

Borough of Beaver, PA
Council Meeting
November 14, 2017
Minutes

- A regular scheduled meeting of Beaver Borough Council was held in the Community Room and called to order on November 14, 2017 at 7:00PM by President, Michael Deelo.
- Pledge of Allegiance
- Council Representatives in attendance: Alex Andres, Dan Deceder, Michael Deelo, Ron Embaugh, James Perini, Alex Sebastian, Pat Sims. Borough officials in attendance: Mayor Tom Hamilton, Chief Dan Madgar, Solicitor John Petrush, Solicitor Garen Fedeles. Absent: Sean Snowden
- Visitors in attendance (signed in): Judy Cashdollar, Midge Sefton, Shirley Sayers, Rich Sayers, Frank Blaskowitz, Rick Sprecker, George Lindemann, Brad Bell, Peggy McKean, Charles Casbourne, Elliott Cramer, Tommi Wagner

Approval of minutes

- ***Motion by Mr. Embaugh to accept the October 10, 2017 Council meeting minutes. Seconded by Mr. Andres. Voice vote passed unanimously.***
- ***Motion by Mr. Thomas to accept the October 25, 2017 Special Council meeting minutes. Seconded by Mr. Sebastian. Voice vote passed unanimously.***

Treasurer's Report

- October 2017 end of month reports and balances reviewed.
- Reports will be filed for annual audit

Review invoice and authorization to pay bills

Motion by Mr. Perini to authorize and pay submitted invoices for the Borough. Seconded by Mr. Andres. Voice vote passed unanimously.

Public Participation –

- Brad Bell, 351 Dravo Avenue – Questioned why council decided to change the permit parking to no permit required on Turnpike Street and 4th Street.
 - Mr. Deelo –
 - The courthouse parking garage was to eliminate the parking problem
 - Was a detriment to some residents who had visitors during the day
 - Mr. Madgar –
 - Stated parking areas are sporadic throughout town. Need to re-evaluate if permit parking and/or 2 hour parking is needed, if so, where.
 - Mr. Thomas – Will discuss this at the next Highway Committee meeting held on the 3rd Monday at noon.

Reports – Commissions / Authorities

Council of Governments (COG) – Reported by Mr. Deceder

The Local Government Academy (LGA) is sponsoring a one day course “Newly Elected Officials Course” – encourages the recently elected officials to attend.

Business District Authority – Inactive

Civil Service Commission – No report

Zoning Hearing Board (ZHB) – Reported by Mr. Martone

- The Zoning Hearing Board met on October 24, 2017 at 7:00PM
 - Tri State Supply Company, Inc. requested a variance regarding a building sign to be located at 1231 Third Street. Variance was approved.
- FTK Ventures, LLC requesting a variance regarding off-street parking requirements for professional use at 205 College Avenue. Date to be determined for the hearing.

Planning Commission – Reported by Mr. Deelo

- October 16, 2017 draft minutes enclosed in council packet
- Next meeting will be held on November 20, 2017, modifications to Quay Park will be discussed

Tree Commission – Reported by Mr. Blaskowitz

- Reviewed October 23, 2017 meeting minutes enclosed in council packet
- A meeting will be set up with the Shade Tree Commission and the Borough Manager regarding the care of the trees
- Tree bags need to be collected and stored
- Mr. Madgar – Safety pruning will be done by Wildwood Tree Service prior to Light-up Festival

Code Enforcement Officer Report – Reported by Mr. Sprecker

October 2017 report enclosed in council packet

Historic Architectural Review Board (HARB) – Reported by Mr. Deelo

November 13, 2017 – Historic District Planning Process Kick-off meeting

- Develop a Historic Preservation Plan for Beaver’s National Historic District. Plan is financed by Shell Appalachia.
- Plan recommendation is expected to be presented to council September 2018

Municipal Authority – Reported by Mr. Sims

- Municipal Authority and Coordinator of Operations October 18, 2017 minutes enclosed in council packet
- Our Municipal Authority employees installed the UV system – operational on November 2, 2017
- UV replaces the chlorine that goes into the river
- Mr. Martone – Water samples were taken to the lab for verification of effectiveness and they came back showing zero percentage of chlorine going into the river. Removal of hazardous material will eliminate some annual reporting.

Council Committee Reports

Public Safety – No report

Finance – Reported by Jim Perini

- Reviewed the October 11, 2017 meeting minutes enclosed in council packet
- Prepared to adopt the budget at the December council meeting
- Mr. Deelo – No tax increase for 2018

Highway – Reported by Mr. Thomas

- No Highway meeting last month
 - Inspected the conditions of the curbs, sidewalks and streets associated with the gas line replacement project with Mr. Martone and Mr. Sims
 - Columbia Gas will be holding a public meeting on November 16, 2017 at 7:00PM to review the planned 2018 pipeline project
 - Next Highway Committee meeting will be held on November 20, 2017 at noon

General Government – Reported by Mr. Andres

- Saints Peter and Paul House Tour will be held on December 3rd if anyone wants to volunteer their home or attend the home presentations.
- Will not be having a December meeting

Code Enforcement – Reported by Alex Sebastian

- No meeting in October
- Mr. Sprecker - Need to review the ordinance regarding walking dogs in the business district
- Mr. Madger – Staff has been working together to update and improve the permit applications

Recreation – No report

Reports

Manager's Report – Reported by Chief Madgar
Reviewed the October 2017 Managers report

President's Report –

- Mr. Deelo announced there will be an Executive Session regarding pending litigation and the upcoming Collective Bargaining Agreement discussions. No motions will be made after the Executive Session.

