

Borough of Beaver, PA
Council Meeting
December 12, 2017
Minutes

- A regular scheduled meeting of Beaver Borough Council was held in the Community Room and called to order on December 12, 2017 at 7:00PM by President, Michael Deelo.
- Pledge of Allegiance
- Council Representatives in attendance: Alex Andres, Dan Deceder (arrived 7:10), Michael Deelo, Ron Embaugh, James Perini, Pat Sims, Sean Snowden. Borough officials in attendance: Mayor Tom Hamilton, Chief Dan Madgar, Solicitor John Petrush, Solicitor Shannon Steele. Absent: Alex Sebastian
- Visitors in attendance (signed in): Cheryl Hansen, Kristina Voegele, Shirley Sayers, Rich Sayers, Judy Cashdollar, Midge Sefton, Chris King, Jason Foster, Rick Sprecker, Jim Woolley, Anthony Perini, George Lindemann, Nick Yanosich, Tommi Wagner, Margaret McKean, George Kauffman

Approval of minutes

- ***Motion by Mr. Andres to accept the November 14, 2017 Council meeting minutes. Seconded by Mr. Perini. Voice vote passed unanimously.***

Treasurer's Report

- November 2017 end of month reports and balances reviewed.
- Reports will be filed for annual audit

Review invoice and authorization to pay bills

- ***Motion by Mr. Snowden to authorize and pay submitted invoices for the Borough. Seconded by Mr. Perini. Voice vote passed unanimously.***

Public Participation –

- Anthony Perini, 194 Beaver Street – For his Eagle Project, he would like to have permission to move a donated Heimbrook 1937 doll house from River Road to borough property between the Beaver museum and the log home. Heritage Foundation has approved the location. Once the doll house is moved, necessary repairs will be made.
 - **Motion – Relocation of Heimbrook “Doll” House onto Borough property**
Motion by Mr. Perini that Beaver Borough Council approve the relocation of the Heimbrook 1937 Doll House on to Borough property between the Beaver museum and the log house along East End Avenue. The Beaver Area Heritage Foundation and Museum has accepted the donation subject to Council's approval and the relocation will be performed at no cost to the Borough. Seconded by Mr. Snowden. Voice vote passed unanimously.
- Jim Woolley, 343 Park Street – Complimented how nice downtown looked over the holiday season. Requested to keep the lights on the trees as long as possible.

- Christiana from Fox's Pizza – Available for any volunteer work that is needed
- Mayor of Industry, Nicholas Yanosich – His term of being Mayor of Industry expires in three weeks. Wants to thank Chief Madgar and the police officers for their excellent service and commitment to Industry residents. March 2018 will be 6 years of being in a contract with Beaver Police and Industry. Appreciates the action the police, Mayor and Solicitor has done for the community.

Reports – Commissions / Authorities

Council of Governments (COG) – No report

Business District Authority – Inactive

Civil Service Commission – Reported by Midge Sefton

- Letter of Recommendation regarding Commissioner Members enclosed in council packet.
- Appreciates past members for their hard work and dedication
- **Motion – Appointment to Civil Service Commission**
 - ***Motion by Mr. Snowden that based on the recommendation of the Civil Service Commission, Beaver Borough Council appoint Martha Scheidmantel as Commissioner and John (Jason) Foster as Alternate Commissioner to fill the expired terms of Charles Casbourne and Mel Bundy. Terms ending December 31, 2024. Seconded by Mr. Embaugh. Voice vote passed unanimously.***

Zoning Hearing Board (ZHB) – Reported by Mr. Sprecker

- December 13, 2017 at 7:00PM - FTK Ventures, LLC requesting a variance to use the property located at 205 College Avenue in the R-1 zoning district as professional services and to seek relief from the off-street parking requirements for professional use.

Planning Commission –

- October 16, 2017 and November 20, 2017 draft minutes enclosed in council packet
- Mr. Deelo – Next meeting will be held on December 18, 2017 to discuss the recommendations of Quay Park. Public is welcome and encouraged to attend the meeting.

Tree Commission –

November 27, 2017 meeting minutes enclosed in council packet

Code Enforcement Officer Report – Reported by Mr. Sprecker

- Reviewed the November 2017 report enclosed in council packet
- Mr. Sprecker stated Harlem Lane as well as three other streets should be made a One-Way
 - Mr. Madgar asked Mr. Martone to review and give his opinion to council as soon as possible so action can be taken at the next council meeting.
- Mr. Sprecker stated the complaint regarding a need for permit parking by the Court House was looked into. Studied the area for four weeks and could not justify making the area permit parking.

Historic Architectural Review Board (HARB) – Reported by Mr. Deelo

- Reviewed the November 13, 2017 meeting minutes and letter dated November 18, 2017 from Cultural Resource Consultants enclosed in council packet
- Historic Resource Survey will be posted at the end of January or beginning of February. The survey will also be posted to the website, Facebook, EBlast as well as some paper copies.
- The survey will cover approximately 200 properties outside the existing historic district.

