial Day Parade will be held here in Beaver on May 28, 2018 at 10:30AM
- Even though Veteran’s Day falls on a Sunday, the parade will be held here in Beaver on Saturday, November 10<sup>th</sup>
- Thanked the Chief and Police Department for all their assistance during the separate events at the Courthouse, Quay Park and McIntosh Park – took a lot of coordination to keep without issues

**Police Chief Madgar** – No report

- Mr. Thomas asked if our School Resource Officer (SRO) was back at the Beaver High School and if Brighton Township has a SRO
  - Mr. Madgar stated Officer Stahl has returned to the high school after his injury
    - The SRO contract with the school district has been renewed. The school has also put a line item on their budget whether they receive future grant funding or not
    - Brighton Township is responsible for the schools in their area

- Officer Stahl has an office at the Beaver High School, however he goes to the other schools if there are issues

**Fire Department** – No report

**Emergency Management Coordinator** – No report

**Borough Engineer** –

March 2018 monthly report enclosed in council packet

**Solicitor Report** – No report

## **Old Business**

**Motion – Rental Registration Ordinance**

*Motion by Mr. Sebastian that Beaver Borough Council authorize the Borough Solicitor to draft a preliminary Rental Registration Ordinance for markup and review. Seconded by Mr. Rathbun. Voice vote passed unanimously.*

## **New Business**

**Motion – Beaver Area Chamber of Commerce Wine Festival**

*Motion by Ms. King that Beaver Borough Council approve the request from the Beaver Area Chamber of Commerce for the organization to host the 4<sup>th</sup> annual Wine Festival in the Borough's Business District on September 15, 2018. The event is to be coordinated through the Borough Manager who will involve the Police Department as needed. Seconded by Mr. Deelo. Voice vote passed unanimously.*

**Motion – Traffic Study of Leopard Lane**

Motion by Mr. Sebastian that Beaver Borough Council authorize Borough Engineer, Dan Martone, to complete a traffic study of Leopard Lane. Seconded by Mr. Rathbun.

- After discussion of the cost of the traffic study, council decided to table the motion. In the time being, requested to have the Highway Department put up “Children at play” signs.
- Motion by Mr. Sebastian to table the motion. Seconded by Mr. Rathbun. Voice vote passed unanimously.

**Motion – Emergency Operation Plan Resolution**

*Motion by Mr. Sebastian that Beaver Borough Council approve the attached Resolution # 2018-01 regarding the Emergency Operation Plan dated March 2018. Seconded by Ms. McKean. Voice vote passed unanimously.*

8:43PM – 9:08PM Executive Session regarding the Shell contract

*Motion by Mr. Thomas that Beaver Borough Council approve Traffic Detail Agreement of Shell Chemical. Seconded by Mr. Deelo. Voice vote passed unanimously.*

***Motion by Mr. Rathbun that Beaver Borough Council approve the MOU with the Police Association regarding overtime rate in the Shell Chemical Contract. Seconded by Ms. King. Voice vote passed unanimously.***

***Motion to adjourn by Mr. Sebastian. Seconded by Ms. King. Voice vote passed unanimously***

Adjourned at 9:11PM

Submitted by Debbie Hindman