

Borough of Beaver, PA
Council Meeting
October 13, 2015
Minutes

- A regular scheduled meeting of Beaver Borough Council was held in the Community Room and called to order on October 13, 2015 at 7:00PM by President Michael Deelo.
- Pledge of Allegiance
- Council Representatives in attendance: Alexander Andres, Dan Deceder, Michael Deelo, Ron Embaugh, Walter McDermott, James Perini, Alex Sebastian, Pat Sims. Borough officials in attendance: Director of Operations – Chuck Copeland, Mayor Tom Hamilton, Chief Dan Madgar and Solicitor - John Petrush.
- Visitors in attendance (signed in): Midge Sefton, Mel Bundy, George Kauffman, Betty Burk, Bert Pickard, Charles Casbourne, Sue Winters, Rick Sprecker, Cheryl Hansen, Marilyn Vogel, Tommi Wagner

Mr. Deelo announced there will be an Executive Session after adjournment to discuss real-estate and a personnel matter of a specific person. No motions will be made after adjournment of the Executive Session.

Approval of minutes

Motion by Mr. McDermott to accept the September 8, 2015 Council Meeting minutes as submitted. Seconded by Mr. Embaugh. Voice vote passed unanimously.

Treasurer's Report

September 2015 end of month reports and balances reviewed. Reports will be filed for annual audit.

Review invoice and authorization to pay bills

- ***Motion by Mr. Andres to authorize and pay submitted invoices for the Borough. Seconded by Mr. Sebastian. Voice vote passed unanimously.***
- Mr. Perini requested the General Fund Unpaid Invoices report be included in the council packet

Public Participation –

- Bert Pickard, 1530 River Road – Questioned if the contractor working for someone on Ohio Street will pay for the fence on River Road that was damaged while they were dumping over the hill.
 - Mr. Sprecker stated the contractor will be notified to repair the fence.
- George Kauffman, 100 Oak Street – Stated he was happy that the trees along Sassafras & River Road were trimmed since it was a safety issue. He will also meet with the Shade Tree Commission to discuss a plan for the 2016 budget regarding removing some of the older trees on River Road and replacing them with flowering trees.

- Betty Burke, 888 4th Street – Commented on the tree on the corner of 4th and Market Street that it is losing limbs and becoming a safety issue. Also stated that she attended the latest Recreation Meeting and thought the idea of a Skateboard Park is a good idea.
 - Mr. Sprecker stated the owner of the home on the corner of 4th and Market Street has been contacted several times.
 - Chief Madgar stated if the resident does not attempt to maintain the tree, the borough will and place a lien against the homeowner.

Reports – Commissions

Council of Governments (COG) – Reported by Mr. Deceder

1st Beaver County Municipal Convention information was distributed to council members. Conference open to all elected and appointed officials to be held October 29th at Olde Stonewall Golf Club.

Business District Authority –

August 2015 and September 2015 meeting minutes enclosed in council packet

Civil Service Commission – Reported by Ms. Sefton

- Reviewed September 14, 2015 meeting minutes and letter from James Todd dated October 5, 2015 enclosed in council packet
- Eligibility list will expire at midnight January 5, 2016.
- Distributed Rules & Regulations to Mr. Andres, Mr. Embaugh, Mr. Perini and Mr. Sebastian

Zoning Hearing Board – No report

Planning Commission –

September 21, 2015 draft meeting minutes enclosed in council packet

Tree Commission –

- August 24, 2015 meeting minutes enclosed in council packet
- Mr. Perini questioned the \$10,000 budget pruning on main street
 - Chief Madgar stated the pruning was approved in last years budget.
- Mr. McDermott stated some of the trees in the business district are taller than some of the buildings and should be replaced.
 - Chief Madgar stated he will relay the information to the Shade Tree Commission
- Letter of recommendation for a new board member was enclosed in the council packet
 - ***Motion by Mr. Deceder for Frank Blaskowitz to be appointed to the Shade Tree Commission. Seconded by Mr. McDermott. Voice vote passed unanimously.***

Code Enforcement Officer Report – Reported by Mr. Sprecker

- September 2015 report enclosed in council packet
- Mr. Sprecker stated he would like to partner with Vanport or contact our State Representative to have the exit area near 376 cleaned up.
 - Mayor Hamilton stated he will work with Mr. Sprecker to contact our representative.

