

Borough of Beaver, PA
Council Meeting
October 10, 2017
Minutes

- A regular scheduled meeting of Beaver Borough Council was held in the Community Room and called to order on October 10, 2017 at 7:00PM by President, Michael Deelo.
- Pledge of Allegiance
- Council Representatives in attendance: Alex Andres, Michael Deelo, Ron Embaugh, James Perini, Alex Sebastian, Pat Sims, Sean Snowden. Borough officials in attendance: Mayor Tom Hamilton, Chief Dan Madgar, Solicitor John Petrush, Solicitor Garen Fedeles, Solicitor Shannon Steele.
Absent: Dan Deceder
- Visitors in attendance (signed in): Mel Bundy, Judy Cashdollar, Linda Skalka, Diane Wakefield, Midge Sefton, Ed Hill, Jeff Lloyd, Betty Burk, Peggy McKean, Carol Colalella, Charles Casbourne, Elliott Cramer, Rick Sprecker

Mr. Deelo announced there will be an Executive Session regarding pending litigation and the upcoming Collective Bargaining Agreement discussions. No motions will be made after the Executive Session.

Approval of minutes

Motion by Mr. Snowden to accept the September 12, 2017 Council meeting minutes. Seconded by Mr. Thomas. Voice vote passed unanimously.

Treasurer's Report

- September 2017 end of month reports and balances reviewed.
- Reports will be filed for annual audit

Review invoice and authorization to pay bills

Motion by Mr. Andres to authorize and pay submitted invoices for the Borough. Seconded by Mr. Sebastian. Voice vote passed unanimously.

Public Participation –

- Carol Colalella, 333 Lincoln Avenue and Diane Wakefield, 445 Wilson Avenue – Board of Trustees of the Beaver Area Memorial Library. Appreciates the financial support received from Beaver Borough Council over the years along with maintaining the library lawn and sidewalks. Currently beginning a capital campaign program to replace the twenty-four year old roof. Requesting continuing contribution from the borough including an increase if possible.
 - Mr. Deelo – Library is a fantastic asset to our town. However, preliminary budget for 2018 shows a considerable gap between revenue and expenses. Borough will do everything possible to provide a reasonable contribution.

- Mr. Madgar – Will discuss with council if our work force could possibly assist with some of the updating of plumbing and woodwork that needs completed to help keep costs down.
- Linda Skalka, 335 East End Avenue – Complaint of the Brunner’s commercial size garbage truck driving over her curb and sidewalk.
 - Mr. Madgar – Spoke to Brunner’s and was informed that size of truck is needed with the volume of garbage that needs to be picked up. He will contact Brunner’s again to see if they can relocate the dumpster that needs to be emptied.
- Betty Burk, 888 4th Street –At the last Planning Commission meeting there were a lot of residents upset with the Quay Park renovation suggestions. This renovation will come at a high cost to the residents.
 - Mr. Deelo – Next Planning Commission meeting will be held on Monday, October 16th at 7:00PM giving residents an opportunity to express their opinions. Council will await recommendations from the Planning Commission.

Reports – Commissions / Authorities

Council of Governments (COG) – No report

Business District Authority – Inactive

Civil Service Commission – Reported by Midge Sefton

Did not have a Civil Service Commission meeting. Presented the Rules and Regulations to the Public Safety Committee at their scheduled meeting.

Zoning Hearing Board (ZHB) – Reported by Mr. Martone

The Zoning Hearing Board will meet on October 24, 2017 at 7:00PM.

- Tri State Supply Company, Inc. requesting a variance regarding a building sign to be located at 1231 Third Street.

Planning Commission – Reported by Bob Rice

September 18, 2017 draft minutes enclosed in council packet

Tree Commission – Reported by Jeff Lloyd

- August 28, 2017 meeting minutes enclosed in council packet
- Thanked the Borough Manager for approving the Bartlett Tree Proposal for tree’s in the Street Scape area
 - Mr. Madgar requested the Tree Commission recommend two or three replacement trees for Third Street.

Code Enforcement Officer Report – Reported by Mr. Sprecker

September 2017 report distributed to council

Historic Architectural Review Board (HARB) – No report

Municipal Authority – Reported by Mr. Sims

- Municipal Authority and Coordinator of Operations September 20, 2017 minutes enclosed in council packet
 - Mr. Madgar – Impressed with the employees installing the UV system.

Council Committee Reports

Public Safety – Reported by Sean Snowden

- September 27, 2017 meeting minutes enclosed in council packet
- Civil Service Rules and Regulations – First major overhaul since 1968. Thanked Midge Sefton, Mel Bundy, Jim Todd and Chuck Casbourn for their hard work and dedication to the project.
 - Mr. Deelo – Copies of the Rules and Regulations will be made available at the office

Finance – Reported by Jim Perini

- September 13, 2017 meeting minutes enclosed in council packet
- Encourages all council members to attend the October 11th working budget meeting
- Mr. Deelo – Special Council meeting will be held on October 25th – requesting Solicitor Petrush to advertise the meeting.

