

Borough of Beaver, PA
Council Meeting
December 13, 2016
Minutes

- A regular scheduled meeting of Beaver Borough Council was held at the Community Room and called to order on December 13, 2016 at 7:00PM by President, Michael Deelo.
- Pledge of Allegiance
- Council Representatives in attendance: Alex Andres (7:10 via phone conference), Michael Deelo, Ron Embaugh, James Perini, Alex Sebastian, Pat Sims, Sean Snowden. Borough officials in attendance: Mayor Tom Hamilton, Chief Dan Madgar, Solicitor John Petrush. Absent: Dan Deceder, Walter McDermott
- Visitors in attendance (signed in): Midge Sefton, Greg Powell, Larry Renninger, Frank Blaskowitz, Robert Rice, George Kauffman, Tommi Wagner, Cheryl Hansen

Approval of minutes

Motion by Mr. Embaugh to accept the November 8, 2016 Council meeting. Seconded by Mr. Sims. Voice vote passed unanimously.

Motion by Mr. Snowden to accept the November 16, 2016 Special meeting minutes. Seconded by Mr. Sebastian. Voice vote passed unanimously.

Treasurer's Report

- November 2016 end of month reports and balances reviewed.
- Reports will be filed for annual audit.

Review invoice and authorization to pay bills

Motion by Mr. Embaugh to authorize and pay submitted invoices for the Borough. Seconded by Mr. Sebastian. Voice vote passed unanimously.

Public Participation –

- George Kauffman, 100 Oak Street – Thanked Council and Borough employees for their support throughout the year with supporting the Flowering Parks Program.
- Greg Powell, 1325 Third Street – Concerned with the Certificate of Appropriateness being considered for the property at 1335 Third Street.
 - Mr. Deelo stated several issues will need to be reviewed:
 - Is demolition appropriate and will a permit be issued.
 - If it is, the new structure has to meet zoning requirements or a variance will need to be requested and granted. The owner of the property has not applied for a variance yet with the Zoning Hearing Board.
 - Once a hearing date has been determined, letters are mailed to all residents within 300' of the property.

Reports – Commissions

Council of Governments (COG) – No report

Business District Authority – No report

Civil Service Commission – No report

Mr. Madgar – Once the latest police contract is signed it will be forwarded to Bill Gamble, Consultant, for him to develop an updated Police Hiring & Promotional Rules and Regulations.

Zoning Hearing Board – No report

Planning Commission – Reported by Robert Rice

Reviewed the October 17, 2016 and Draft of November 21, 2016 meeting minutes enclosed in council packet

Tree Commission – Reported by Frank Blaskowitz

- October 24, 2016 meeting minutes enclosed in council packet
- Interviewed Kevin Walker to join the Shade Tree Commission and will submit a letter of recommendation to council.

Code Enforcement Officer Report –

November 2016 report enclosed in council packet

Historic Architectural Review Board (HARB) – Reported by Robert Rice

November 17, 2016 meeting minutes enclosed in council packet

Council Committee Reports

Public Safety – No meeting in November

Finance – Reported by Mr. Perini

Reviewed the November 16, 2016 meeting minutes enclosed in council packet

Highway – No meeting in December

General Government – No meeting in November

Code Enforcement – No meeting in November

Recreation – Reported by Mr. Embaugh

- December 6, 2016 meeting minutes enclosed in council packet
- Mr. Embaugh asked Mr. Madgar about the \$50,000 Trust that was left to be used in the community.
 - Mr. Madgar stated the school is trying to find solutions to fit the trust – it is earmarked to be used as recreational activity.

Water & Sewer – Reported by Mr. Sims

- November 16, 2016 meeting minutes enclosed in council packet
- Installation of meters will start first week of January

Reports

Manager's Report – Reported by Chief Madgar

- Reviewed the November 2016 report enclosed in council packet
- Thanked Rick Granati for his assistance with donating his time and supplies to paint the posts in the Business District.
- Exhausted all means of finding someone to run the concession stand at the pool. Contacted Cee Vee Vending to put 4 machines in the lobby.
- Passed out an email from Dan Martone regarding the temporary ice rink that explains the amount of work to maintain the rink.
- Thanked Judy Cashdollar for the donation of two tickets regarding a public relations event – two officers attended.
- Paving of Laura Street and Park Street – Should decide if and when paving will be completed so letters can be mailed to the residents if curbs and sidewalks will need to be replaced.
- Columbia Gas will replace the bricks in front of Waffles INCaffeinated early spring.

