

Borough of Beaver, PA  
Council Meeting  
June 9, 2015  
Minutes

- A Special Meeting of Beaver Borough Council was held in the Community Room regarding the Council Vacancy. Called to order on June 9, 2015 at 6:30PM by President Michael Deelo.
- Council Representatives in attendance: Alexander Andres (6:40 – 7:28PM via phone conference), Lauson Cashdollar, Dan Deceder, Michael Deelo, Ron Embaugh, Walter McDermott, James Perini, Pat Sims. Borough officials in attendance: Borough Manager – Adam Rathbun, Director of Operations – Chuck Copeland, Mayor Tom Hamilton, Chief Dan Madgar and Solicitor - John Petrush.
- Visitors in attendance (signed in): Sean Snowden, Janet MacNeil, Tom Roberts, Betty Burk, Midge Sefton, Alex Sebastian, Tommi Wagner, Judy Cashdollar, Janet Shaddick, Rick Sprecker, Billie Riley, Marilyn Stanko, Cheryl Hansen, Marilyn Vogel, Charles Casbourne
- Interviews of Sean Snowden, Tom Roberts and Alex Sebastian.
  - Nomination roll call: Mr. Perini – Mr. Sebastian, Mr. Andres – Mr. Snowden, Mr. Cashdollar – Mr. Roberts.
    - Mr. Snowden received 2 votes
    - Mr. Sebastian received 5 votes
      - Mr. Deelo abstained from the vote
  - Mayor Hamilton swore in Mr. Sebastian as Board Member serving Ward 2 with his term to expire January 4, 2016. Mr. Sebastian signed the Affidavit of Residence and Oath of Office.
    - Signed copies are to be preserved by Mr. Rathbun, Borough Manager, as Borough record.
- Special Meeting of Council adjourned at 7:09PM
- A regular scheduled meeting of Beaver Borough Council was held in the Community Room and called to order on June 9, 2015 at 7:10PM by President Michael Deelo.
- Pledge of Allegiance

**Approval of minutes**

***Motion by Mr. McDermott to accept the May 12, 2015 Council Meeting minutes as submitted. Seconded by Mr. Perini. Voice vote passed unanimously.***

**Treasurer's Report**

- May 2015 end of month reports and balances reviewed. Reports will be filed for annual audit.

## **Review invoice and authorization to pay bills**

***Motion by Mr. Cashdollar to authorize and pay submitted invoices for the Borough. Seconded by Mr. Embaugh. Voice vote passed unanimously.***

## **Public Participation –**

- Betty Burk, 888 4<sup>th</sup> Street - Questioned the process of obtaining a building permit
  - Dan Martone explained the two step process: (1) Apply for a building permit for construction. MDIA reviews the building plans. (2) Apply for a zoning permit
- Billie Riley, 1095 7<sup>th</sup> Street and Marilyn Stanko, 675 Navigation Street - Stated 3 to 4 weeks ago a man came to her home soliciting around 8:45PM. She called the 911 non-emergency number and wanted to know why no officer responded to the call.
  - Judy Cashdollar, 899 7<sup>th</sup> Street and Janet Shaddick, 1115 6<sup>th</sup> Street had similar experiences with solicitors arriving at their residence the same night around 8:35PM.
  - Tommi Wagner, 230 Beaver Street – Would like to have the soliciting ordinance reviewed
  - Chief Madgar stated all calls are logged in. He will contact the 911 center to verify the dispatch log. Unless the resident specifically requests to see an officer, the officer will not come to the residence that made the call.
  - Chief Madgar stated he wished she wouldn't have waited so long to inform him, however he will look into the situation and report back to her and council.
  - Mayor Hamilton explained the process of obtaining a soliciting permit.
  - Chief Madgar will check the procedure of the borough non-emergency phone number. It should go directly to the 911 non-emergency center.
  - Mr. Cashdollar stated officers should always make contact with the resident that initiated the call.
  - Mr. Deelo requests Mayor Hamilton, Chief Madgar and Borough Manager review the procedure for the non-emergency calls into the administrative office, sending out an EBlast and posting on website.
- Jackie Brewer, 310 Beacom Drive – Thanked the police for what they do to protect the community.
- Shawn Kissick, 455 Third Street – Updated the progress of the community garden located on Roosevelt Park.
- Bill Riley, Business Manager, Beaver School – Distributed to council a Condition Survey and Report Phase regarding restoration vs replacement of the high school football stadium.

## **Reports – Commissions**

**Council of Governments (COG) – No report**

## **Business District Authority –**

- April 2015 meeting minutes and letter dated June 10, 2015 regarding a parking study enclosed in council packet.
  - Solicitor Petrush and Mr. Deelo suggest the Highway and Public Safety Committees should review the Parking Study since it may involve an ordinance change.

**Civil Service Commission – No report**

**Zoning Hearing Board** – Reported by Mr. Sprecker

Zoning Hearing Board will meet on June 25, 2015 regarding 2 requests: (1) 1069 Third Street and (2) 295 Third Street. Both are seeking sign related variances.