Historic Architectural Review Board (HARB) – No meeting in September

Council Committee Reports

Public Safety – No report

September meeting cancelled

Finance – Reported by Mr. Perini

Reviewed the August 19, 2015 meeting minutes enclosed in council packet

Highway – Reported by Mr. McDermott

- Did not have a quorum for a regular meeting in October
- The paving project on 5th Street & Sharon Road will begin on October 16th and should be completed on October 19th.
- Fire Department parking lot and Ohio Street alley will be paved on October 20th.
- Chief Madgar stated for safety reasons, a Trench Box was ordered

General Government – Reported by Mr. Andres

- Reviewed September 22, 2015 meeting minutes enclosed in council packet
- Election Day is November 2nd and the Library Annual Fundraiser will be on November 7th.
- Mr. Perini questioned if the Borough is searching for a Borough Manager
 - Mr. Deelo stated he informed Michael Foreman that it wasn't appropriate for a search of a replacement since we are in an evaluation time with the current Interim Borough Manager.
 - Mr. Deceder stated he agreed since it is time consuming and expensive.

Code Enforcement –

- September 28, 2015 meeting minutes enclosed in council packet
- Need a new Chair of the Code Enforcement Committee and a replacement to take over the Rental Registration review.

Recreation – Reported by Mr. Embaugh

Reviewed the October 6, 2015 meeting minutes enclosed in council packet

Water & Sewer – Reported by Mr. Sims

Reviewed the September 16, 2015 meeting minutes enclosed in council packet

Reports

Manager's Report – Reported by Chief Madgar

- Reviewed the September 2015 report enclosed in council packet
 - Mr. Perini requested a more detailed report
- Department of Conservation and Natural Resources (DCNR) Grant – Grant which the bank would administer the account for fundraising for a skateboard park. Requesting the Highway Department work with the Recreation Committee to schedule the paving of the 100 x 100 skateboard pad.
 - Mr. Deelo stated this will need to be reviewed by our Solicitor

- Mr. McDermott questioned if our insurance company was contacted
 - Chief Madgar – Yes, this will be just like another park, rates will not go up unless claims are made.
- Mr. Embaugh stated he contacted Beaver County Recreation Department – they have not had any claims at the Brady’s Run location.
- ***Motion by Mr. Embaugh to authorize the Interim Borough Manager to set up a bank account and to work with the Solicitor for a potential skateboard park. Seconded by Mr. Sebastian. Voice vote passed unanimously.***
- Distributed architectural drawings of turning the Community Room into new borough offices.

Director of Operations Report – Reported by Mr. Copeland
Reviewed the October 13, 2015 report enclosed in council packet

President’s Report –

- Preliminary presentation of the budget at the Finance Committee meeting on October 21st.
- Special Budget Review meeting is scheduled and advertised for October 27th at 6:30PM.
- Budget must be approved by the end of the year, the goal is for approval at the regular December meeting.

Mayor Hamilton –

- Train Station – Has been restored as a multiuse facility which is another asset to our community
- Bookfest – Successful event and hopes it will be an ongoing event
 - Recognition of Bill Cooper
 - Read a thank you letter from Mrs. Susan Cooper

Police Chief Madgar –

Covered along with the Borough Manager report

Fire Department – Reported by Mr. Perini

Reviewed the September 2015 report distributed to council

Emergency Management Coordinator – No report

Engineer –

- September 2015 monthly report enclosed in council packet
- October 9, 2015 Review of the Municipal Building Roof Replacement Proposals enclosed in council packet
 - ***Motion by Mr. Andres as recommended by Dan Martone, Beaver Borough Engineer (letter attached), I move that Kenyon Roofing be awarded the contract to replace the roof of the Borough Building located at 469 Third Street Beaver, PA. Cost is \$40,800. Seconded by Mr. McDermott. Voice vote passed unanimously.***