President's Report –

- Executive Session following the regular meeting regarding the Collective Bargaining Agreement with the Police – there will be a vote at the conclusion of the Executive Session
- Mr. Deelo will review with the Borough Manager a letter received from a resident regarding safety of the public using the sidewalks in the Business District. Would like to know if bollards could be put in front of parking spaces.

Mayor Hamilton – No report

Police Chief Madgar – No report

Fire Department – No report

Emergency Management Coordinator – No report

Borough Engineer and Water/Sewer Engineer –
November 2016 monthly reports enclosed in council packet

Solicitor Petrush – No report

Old Business

Motion – Adopt 2017 Beaver Borough General Fund Budget

Motion by Mr. Perini that the 2017 Beaver Borough General Fund Budget as advertised be adopted. I move further that a copy of that budget, electronic or otherwise, be attached hereto and retained in the Borough Records. Seconded by Mr. Snowden. Roll call vote: Mr. Embaugh – Yes, Mr. Perini – Yes, Mr. Sims – Yes, Mr. Sebastian – Yes, Mr. Andres – Yes, Mr. Snowden – Yes, Mr. Deelo – Yes. Motion passed on the indicated roll call vote, 7-0.

Motion – Adopt 2017 Beaver Borough Water & Sewer Budget

Motion by Mr. Perini that the 2017 Beaver Borough Water & Sewer Budget as advertised be adopted. I move further that a copy of that budget, electronic or otherwise, be attached hereto and retained in the Borough Records. Seconded by Mr. Sims. Roll call vote: Mr. Perini – Yes, Mr. Sims – Yes, Mr. Sebastian – Yes, Mr. Andres – Yes, Mr. Snowden – Yes, Mr. Deelo – Yes, Mr. Embaugh - Yes. Motion passed on the indicated roll call vote, 7-0.

Motion – Approving Ordinance amending Chapter 18 of the Code of Ordinances relating to Sewers and Sewage Disposal

Motion by Mr. Sims that Beaver Borough Council approve the attached Ordinance effective January 1, 2017 amending Section 116.2 of Part 1 of Chapter 18 on Sewers and Sewage Disposal by increasing the minimum fee and the usage rate per calendar quarter for sanitary sewer rental service. Seconded by Mr. Perini. Roll call vote: Mr. Embaugh – Yes, Mr. Perini – Yes, Mr. Sims – Yes, Mr. Sebastian – Yes, Mr. Andres – Yes, Mr. Snowden – Yes, Mr. Deelo – Yes. Motion passed on the indicated roll call vote, 7-0.

Motion – Approving Ordinance amending Chapter 26 of the Code of Ordinances relating to Water

Motion by Mr. Sims that Beaver Borough Council approve the attached Ordinance effective January 1, 2017 amending Section 105 of Part 1 of Chapter 26 by increasing the base fee and the usage rate per calendar quarter for water supply service. Seconded by Mr. Perini. Mr. Sims – Yes, Mr. Sebastian – Yes, Mr. Andres – Yes, Mr. Snowden – Yes, Mr. Deelo – Yes, Mr. Embaugh – Yes, Mr. Perini – Yes. Motion passed on the indicated roll call vote, 7-0.

Motion – Tax Levy and Rate of Tax for 2017

Motion by Mr. Perini that Beaver Borough Council approve and enact the attached ordinance amending Chapter 24 of the Code of Ordinances, to levy and fix the rate of a tax on real property for the fiscal year 2017. Rate of 24 mills (no increase from 2016). Seconded by Mr. Snowden. Roll call vote: Mr. Sebastian – Yes, Mr. Andres – Yes, Mr. Snowden – Yes, Mr. Deelo – Yes, Mr. Embaugh – Yes, Mr. Perini – Yes, Mr. Sims – Yes. Motion passed on the indicated roll call vote, 7-0.

Motion by Mr. Sebastian that Beaver Borough Council remove from the table the motion from the November 8, 2016 meeting involving a Certificate of Appropriateness for 1335 Third Street (Tax Parcel 16-004-2020). Seconded by Mr. Sims. Voice vote passed unanimously.

Motion – Approve Certificate of Appropriateness (COA) for 1335 Third Street
Motion by Mr. Sebastian that Beaver Borough Council approve the COA application for owner/applicant TTO Real Estate Enterprises, LLC for 1335 Third Street, Beaver, and also pending approval of the Zoning Hearing Board for replacement structure. Seconded by Mr. Embaugh. Voice vote passed unanimously.