**Planning Commission** –

April 20, 2015 meeting minutes enclosed in council packet

**Tree Commission** –

May 27, 2015 meeting minutes enclosed in council packet

**Code Enforcement Officer Report** – Reported by Richard Sprecker

May 2015 report enclosed in council packet

**Historic Architectural Review Board (HARB)** – No report

### **Council Committee Reports**

**Public Safety** – No meeting in May

**Finance** – Reported by Mr. Perini

Reviewed the May 20, 2015 meeting minutes enclosed in council packet

**Highway** – Reported by Mr. McDermott

Reviewed the June 4, 2015 meeting minutes enclosed in council packet

**General Government** – Reported by Mr. Andres

Reviewed the May 26, 2015 meeting minutes enclosed in council packet

**Code Enforcement** – Reported by Mr. Cashdollar

Reviewed the May 28, 2015 meeting minutes enclosed in council packet

**Recreation** – Reported by Mr. Embaugh

Reviewed the June 2, 2015 meeting minutes enclosed in council packet

**Water & Sewer** – Reported by Mr. Sims

May 20, 2015 meeting minutes enclosed in council packet

### **Reports**

**Manager's Report** – Reported by Mr. Rathbun

Reviewed the May 13 – June 5, 2015 report enclosed in council packet

**Director of Operations Report** – Reported by Mr. Copeland

Reviewed the June 9, 2015 report enclosed in council packet

**President's Report** – Reported by Mr. Deelo

New committee assignments will be made and distributed by the end of the week.

**Mayor Hamilton** – No report

**Police Chief Madgar** –

- Copy of Borough of Brentwood, PA Chapter 83. Bullying and Harassment ordinance enclosed in council packet
- Chief contacted the 911 Dispatch regarding Mrs. Riley's call at 8:52PM of April 30, 2015. Three officers were dispatched to the area at 8:12PM for a call prior to Mrs. Riley's and the officers advised dispatch they were already in the area.
  - In accordance with the police information, the officers responded to the call. They were dispatched to check the area, not the resident.
  - Chief will meet with Mrs. Riley personally to explain the situation in detail.

**Fire Department** – Reported by Mr. Perini  
May 2015 report enclosed in council packet

**Emergency Management Coordinator** – No report

**Engineer** –

May 2015 monthly report enclosed in council packet

**Solicitor Petrush** –

- In reference to the handout in the council packet from Chief Madgar regarding Bullying and Harassment ordinance; if it is the desire of council he can draft an ordinance for skateboarding and soliciting for the next council meeting.
  - ***Motion by Mr. Cashdollar to direct the solicitor to prepare an ordinance regarding bullying and harassment based on the recommendation of Chief Madgar. Seconded by Mr. Sebastian. Voice vote passed unanimously.***
- Thanked the Borough Engineer and the Highway Department Committee for the work they did on the Fifth Street Paving Project.

## **Old Business**

**Motion – Authorizing and directing the Borough Manager to obtain a written draft contract for sidewalk construction for Beaver's 2015 Fifth Street Sidewalk and Street Resurfacing Program.**

**Action taken on lowest bid and recommendation of Borough Engineer**

***Motion by Mr. Cashdollar that the Borough Manager be and is authorized and directed to have the Borough Engineer and/or the Solicitor prepare a contract for execution between the Borough of Beaver and Joseph Palmerieri Construction for sidewalks and curbs pursuant to that company's low bid (see attached letter of engineer) for that work in the Borough's 2015 Paving and Sidewalk Replacement Program. I move further that after the draft contract is prepared and is also approved by the Solicitor, that Manager transmit the same to Joseph Palmieri Construction in duplicate counter parts for final execution by that company. Seconded by Mr. Deceder. Voice vote passed unanimously.***

**Motion – Accepting and approving the attached payment Terms and Conditions for property owners affected by the Borough’s 2015 5<sup>th</sup> Street Paving and Sidewalk Replacement Program**

***Motion by Mr. Cashdollar that Borough Council accept, approve and adopt the attached Statement of Terms and Conditions whereby Property Owners affected by the Borough’s 5<sup>th</sup> Street Paving and Sidewalk Replacement Program will be required to repay the Borough for the cost of replacing curbs and sidewalks on their real property in the Project area. I move further that the Borough Manager be and is authorized and directed to promptly advise the affected Owners of these terms and conditions. Seconded by Mr. McDermott. Voice vote passed unanimously.***

**New Business**

***Motion by Mr. Perini that council approve the attached resolution and accompanying paperwork giving Verizon right of way access on borough property (fire department) for relocation of their service box. Seconded by Mr. Embaugh. Voice vote passed unanimously.***

***Motion to adjourn by Mr. Embaugh, Seconded by Mr. Perini. Voice vote passed unanimously.***

Adjourned at 9:15PM.

Submitted by Debbie Hindman