Municipal Authority – Reported by Mr. Sims

November 15, 2017 meeting minutes and Coordinator of Operations report enclosed in council packet

Council Committee Reports

Public Safety – No report

Finance – Reported by Mr. Perini

November 8, 2017 meeting minutes enclosed in council packet

Highway – Reported by Mr. Thomas

Reviewed the November 20, 2017 meeting minutes enclosed in council packet

General Government – Reported by Mr. Andres

- No meeting was held in December
- Mr. Andres stated it has been a pleasure and honor to serve the Borough with the council members whose terms are expiring.

Code Enforcement – No report

Recreation – No report

Reports

Manager's Report – Reported by Chief Madgar

- Reviewed the November 2017 Managers report
- Columbia Gas
 - Approximately a \$6.5 million dollar project
 - Some lines that are being replaced are from 1887
 - Pipe staging will be in several locations around town
- For the safety and convenience of our residents, night-time parking will be suspended from December 15, 2017 until March 1, 2018 for all streets excluding Third Street.
- Police Officers – Two full-time officers are still out on workers compensation. Total down of three fulltime officers including the recent resignation.
- Thanked the council members whose terms are expiring for helping him make his job easier through the years and for their assistance on the committee's.

President's Report – Reported by Mr. Deelo

- Reorganization meeting will be held on Tuesday, January 2, 2018 at 7:00PM
- Announced there will be an Executive Session regarding personnel performance, pending litigation and the Collective Bargaining Agreement and contracts. Motions expected after the Executive Session.
- Read a resignation letter from Mr. John Petrush. Resignation effective December 16, 2017.
 - Mr. Deelo thanked Mr. Petrush on behalf of Council for his dedication to council and residents.
 - ***Motion by Mr. Snowden to accept the resignation of John Petrush effective December 16, 2017. Seconded by Mr. Thomas. Voice vote passed unanimously.***

Mayor Hamilton –

- Presented Solicitor Petrush a plaque
 - Congratulations on your well-deserved retirement after many years of outstanding service to the Borough of Beaver – 16 years as a Member of Council and 28 years as Borough Solicitor. In sincere gratitude for the assistance, guidance and outstanding counsel you have provided elected officials, staff and citizens of the Borough of Beaver, PA for so many years. You have been an inspiration to those of us fortunate enough to be with you through a portion of the journey. We value your many contributions. Borough of Beaver, Pennsylvania December 12, 2017
 - Mr. Petrush stated this year will be 50 years of practicing law, it's time to gradually get on with life's work.
- Mayor Hamilton stated the Borough is losing a lot of service here tonight. Thanked Mr. Sims, Mr. Perini, Mr. Embaugh, Mr. Deceder, Mayor Yanosich and Solicitor Petrush for making a difference in our community.

Police Chief Madgar – No report

Fire Department – Reported by Mr. Perini

- 2017 Year End Report enclosed in council packet
- Mr. Snowden thanked the Fire Department for putting their lives on the line to keep our community safe.
- Ms. Sefton also thanked the Fire Department for their service for the community and for their community service.

Emergency Management Coordinator – Mr. Perini

Dave Linkimer will have a report regarding a series of drills that will be performed in 2018.

Borough Engineer –

- Reviewed the November 2017 monthly report enclosed in council packet
- Emergency offsite response plan was submitted last month and approved
- September 2017 submitted the MS4 Application – need to submit a 5 year plan within 60 days

Solicitor Petrush – No report

Old Business

Motion – Approval of payment to Youngblood Paving, Inc. for the Beaver Borough 2017 Road Paving Project

Motion by Mr. Thomas that Beaver Borough Council approve the following payments to Youngblood Paving Inc. for the Beaver Borough 2017 Road Paving Project per the recommendation letter from our Borough Engineer dated November 22, 2017. (1) Invoice # 2017-1428 (Beech Alley) \$33,340.50. Columbia Gas invoiced for ½ = \$16,670.25. (2) Invoice # 2017-1427 (Sassafras Lane) \$29,966.30. Vanport Township invoiced for ½ = \$14,983.15. (3) Invoice # 2017-1426 (base bid + alt. no. 3 + patches) \$88,564.90. Seconded by Mr. Deceder. Voice vote passed unanimously.

New Business

Motion – Type of Sidewalk/Curb Replacements Are Allowed During Columbia Gas Project

Motion by Mr. Thomas that Beaver Borough approve the attached parameters in regards to what type of sidewalk each homeowner is allowed to install as a replacement to those being taken out by the Columbia Gas Project. Seconded by Mr. Snowden. Voice vote passed unanimously.

Motion – Move Forward With Sidewalk/Curb Replacement for All Area Affected by 2018 Columbia Gas Project

Motion by Mr. Thomas that Beaver Borough Council approve allowing our Borough Manager (with recommendations from our Borough Engineer) to move forward with asking all homeowners with sidewalks/curbs below borough code on all opposing streets from which the Columbia Gas work is being done within the borough in 2018 to make necessary arrangements to get those sidewalks/curbs fixed in accordance with our borough specified guidelines, and also to give all of those homeowners affected by Borough Ordinance #21-202 relief at the Borough Managers discretion on the timeframe of when their sidewalks/curbs have to be repaired. Excluding Turnpike Street (from College Avenue to Beaver Street), Laura Street (from Sharon Road to Beaver Street) and Park Street (from Sharon Road to Beaver Street). Seconded by Mr. Snowden. Voice vote passed unanimously.

