

Borough of Beaver, PA
Council Meeting
March 10, 2015
Minutes

- A regular scheduled meeting of Beaver Borough Council was held in the Community Room and called to order on March 10, 2015 at 7:00PM by President Michael Deelo.
- Pledge of Allegiance
- Council Representatives in attendance: Alexander Andres, Lauson Cashdollar, Dan Deceder, Michael Deelo, Ron Embaugh, Walter McDermott (via phone conference), James Perini (7:00-7:30PM), Pat Sims. Borough officials in attendance: Borough Manager – Adam Rathbun, Director of Operations – Chuck Copeland, Officer Ken McCoy and Solicitor - John Petrush. Absent – Jarrod Thomas, Mayor Tom Hamilton, Chief Dan Madgar
- Visitors in attendance (signed in): Midge Sefton, Cheryl Hansen, Marilyn Vogel, Rick Sprecker, Charles Casbourne, Tommi Wagner, John Kramer

Mr. Deelo announced there will be an Executive Session at the end of the regular scheduled meeting to discuss the purchase, sale or lease of real estate property. No motions will be voted on at the conclusion of the Executive Session.

Approval of minutes

Motion by Mr. Andres to accept the February 10, 2015 Council Meeting minutes as submitted. Seconded by Mr. Perini. Voice vote passed unanimously.

Treasurer's Report

- February 2015 end of month reports and balances reviewed. Reports will be filed for annual audit.
- Mr. McDermott questioned the overall balance of the report being down approximately \$200,000.00.
 - Mr. Rathbun stated the tax revenue comes in towards mid-year and there were some unexpected costs last year which brought the reserve balance down.

Review invoice and authorization to pay bills

- Mr. Perini questioned a bill for \$418.00, tinting of a 2013 Explorer police vehicle window.
 - Officer McCoy verified with Chief Madgar stating this was for the replacement of the window and tinting of an unmarked police vehicle.
- ***Motion by Mr. Embaugh to authorize and pay submitted invoices for the Borough. Seconded by Mr. McDermott. Voice vote passed unanimously.***

Public Participation – None

Reports – Commissions

Council of Governments (COG) – No report

Business District Authority – No report

Civil Service Commission – No report

Zoning Hearing Board – No report

Planning Commission –

December 15, 2014, February 16, 2015 meeting minutes and 2014 Annual Report enclosed in council packet

Tree Commission –

- November 24, 2014 meeting minutes enclosed in council packet
- Mr. Deelo stated Arbor Day celebration will be on April 25, 2015.

Code Enforcement Officer Report – Reported by Richard Sprecker

- February 2015 report enclosed in council packet
- Mr. Cashdollar requested the status of two Stop Work Orders
 - Mr. Sprecker stated John Balsler denied the permit on Laura Street and the property of Walnut and Second Street, a Stop Work Order was issued specifically for the back porch.
- Mr. Cashdollar stated some boroughs require license and registration for all contractors prior to construction to obtain control and accountability.
- Mr. Sprecker questioned who was in charge of enforcing fire code. He has serious concerns regarding several buildings on Third Street.
 - Mr. Cashdollar stated he will send a letter to Fire Chief, John Grosskopf, to see if anyone within his department is qualified.
- Mr. Cashdollar stated the importance of needing a Code Enforcement department which will require an administrator, office space, process and procedure, software and several Code Enforcement Officers.
- John Kramer, 1225 Second Street – asked how long building permits are kept on file
 - Mr. Cashdollar stated he was unsure of the actual length of time.

Historic Architectural Review Board (HARB) – Reported by Mr. Rice

October 23, 2014 meeting minutes enclosed in council packet

Council Committee Reports

Public Safety – No meeting in February

Finance – Reported by Mr. Perini

- Reviewed the January 21, 2015 meeting minutes enclosed in council packet
- Mr. Cashdollar asked if the borough required an audit of our tax collector's office.
 - Mr. Rathbun stated the tax records are audited as part of the overall borough audit from records we receive. Whether there was an audit between the records the tax collector has and ours he does not believe has occurred.
 - Mr. Cashdollar stated the audit needs to be accomplished for the protection of the borough.

Highway – Reported by Mr. McDermott

- Reviewed the February 5, 2015 meeting minutes distributed to council
- Mr. McDermott stated with the five employees in the road department, a limited budget, and record cold temperatures, the road crew did a wonderful job keeping the roads clear.
- Mr. Rathbun stated Mayor Hamilton, Chief Madgar and he will be sending the Public Safety Committee a recommendation to change the existing ordinance regarding parking ticketing during winter months.