Solicitor Petrush –

Working on the following:

- New sewage treatment contract between Beaver and Bridgewater
- Lien regarding tree removal
- Defined Contribution Plan
- Personnel issues
- State Right to Know Law

Old Business

Motion – Ordinance amending Chapter 6 of the Beaver Code of Ordinances relating to Conduct, adding a Part 7 concerning skateboarding

Motion by Mr. Embaugh that Council authorize the Solicitor to advertise the amendment to Chapter 6 of the Beaver Code of Ordinances relating to Conduct, adding a Part 7 concerning skateboarding with the attached changes recommended by the Recreation Committee. Seconded by Mr. Sebastian. Voice vote passed unanimously.

New Business

Motion – Approving and enacting Ordinance amending Chapter 8 of the Beaver Code of Ordinances

Motion by Mr. Andres that Borough Council approve the amendment of Chapter 8 of the Beaver Code of Ordinances relating to Floodplains. A brief summary of such ordinance is set forth below. The full text of the ordinance may be examined at the Beaver County Law Library in the Courthouse in Beaver, or at the Borough Office. Summary: Section 1: Amends Section 8-802 and 8-406 of Part 8, of Chapter 8 on Floodplains, to correct minor technical errors. Section 2: Repeals any inconsistent ordinance. Section 3: States the legal authority of the ordinance. Section 4: Specifies an effective date of August 17, 2015. Seconded by Mr. Embaugh. Voice vote passed unanimously.

Motion – Press Contact

Motion by Mr. McDermott that Beaver’s Borough Manager or Interim Borough Manager, be and is hereby designated as the sole Press Contact between the Media and all Beaver Borough non-uniform employees and directing that all Borough non-uniform employees refer all press and media inquiries to the Borough Manager or Interim Borough Manager, or in his absence, that those inquiries and questions be directed to the President or Vice President of Beaver Council. Seconded by Mr. Embaugh. Voice vote passed unanimously.

Motion – Resignation of Councilman, Lauson Cashdollar

Motion by Mr. Sims to accept the letter of resignation by Lauson Cashdollar dated September 22, 2015. Seconded by Mr. Sebastian. Voice vote passed unanimously.

- Mr. McDermott stated Mr. Cashdollar did a lot of hard work for Beaver and council will miss him.

Motion – Council vacancy

Motion by Mr. McDermott that Sean Snowden be appointed to fill the vacancy on Beaver Borough Council in the 2nd Ward effective when sworn into office. Term will expire on the first Monday of January 2016. Seconded by Mr. Sims. Voice vote passed unanimously.

Motion – Authorize individuals to sign checks for the Borough including all funds

Motion by Mr. McDermott that the following individuals are hereby empowered to sign checks for the Borough on all of its various funds: Chuck Copeland, Michael Deelo, Walter McDermott, Dan Madgar and Pat Sims. Seconded by Mr. Sebastian. Voice vote passed unanimously.

Motion – Water & Sewer Operations

Motion by Mr. Sims to utilize Martone Engineering to assist in water and sewer operations as required. Fee is \$90.00 per hour. This motion is for services provided from October 14, 2015 to January 31, 2016. All invoices to be approved by Pat Sims and Interim Borough Manager. Seconded by Mr. McDermott. Voice vote passed unanimously.

Motion by Mr. McDermott that council authorize the Solicitor to prepare a draft Ticketing Ordinance for code enforcement purposes. Seconded by Mr. Deceder. Voice vote passed unanimously.

Motion to adjourn by Mr. Embaugh, Seconded by Mr. Andres. Voice vote passed unanimously.

Adjourned at 9:20PM to enter into Executive Session regarding real estate issues and personnel matter associated with one person.

Executive Session ended at 9:55PM.

Submitted by Debbie Hindman