New Business

Motion – Approve Certificate of Appropriateness (COA) for 758 5th Street
Motion by Mr. Sebastian that Beaver Borough Council approve the COA application for owner Justin LeDonne for 758 5th Street, Beaver. Seconded by Mr. Perini. Voice vote passed unanimously.

Motion – Reappoint and Appoint Zoning Hearing Board members
Motion by Mr. Andres that Mike Kelley and Fred Lloyd be reappointed and Robyn Johnson and Jenny Hankinson be appointed to the Zoning Hearing Board for three (3) year terms. Terms will expire December 2019. Seconded by Mr. Snowden. Voice vote passed unanimously.

Motion – Adopt 2017 Beaver Borough Fee Schedule
Motion by Mr. Perini that the attached Beaver Borough Fee Schedule be and is hereby approved and adopted for the 2017 calendar year. Seconded by Mr. Embaugh. Voice vote passed unanimously.

Motion – Increase pay for part-time police
Motion by Mr. Snowden that Beaver Borough Council approves a pay increase for all part-time police officers from \$16.25 to \$17.25 per hour based on the Public Safety Committee recommendation. Seconded by Mr. Sebastian. Roll call vote: Mr. Embaugh – Yes, Mr. Perini – Yes, Mr. Sims – Yes, Mr. Sebastian – Yes, Mr. Andres – Yes, Mr. Snowden – Yes, Mr. Deelo – Yes. Motion passed on the indicated roll call vote, 7-0.

Motion – Preliminary Rental Registration Ordinance
Motion by Mr. Sebastian that the Council authorize the Borough Solicitor to draft a Preliminary Rental Registration Ordinance for markup and review. Seconded by Mr. Embaugh. Voice vote passed unanimously.

Motion – Preliminary Health Inspection Ordinance
Motion by Mr. Sebastian that the Council authorize the Borough Solicitor to draft a Preliminary Health Inspection Ordinance for markup and review. Seconded by Mr. Embaugh. Voice vote passed unanimously.

Motion – Appoint Health Officer
Motion by Mr. Sebastian that Beaver Borough Council appoint Nick Sheleheda as Health Officer for Beaver Borough for 2017. Compensation through fees charged per contract as determined by the Borough Manager and Council President. Seconded by Mr. Perini. Voice vote passed unanimously.

Motion – Contracts for services

Motion by Mr. Sims that the Borough Manager be authorized to offer contracts for services to the following individuals for calendar year 2017. Bonnie Dinsmore, Police Clerk; Anna Lane, Custodian; George Lindemann, Code Enforcement Officer; Debbie Hindman, Borough Secretary; Andy Kennedy, Finance Manager; Charles Knisley, Animal Control Specialist; Colette Miser, Administrative assistant; Randy Morrow, Property Maintenance Code Officer; Nick Sheleheda, Health Officer; Richard Sprecker, Code Enforcement and Zoning. Seconded by Mr. Snowden. Voice vote passed unanimously.

Motion – 2017 Schedule of Regular Beaver Borough Council Meetings and other related Borough Agencies

Motion by Mr. Andres that the attached 2017 Schedule of Regular Beaver Borough Council Meetings and other related Borough Agencies as proposed on the attached schedule be and is hereby approved and adopted for the 2017 calendar year, and that the Solicitor be and is hereby directed to properly advertise the same. Seconded by Mr. Embaugh. Voice vote passed unanimously.

Motion – Hire two employee's for the Highway Department

Motion by Mr. Sims that the Council authorize full time positions to Brian Grove and Brian Koslosky for the Highway Department at the rate of \$15.56 effective January 1, 2017. Seconded by Mr. Snowden. Voice vote passed unanimously.

Entered into Executive Session to discuss the Beaver Police Collective Bargaining Agreement at 8:45
Executive Session ended 9:18.

Motion – Approve the Beaver Police Collective Bargaining Agreement

Motion by Mr. Snowden that Beaver Borough Council approve the Collective Bargaining Agreement between Beaver Police Association and the Borough of Beaver effective January 1, 2017. Seconded by Mr. Sims. Voice vote passed unanimously.

Motion to adjourn by Mr. Sims, Seconded by Mr. Embaugh. Voice vote passed unanimously.

Adjourned at 9:21PM

Submitted by Debbie Hindman