General Government – No meeting in February

Code Enforcement – Reported by Mr. Cashdollar

- February 23, 2015 meeting minutes enclosed in council packet

Recreation – Reported by Mr. Embaugh

- Reviewed the March 3, 2015 meeting minutes enclosed in council packet
- Opening day for the pool - Saturday before Memorial Day.

Water & Sewer – Reported by Mr. Sims

February 18, 2015 meeting minutes enclosed in council packet

Reports

Manager's Report – Reported by Mr. Rathbun

- Reviewed the January 14 to February 9, 2015 report enclosed in council packet
- Stated there are four pamphlets from Shell Chemical now available to the public regarding the proposed cracker plant in Beaver County.

Director of Operations Report – Reported by Mr. Copeland

- Reviewed the February 10, 2015 report enclosed in council packet

President's Report – Reported by Mr. Deelo

Executive Session at the end of the regular scheduled meeting to discuss the purchase, sale or lease of real estate property. No motions will be voted on at the conclusion of the Executive Session.

Mayor Hamilton –

Received a request for a donation from Beaver County Boom for the July 4th fireworks display. He recommends keeping the donation of \$500.00 as in the past.

- ***Motion by Mr. McDermott for the Borough of Beaver to support Beaver County Boom at the rate of \$500.00 for the annual fireworks display. Seconded by Mr. Embaugh. Voice vote passed 6-1, Mr. Cashdollar – No.***

Police Chief Madgar – Reported by Officer McCoy

Two new vehicles have been delivered and should be in service by the end of the week.

Fire Department – Reported by Mr. Perini

February 2015 report enclosed in council packet

Emergency Management Coordinator – No report

Engineer –

February 2015 monthly report enclosed in council packet

Solicitor Petrush –

- Mr. Petrush defers his comments until the Old Business part of the meeting
- Mr. Sprecker asked the status of 418 Fair Avenue
 - Mr. Petrush stated he is attempting to get the property owners attorney to comply with the rules of procedure of providing information. This will probably be a long process.

Old Business

Mr. Petrush stated there will be a minor change added to the draft ordinance which is enclosed in council packet.

- He will add one sentence to cap off at 30 years.
- The ordinance was properly advertised, he does not deem this change as an importance to re-advertise.

Motion – Approving and enacting the attached Ordinance amending Chapter 1, Part 5.C. of the Beaver Code of Ordinances relating to the Police Pension Plan

Motion by Mr. Cashdollar that the attached Ordinance amending Chapter 1, Part 5.C. of the Beaver Code of Ordinances relating to the Borough's Police Pension Plan be and is hereby approved and enacted, and that the Borough is hereby directed to obtain the full execution thereof. Seconded by Mr. Deceder. Roll call vote: Mr. Embaugh – Yes, Mr. Sims – Yes, Mr. Cashdollar – Yes, Mr. Deceder – Yes, Mr. Andres – Yes, Mr. McDermott – Yes, Mr. Deelo – Yes. Motion passed on the indicated roll call vote, 7-0.

**Motion – Approving and enacting the attached Ordinance amending Chapter 1 of the Beaver Borough Code of Ordinances, adding Part 5.E. relating to ta Deferred Retirement Option Plan
*Motion by Mr. Cashdollar that the attached Ordinance amending Chapter 1, Part 5 of the Beaver Code of Ordinances adding Part 5.E. relating to a Deferred Retirement Option Plan be and is hereby approved and enacted, and that the Borough Manager is hereby directed to obtain the full execution thereof. Seconded by Mr. Deceder. Roll call vote: Mr. Embaugh – Yes, Mr. Sims – Yes, Mr. Cashdollar – Yes, Mr. Deceder – Yes, Mr. Andres – Yes, Mr. McDermott – Yes, Mr. Deelo – Yes. Motion passed on the indicated roll call vote, 7-0.***

New Business

Motion to adjourn by Mr. Cashdollar, Seconded by Mr. Embaugh. Voice vote passed unanimously.

Meeting adjourned at 8:05PM to enter into Executive Session regarding the purchase, sale or lease of real estate property. No motions will be taken after Executive Session.

Executive Session ended - 8:23PM

Submitted by Debbie Hindman