

Borough of Beaver, PA  
Council Meeting  
April 12, 2016  
Minutes

- A regular scheduled meeting of Beaver Borough Council was held in the Community Room and called to order on April 12, 2016 at 7:00PM by President Michael Deelo.
- Pledge of Allegiance
- Council Representatives in attendance: Alexander Andres, Dan Deceder, Michael Deelo, Ron Embaugh, Walter McDermott (via phone conference), James Perini, Alex Sebastian, Pat Sims, Sean Snowden (via phone conference). Borough officials in attendance: Director of Operations – Chuck Copeland, Mayor Tom Hamilton, Chief Dan Madgar. Absent: Solicitor – John Petrush
- Visitors in attendance (signed in): George Kauffman, Gisela Reidiel, Cheryl Duplaga, Charles Casbourne, Dale Shallcross, Michael Dilauro, Midge Sefton, Tommi Wagner, Charlie Godart, Hugh Gallagher, Jim Woolley, Cheryl Hansen, Marilyn Vogel
- Mr. Deelo thanked the Heritage Foundation, Midge Sefton, Dan Madgar, Debbie Hindman and borough employees for their assistance in having new framed photos in the Community Room.

#### **Approval of minutes**

***Motion by Mr. McDermott to accept the March 8, 2016 Council meeting minutes as submitted.***

***Seconded by Mr. Andres. Voice vote passed unanimously.***

#### **Treasurer's Report**

- March 2016 end of month reports and balances reviewed.
  - Mr. Perini asked if the Property Tax accounts (Current year and Current year discount) be reviewed to confirm the amounts were entered into the correct line.
  - Mr. Embaugh questioned why the Tree Commission account line is over budget.
    - Mr. Madgar stated the Tree Commission started with a zero budget in order to keep track and create an accurate budget for next year.
- Reports will be filed for annual audit.

#### **Review invoice and authorization to pay bills**

***Motion by Mr. Deceder to authorize and pay submitted invoices for the Borough. Seconded by Mr. Sebastian. Voice vote passed unanimously.***

#### **Public Participation –**

- Gisela Reidiel, 767 5<sup>th</sup> Street (Jefferson Trace Apartments) – Questioned the status of the drain that does not drain properly. Water stays in the pit which has mold and attracts mosquitoes. This request was brought to council's attention several years ago.

- Mr. Copeland stated this is a private alley and a private building. To access the drain, the concrete needs to be torn up. Dr. Stiegel owns the building, until he allows us access the borough cannot fix the problem.
- Mr. Madgar stated he, Mr. Copeland and Mr. Martone will try to meet with Dr. Stiegel again to get this resolved.
- Charlie Godart, South Heights, PA – Stated he would like to perform a free concert for the residents of Beaver. He has sent videos to Mr. Copeland to review.
  - His phone number and website information was given to Mr. Embaugh to see if the Recreation Committee would be interested in his show for the Community Day festivities.
- Michael Dilauro, 140 Wilson Avenue – Presented a signed petition to Council regarding “Resurfacing Wilson Avenue between Third and East Second Streets” and “Modify sidewalk disability access on the SE corner of Third and Wilson Avenue”.
  - Mr. McDermott stated the road is currently on the list for bid. Bids are scheduled to be opened on April 14, 2016. The curb was put in by PennDot, they are aware of the ramp being installed incorrectly. The borough does not have control over state work.
- George Kauffman, 100 Oak Street – Requests a stop sign to be put on the corner of Wilson Avenue and River Road Extension.
  - Mr. Deelo stated he will refer his request to the Highway Committee and the Public Safety Committee for review.
- Hugh Gallagher, 263 Navigation Street – Questioned why the Festival was replaced by Community Day.
  - Mr. Deelo – Liability with amusement park rides, our insurance carrier had concerns that we could not overcome. We were also looking for more positive family events.
  - Mr. Embaugh – Took into consideration: 1) Insurance; 2) Company reputation; 3) Cost of company; 4) Parks and curbs were being destroyed; 5) Cost to the residents. Community Day is a free event to the residents.
- Tommi Wagner, 230 Beaver Street – Congratulations to all involved in the launching of the new website.
  - Mr. Madgar thanked MGSoft-Net, Johanna Semonik and Debbie Hindman

Mr. Deelo announced an additional motion being added to the agenda and there will be an Executive Session following the regular meeting regarding real estate matters. No votes will be made after the conclusion of the Executive Session.

## **Reports – Commissions**

**Council of Governments (COG)** – Reported by Mr. Deceder

- March 24, 2016 meeting, no presentations or programs to report on
- Reminder of the April 14, 2016 COG-Local Government Symposium in Warrendale, PA and the second annual convention in September

**Business District Authority** – No report

**Civil Service Commission** – Reported by Ms. Sefton

- Information regarding May 2016 Police Civil Service Procedures Training enclosed in council packet
- ***Motion by Mr. Andres to approve two members of the Beaver Borough Police Civil Service Commission to attend training in Monroeville, PA on May 10, 2016. Seconded by Mr. Snowden. Voice vote passed unanimously.***

**Zoning Hearing Board** – No report

**Planning Commission** –

March 20, 2016 meeting minutes enclosed in council packet

**Tree Commission** –

February 22, 2016 meeting minutes enclosed in council packet

**Code Enforcement Officer Report** – Reported by Mr. Sprecker

- March 2016 report and Summary Report of Incident dated March 23, 2016 enclosed in council packet
  - Mr. Madgar spoke to both parties involved to resolve the issue
  - Mr. Snowden stated the protocol for Code Enforcement Officers if they are feeling unsafe, they need to walk away and let the police handle the situation.

