

BOROUGH OF BEAVER

469 Third Street
Beaver, PA 15009

COMMUNITY ROOM RESERVATION FORM

Fee/Received _____

Name of Organization: _____

Representative: _____ Phone: _____

Address: _____

Day/Date Requested: _____ Time: from _____ to _____

Purpose of Request: _____

RESERVATION FEES FOR THE COMMUNITY ROOM - NO REFUNDS DUE TO CANCELLATIONS

Beaver Borough Functions – No charge
Beaver Area Civic Groups - \$50.00
Business Seminars - \$80.00

THE BOROUGH OF BEAVER WILL PROVIDE THE FOLLOWING:

1. Use of the Community Room (key is to be picked up and returned to Police Dispatcher's Desk)
2. Utilities – Water & Electric
3. Restroom
4. Tables & Chairs provided (60 chairs; 6 tables, which you or your group will be responsible for setting up the room for your meeting)
5. Small kitchen area (Microwave, stove, refrigerator)

REGULATIONS:

1. The Community Room is available for meetings and other small activities. Banquets, parties, painting and other related activities are not permitted. Small amounts of food and beverages are permitted.
2. The person or group signing for the Community Room will be solely responsible for any damages to the room and/or its contents and will be assessed above and beyond the reservation fee.
3. You or your group is responsible for cleaning up the Community Room when you are finished. **All trash must be put in the proper receptacles and all tables and chairs must be put back where they were before you leave the premises.**
4. Absolutely no parking behind the Borough Building or you will be ticketed and towed. All parking is on the street.
5. If you have any questions, please contact the Borough Office.

- **THE BOROUGH IS NOT RESPONSIBLE FOR ANY ITEMS LOST OR STOLEN.
- **ALL APPLICATIONS ARE PREPAID.
- **A SEPARATE APPLICATION MUST BE FILLED OUT FOR EACH TIME YOU USE ANY OF THE FACILITIES.
- **THE BOROUGH RESERVES THE RIGHT TO CANCEL ANY ACTIVITY SCHEDULED.
- **RESERVATION FORMS MUST BE FILLED OUT IN PERSON. (NOT BY MAIL)

Borough Official

Date

AGREEMENT ON USE OF FACILITIES

(hereinafter called the sponsor) hereby applies for permission to use a facility of the Borough of Beaver for the purpose of conducting activities thereon.

In consideration of being granted this privilege, the Sponsor hereby agrees with the Borough as follows:

1. The subject premises have been inspected on behalf of the Sponsor and are acceptable for use "as is".
2. THE BOROUGH MAKES NO WARRANTY, EITHER EXPRESS OR IMPLIED, AS TO THE HABITABILITY OR THE SAFE CONDITION OF THE PREMISES.
3. During its usage, the Sponsor will maintain the premises in sanitary condition and good repair, except for ordinary wear. The Sponsor shall not destroy, damage or deface the premises.
4. The Sponsor will comply with the rules and regulations posted by the Borough on the premises.
5. The Sponsor shall be responsible for the conduct of its members and invitees, and shall not permit such persons to do anything upon the premises which the Sponsor may not do.
6. On behalf of each and all of its members and invitees, the Sponsor hereby assumes all risks of property damage and personal injury resulting from use of the subject premises.
7. On behalf of each and all of its members and invitees, the Sponsor hereby renounces and waives any claim against the Borough, and hereby releases and discharges the Borough from liability and all obligations relating to property damage and personal injury resulting from use of the subject premises.
8. The Sponsor will Indemnify and hold harmless the Borough against any liability, loss or expense relating to property damage or personal injury resulting from or occurring during the Sponsor's use of the subject premises,
9. If any provision of this agreement is held by a court of competent jurisdiction to be invalid or unenforceable, the remaining provisions shall nevertheless continue in full force and effect.
10. The undersigned individual hereby represents and warrants that he or she is authorized to execute this agreement on behalf of the Sponsor, and hereby promises to personally indemnify the Borough against any loss or expenses resulting from breach of this warranty.

Executed with the intention of being legally bound on _____, 20____.

Name of Organization

By _____
Signature of Authorized Agent

Title (if any)

Witnessed by: _____