Motion – Distribute sidewalk and curb cost amongst neighborhood property owners in conjunction with Columbia Gas Project

Motion by Mr. Thomas that Beaver Borough Council approve and implement a distribution of costs amongst neighborhood property owners for the replacement of curbs and sidewalks associated with Columbia Gas Line Replacement Project. (1) Turnpike Street (from College Avenue to Beaver Street) including corner property. (2) Laura Street (from Sharon Road to Beaver Street) including corner property. (3) Park Street (from Sharon Road to Beaver Street) including corner property. Seconded by Mr. Snowden. Roll call vote: Mr. Embaugh – No, Mr. Sims – Yes, Mr. Snowden – Yes, Mr. Deceder – Yes, Mr. Thomas – Yes, Mr. Andres – No, Mr. Deelo – Yes. Motion passed on the indicated roll call vote, 5-2. (Mr. Perini abstained from vote)

Motion – Approve payment terms for new borough repaired sidewalks and curbs

Motion by Mr. Thomas that Beaver Borough Council approve and implement the attached payment term policy for sidewalk & curb replacement work that we conduct with our borough approved

contractor for the 2018 Columbia Gas Project. Seconded by Mr. Snowden. Voice vote passed unanimously. (Mr. Perini abstained from vote)

Motion – Tax Levy and Rate of Tax for 2018

Motion by Mr. Perini that Beaver Borough Council approve and enact the attached ordinance amending Chapter 24 of the Code of Ordinances, to levy and fix the rate of a tax on real property for the fiscal year 2018. Rate of 24 mills (no increase from 2017). Seconded by Mr. Thomas. Voice vote passed unanimously.

Motion – Adopt 2018 Beaver Borough General Fund

Motion by Mr. Perini that the 2018 Beaver Borough General Fund Budget as advertised be adopted. I move further that a copy of that budget, electronic or otherwise, be attached hereto and retained in the Borough Records. Seconded by Mr. Embaugh. Voice vote passed unanimously.

Motion – Vehicle Lease

Motion by Mr. Snowden that Beaver Borough Council give the Chief of Police approval to sell three (3) police vehicles and enter a lease for three (3) police vehicles. Seconded by Mr. Andres. Voice vote passed unanimously.

Motion – Beaver Area Memorial Library Donation

Motion by Mr. Perini that Beaver Borough Council approve donation of \$26,500 to the Beaver Area Memorial Library. This item is approved in the 2017 budget. Seconded by Mr. Andres. Voice vote passed unanimously.

Motion – 2018 Schedule of Regular Beaver Borough Council Meetings

Motion by Mr. Andres that the attached 2018 Schedule of Regular Beaver Borough Council Meetings be and is hereby approved and adopted for the 2018 calendar year. Seconded by Mr. Perini. Voice vote passed unanimously.

Motion – Reappoint Planning Commission members

Motion by Mr. Snowden that Robert Rice, Dan Martone and David O’Leary are reappointed to the Planning Commission for four (4) year terms. Terms will expire December 2021. Seconded by Mr. Deceder. Voice vote passed unanimously.

Motion – Vacancy Board Chair

Motion by Mr. Sims to reappoint Midge Sefton as Vacancy Board Chair. Seconded by Mr. Andres. Voice vote passed unanimously.

- Entered into Executive Session at 8:35PM regarding personnel performance, pending litigation and the Collective Bargaining Agreement and contracts. Motions expected after the Executive Session.
- Executive Session 8:45PM – 9:25PM

Motion by Mr. Deceder that Beaver Borough Council ratify the Beaver Borough Municipal Employees Association Memorandum of Understanding and pay scale. Seconded by Mr. Snowden. Voice vote passed unanimously. (Mr. Embaugh absent from vote)

Motion by Mr. Snowden that Beaver Borough Council approve a pay increase of 3% for non-uniform payroll employees effective January 1, 2018. Seconded by Mr. Andres. Voice vote passed unanimously. (Mr. Embaugh absent from vote)

Motion by Mr. Perini that Beaver Borough Council approve a pay increase of 3% for Police Chief effective January 1, 2018. Seconded by Mr. Thomas. Voice vote passed unanimously. (Mr. Embaugh absent from vote)

Motion by Mr. Thomas that Beaver Borough Council approve a pay increase of 3% for the Borough Manager effective January 1, 2018. Seconded by Mr. Snowden. Voice vote passed unanimously. (Mr. Embaugh absent from vote)

Motion to adjourn by Mr. Sims. Seconded by Mr. Deceder. Voice vote passed unanimously

Adjourned at 9:34PM

Submitted by Debbie Hindman