**Historic Architectural Review Board (HARB)** – No report

**Council Committee Reports**

**Public Safety** – Reported by Mr. Snowden

Reviewed the March 23, 2016 meeting minutes enclosed in council packet

**Finance** – Reported by Mr. Perini

- Reviewed the March 16, 2016 meeting minutes enclosed in council packet
- Mr. Madgar stated Mr. Andy Kennedy will attend the next Financial Committee meeting. Mr. Kennedy was referred to us by Cottrill Arbutina & Associates. In his opinion, Mr. Kennedy has a lot of experience and is highly recommended from Cottrill Arbutina & Associates and school districts.

**Highway** – No meeting in March

**General Government** – Reported by Mr. Andres

- Reviewed the March 22, 2016 meeting minutes enclosed in council packet
- Thanked George Kauffman and the Flowering Tree Program volunteers and the Borough employees for planting trees along River Road
- Thanked Midge Sefton and Adam Fitz for the photos in the community room.
- Awaiting the review from the Solicitor regarding the Animal Ordinance for the Public Meeting to be arranged.

**Code Enforcement** – Reported by Mr. Sebastian  
March 28, 2016 meeting minutes enclosed in council packet

**Recreation** – Reported by Mr. Embaugh

- Reviewed the April 5, 2016 meeting minutes enclosed in council packet
- Asked Mr. Copeland if motion sensor spot lights could be put in the pavilions in the parks.
  - Mr. Copeland stated he would review the locations and report back to the committee

**Water & Sewer** – Reported by Mr. Sims

Reviewed the March 16, 2016 meeting minutes enclosed in council packet

## **Reports**

**Manager's Report** – Reported by Chief Madgar

Reviewed the March 2016 report enclosed in council packet

**Director of Operations Report** – Reported by Mr. Copeland

Reviewed the April 12, 2016 report enclosed in council packet

**President's Report** – Reported by Mr. Deelo

Read letter addressed to Borough Council from the Beaver Area Chamber of Commerce regarding the Second Annual Wine Tasting Event.

- ***Motion by Mr. Embaugh that the Borough of Beaver approve the request from the Beaver Area Chamber of Commerce for the organization to host a Wine Tasting Event in the Borough's Business District on September 17, 2016. The event is to be coordinated through the Borough Manager who will involve the Police Department as needed. Seconded by Mr. Andres. Voice vote passed unanimously.***

**Mayor Hamilton** – No report

**Police Chief Madgar** –

Thank you letter from the Department of the Treasury letter enclosed in council packet regarding the investigation performed by Detective James Degori on the Hero Program.

**Fire Department** – Reported by Mr. Perini

Reviewed the March 2016 report enclosed in council packet

**Emergency Management Coordinator** –

April 5, 2016 report enclosed in council packet

**Borough Engineer and Water/Sewer Engineer** -

March 2016 monthly reports enclosed in council packet

**Solicitor Petrush** – No report

## **Old Business**

**Motion – Approving and accepting the 2016 Road Paving Project bid**

***Motion by Mr. McDermott that Council approve the bid of Peter J. Caruso & Sons, Inc., for the 2016 Road Paving Project in the amount of \$223,800.00 in accordance with the Borough Engineer letter to council dated March 29, 2016. Seconded by Mr. Perini. Voice vote passed unanimously.***

## **New Business**

**Motion – Authorize individuals to sign checks for the Borough including all funds**

***Motion by Mr. Perini that the following individuals be are hereby empowered to sign checks for the Borough on all of its various funds: Alex Andres, Chuck Copeland, Michael Deelo, Walter McDermott, Dan Madgar and Pat Sims. Seconded by Mr. Sebastian. Voice vote passed unanimously.***

**Motion – Approval of the 2015 Annual Audit and Financial Report**

***Motion by Mr. Perini that Council approve the attached 2015 Annual Audit and Financial Report Seconded by Mr. Embaugh. Voice vote passed unanimously.***

**Motion – Pay Rates**

***Motion by Mr. Perini that the following pay rates become effective April 16, 2016: Bonnie Dinsmore - \$14.25, Debbie Hindman, 15.25 and Anna Lane, 10.75. Seconded by Mr. McDermott. Voice vote passed unanimously.***

**Motion – Hire an Administrative Assistant**

***Motion by Mr. Perini that Council hire Colette Miser as a regular, part-time Administrative Assistant in the Borough Office at a rate of \$12.50 per hour. She is expected to work 25 hours per week unless additional hours are needed to cover vacation or other absences. Seconded by Mr. Snowden. Voice vote passed unanimously.***

**Motion – Beaver Area Heritage Foundation (BAHF) Concert in the Park funding**

***Motion by Mr. Perini that Council approve BAHF's request for \$3,000 to help fund the Concert in the Park scheduled for July 2016. Funds to be provided from the Festival Fund. Seconded by Mr. Embaugh. Voice vote passed unanimously.***

**Motion – Fire Department Pool Passes and Dump Permit**

***Motion by Mr. McDermott that Council authorize the Beaver Fire Department to be given free family pool passes and free Yard Waste Dumping Permits to those members who wish to have them. Seconded by Mr. Embaugh. Voice vote passed unanimously. (Mr. Perini abstained from vote)***

**Motion – Grandpa Joe's contract for Concession Stand**

***Motion by Mr. Perini that Beaver Borough Council authorize the Borough Manager to execute a contract between Grandpa Joe's and Beaver Borough for services to manage the concession stand at the swimming pool for 2016. Seconded by Mr. Embaugh. Voice vote passed unanimously.***

***Motion to adjourn by Mr. Andres, Seconded by Mr. Perini. Voice vote passed unanimously.***

Adjourned at 9:20PM

Entered into Executive Session regarding real-estate possibilities at 9:30PM.  
Executive Session ended at 9:50PM.

Submitted by Debbie Hindman