Mayor Hamilton –

- Beaver JROTC presented Beaver Borough with a Certificate of Appreciation – outstanding support to leadership challenge
 - Great program with a fine group of students that help with many projects in town

Police Chief Madgar –

- Plaque - Recognized the officers for receiving the AAA platinum award for traffic safety
- Mr. Deelo – Appreciates the Police Department for keeping our community safe.

Fire Department – Reported by Mr. Perini

Thanked the borough for allowing the Fire Department to use the home located at 274 Wayne Street for training

Emergency Management Coordinator – No report

Borough Engineer and Municipal Authority Engineer –

- Reviewed the October 2017 monthly reports enclosed in council packet
- Youngblood paving project completed on October 27, 2017. Once the invoices are reviewed he will submit recommendation for payment
- Future paving contracts, once awarded, will state the contractor has a certain amount of days to start the paving project.

Solicitor Petrush –

- Advertised the 2018 Budget and Tax Ordinance
- Will be coordinating with the new solicitor concerning the reorganization meeting in January

Old Business

Motion – Borough purchasing approval limits

Motion by Mr. Perini that Beaver Borough Council approve the following purchasing limits: Borough Supervisors and Borough Secretary – up to \$2,500; Borough Manager – up to \$5,000; Council President (or designee) – up to \$10,000; Council motion required over \$10,000. Seconded by Mr. Embaugh. Voice vote passed unanimously.

New Business

Motion – Selling K-9 vehicle

Motion by Mr. Sebastian that Beaver Borough authorize the Borough Manager to sell the used 2008 Ford K-9 vehicle in accordance with state regulations. Seconded by Mr. Thomas. Voice vote passed unanimously.

Motion – Resignation from Planning Commission

Motion by Mr. Andres that Beaver Borough Council accept Nancy Montgomery's resignation as a Planning Commission member effective December 31, 2017. Seconded by Mr. Perini. Voice vote passed unanimously.

Motion – Remediation for the 2018 Columbia Gas Line Replacement Project

Motion by Mr. Thomas that Beaver Borough Council enter into an agreement with Columbia Gas of Pennsylvania to have Beaver Borough perform the remediation for the 2018 Columbia Gas Line Replacement Project. The remediation work will be publicly bid with the lowest responsible bidder

contracted to replace the curbs, sidewalks, downspout drains, topsoil and seeding and to repair/replace any ancillary items disturbed by the gas line replacement project. Columbia Gas will be responsible for street repairs. Beaver Borough is to be fully reimbursed for all costs related to this remediation project including (but not limited to) bid preparation and processing, payment of the contractor invoice(s) and project supervision. The aforementioned agreement is to be reviewed by and to the satisfaction of the Borough Solicitor. Seconded by Mr. Deceder.

- Mr. Martone – The draft agreement was sent to Solicitor Steele and Solicitor Fedeles to review
 - Solicitor Fedeles – Some changes will be made to the draft agreement to the boroughs satisfaction
- Voice vote passed unanimously.**

In reference to the motion regarding the demolition of 274 Wayne Street

- Mr. Petrush
 - To his knowledge, Council has never authorized the Borough Manager to request bids to demolish 274 Wayne Street
 - An ordinance is required to modify the HARB regulations
 - Requests the motion to go back to committee to request standards of the demolition
- Mr. Madgar – The Borough Engineer was asked to speak to Bob Rice regarding the regulations
- Mr. Martone
 - Borough Council ultimately approves demolition requests
 - Bob Rice agreed the HARB Regulations should be reviewed and addressed regarding borough owned property
- Mr. Deelo
 - HARB Regulations cannot be changed with a motion from council
 - At the request of committee and council at the October 25, 2017 Special Council meeting, the Borough Manager was asked to move forward with requesting quotes to demolish 274 Wayne Street. This request was not mentioned in the approved minutes.
- Mr. Perini and Mr. Sims
 - The intent of purchasing the property was to demolish the home for the property
 - Need three written bids if they are under \$10,000 with no need for advertisement

Motion – Demolition of 274 Wayne Street

Motion by Mr. Sebastian that Beaver Borough Council agree to put together a demolition bid package for the Beaver Borough building located at 274 Wayne Street for Council review. Seconded by Mr. Sims. Voice vote passed unanimously.

Motion to adjourn by Mr. Perini. Seconded by Mr. Deceder. Voice vote passed unanimously

Adjourned at 8:21PM to enter into Executive Session regarding pending litigation and the upcoming Collective Bargaining Agreement discussions.

Executive Session 8:30PM – 8:47PM

Submitted by Debbie Hindman