Highway – Reported by Mr. Thomas

- Reviewed the September 18, 2017 meeting minutes enclosed in council packet
- Martone Engineering letter dated October 9, 2017 regarding “Paving cost estimate for the 2018 Gas Line Replacement Project” distributed to council
- Mr. Martone – Columbia Gas will be hosting a public presentation regarding the 2018 Gas Line Replacement Project in mid-November. Once the date is confirmed it will be posted and advertised.
- Mayor Hamilton – Complemented Mr. Thomas, Mr. Martone, Highway Department employees regarding the restoration work of replacing the bricks on Beaver Street.

General Government – Reported by Mr. Andres

September 26, 2017 meeting minutes enclosed in council packet

Code Enforcement – Reported by Alex Sebastian

- September 13, 2017 meeting minutes enclosed in council packet
- Tabling major issues until after the election of council members

Recreation – Reported by Mr. Embaugh

Reviewed the October 3, 2017 meeting minutes enclosed in council packet

Reports

Manager’s Report – Reported by Chief Madgar

Reviewed the September 2017 Managers report

President’s Report –

Budget meetings: Review at the October 25th at 7:00PM; Preliminary vote at the November meeting and the final vote at the December meeting.

Mayor Hamilton –

Veterans Day Parade will be held in Beaver on Saturday, November 11th

Police Chief Madgar – No report

Fire Department – No report

Emergency Management Coordinator – No report

Borough Engineer and Municipal Authority Engineer –

Reviewed the September 2017 monthly reports enclosed in council packet

Solicitor Petrush – No report

Old Business

Motion – Ordinance amending Chapter 2 of the Code of Ordinances (relating to Animals)

Motion by Mr. Andres that Beaver Borough Council approve the attached Ordinance amending Chapter 2 of the Code of Ordinances (relating to Animals) adding a Part 2 (relating to Chickens). Seconded by Mr. Embaugh. Voice vote passed unanimously.

Motion – Civil Service Rules and Regulations

Motion by Mr. Snowden that Beaver Borough Council accept the new Civil Service Rules and Regulations as reviewed by the Beaver Borough Civil Service Commission and recommended by the Beaver Borough Public Safety Committee. Seconded by Mr. Sebastian. Voice vote passed unanimously.

New Business

Motion – Hire part-time employee

Motion by Mr. Sebastian that Beaver Borough Council hire Bryce Hodge as a part-time employee (10-15 hours per week) to assist Code Enforcement and miscellaneous borough duties at a rate of \$10.00 per hour effective October 1, 2017. Seconded by Mr. Embaugh.

- Mr. Madgar – Hiring an intern at a lower rate to help free up Mr. Sprecker to work on the Columbia Gas Line Replacement Project
- Mr. Thomas – Feels as though Code Enforcement is getting too tough in some areas and are upsetting residents
- Mr. Deelo – A lot of improvements have been made with code enforcement in the last 2 to 3 years at a minimal cost
- Mr. Martone – Will gather an estimated Engineer’s fees for Columbia Gas to see if they will pay for the overseeing of the project

Voice vote passed 7-1. Mr. Thomas – No.

Motion – Borough purchasing approval limits

Motion by Mr. Perini that Beaver Borough Council approve the following purchasing limits: Borough Administrative Assistants up to \$100; Borough Supervisors and Borough Secretary up to \$250; Borough Manager up to \$2,500; Council President up to \$10,000; Council motion required over \$10,000. Seconded by Mr. Snowden.

- Mr. Perini – These limits are the same as the Municipal Authority. Can be modified if Council decides to do so.
- Mr. Sims – Good business practice to set reasonable limits
- Mr. Deelo – Purchasing limits are a good idea however requests the limits be reviewed by Committee and brought back to council for a vote

Motion – Resignation of Jeffrey Wijnen-Riems

Motion by Mr. Snowden that Beaver Borough Council accept the resignation of Officer Jeffrey Wijnen-Riems effective October 3, 2017. Letter attached. Seconded by Mr. Sebastian. Voice vote passed unanimously.

- Solicitor Steele reviewed the October 5, 2017 letter regarding the role and authority of the Shade Tree Commission within the Borough
- Solicitor Steele reviewed the October 5, 2017 regarding the Eagle Scout project enclosed in council packet

Motion to adjourn by Mr. Embaugh. Seconded by Mr. Snowden. Voice vote passed unanimously

Adjourned at 8:20PM to enter into Executive Session regarding pending litigation and the upcoming Collective Bargaining Agreement discussions.

Executive Session 8:25PM – 8:46PM

Submitted by Debbie Hindman