

Borough of Beaver, PA  
Council Meeting  
January 12, 2016  
Minutes

- A regular scheduled meeting of Beaver Borough Council was held in the Community Room and called to order on January 12, 2016 at 7:00PM by President Michael Deelo.
- Pledge of Allegiance
- Council Representatives in attendance: Alexander Andres, Dan Deceder, Michael Deelo, Ron Embaugh, Walter McDermott, James Perini, Alex Sebastian, Pat Sims, Sean Snowden. Borough officials in attendance: Director of Operations – Chuck Copeland, Mayor Tom Hamilton, Chief Dan Madgar and Solicitor - John Petrush.
- Visitors in attendance (signed in): George Kauffman, Jeff Hamilton, Midge Sefton, Cheryl Hansen, Charles Casbourne, Jim Woolley, Rick Sprecker, Tommi Wagner

**Approval of minutes**

***Motion by Mr. McDermott to accept the December 8, 2015 Council meeting minutes as submitted. Seconded by Mr. Snowden. Voice vote passed unanimously.***

***Motion by Mr. Embaugh to accept the January 4, 2016 Reorganization Meeting minutes as submitted. Seconded by Mr. Deceder. Voice vote passed unanimously.***

Mr. Deelo announced additions to the agenda:

- Old Business: Motion authorizing a public hearing for changes in the Zoning Ordinance
- Executive Session regarding performance and job description for the Borough Manager. No motions will be made after the Executive Session.

**Treasurer's Report**

- Mr. Perini questioned the expenditures exceeding the budget for 2015 also the Treasurer's Report and the Budget Overview do not match.
  - Mr. Sims and Mr. Madgar will review the reports.
- December 2015 end of month reports and balances reviewed. Reports will be filed for annual audit.

**Review invoice and authorization to pay bills**

***Motion by Mr. Snowden to authorize and pay submitted invoices for the Borough. Seconded by Mr. Sims. Voice vote passed unanimously.***

**Public Participation –**

Mr. Woolley, 343 Park Street – Complemented how nice downtown looked over the holiday season. Requested to keep the lights on the trees as long as possible.

- Mr. Madgar stated once the trees start to bud the lights will need to come down.

## **Reports – Commissions**

**Council of Governments (COG)** – No report

**Business District Authority** – No meeting in December

**Civil Service Commission** – Reported by Mrs. Sefton

- December 31, 2015 Year-end report and January 4, 2016 Reorganization draft meeting minutes enclosed in council packet
- The Rules and Regulations were updated by the Civil Service Commission and presented to Council on October 9, 2012. In 2014, some changes were made to the Rules and Regulations.
  - Civil Service Commission received a Consultation Proposal from Bill Gamble to update the Rules and Regulations in the amount of \$1,100.00. A motion was passed during the Civil Service Commission Reorganizational meeting to turn the update project over to Beaver Borough Council.
  - Mrs. Sefton stated it takes six months to create an Eligibility List. The major change is in the “order of the steps”.
  - Chief Madgar will request a copy of the changes from a couple of municipalities to review and compare with our current edition.
  - After discussion with Mr. Petrush, Mr. Deelo suggests to delay approving the motion passed by the Civil Service Commission

**Zoning Hearing Board** – Reported by Mr. Sprecker

On December 9, 2015, three hearings were held:

- 1298 River Road - To erect an addition to the dwelling. Approved.
- 1127 Corporation Street – To place a detached garage partially on the foundation of an old garage. Approved with stipulations.
- 1185 Seventh Street – Maximum height of an accessory structure and 2<sup>nd</sup> floor area of an accessory structure. Denied.

**Planning Commission** –

November 16, 2015 meeting minutes and December 14, 2015 draft meeting minutes enclosed in council packet

**Tree Commission** – No report

**Code Enforcement Officer Report** – Reported by Mr. Sprecker

- December 2015 report enclosed in council packet
- Have received several dumpster complaints being wider than vehicles and without any reflectors on the corners of the dumpsters which cause accidents and the length of time allowed to be on the streets.

- Chief Madgar stated when residents or contractors contact the office, they are told to put either reflector tape around the dumpster or to use reflector cones available at the borough building.
- Mr. Petrush stated only a time limit on Pods is mentioned in the ordinance.
- Mr. Deelo and Chief Madgar will review with the office staff and report back to council.

**Historic Architectural Review Board (HARB) – No meeting in December**

### **Council Committee Reports**

**Public Safety – No meeting in December**

**Finance – Reported by Mr. Perini**

Reviewed the December 16, 2015 meeting minutes enclosed in council packet

**Highway – Reported by Mr. McDermott**

- No January meeting.
- Will try to have a bid packet prepared for the first week of February 2016 regarding street resurfacing.

**General Government – Reported by Mr. Andres**

- Review of 2015 and 2016 action items enclosed in council packet
- Mr. Petrush will review the Animal Ordinance and report back to council at the February meeting
- Chief Madgar will attend the next General Government meeting on January 26, 2016 to discuss the possibility of merging the Borough Manager and Police Chief positions.
  - Only members of the General Government Committee will be asking the questions. Gave the public in attendance his email address to send him questions or concerns to review during the January 26<sup>th</sup> meeting.
  - Reserves the right to enter into an Executive Session if needed.

**Code Enforcement – No meeting in December**

**Recreation – Reported by Mr. Embaugh**

- Reviewed the December 1, 2015 meeting minutes
- Mr. Kauffmann questioned:
  - Skateboard park status - Chief Madgar stated it is currently at a standstill due to the state budget not being passed.
  - Possible enclosure of the pavilion at the pool – Chief Madgar stated the cost of \$800,000 to hold 150 people is substantial. Will try to find grants available to assist, but may take up to 2-3 years to receive any money.

**Water & Sewer – Reported by Mr. Sims**

- December 2015 meeting minutes and agenda worksheet enclosed in council packet

- Martone Engineering letter dated December 26, 2015 regarding Sewage treatment plant capacity letter for the proposed Bridgewater Crossing Development enclosed in council packet
- Water Audit is due by February 15, 2016
- Mr. Copeland will be scheduling the water tanks being drained and inspected this spring

## **Reports**

### **Manager's Report** – Reported by Chief Madgar

- Reviewed the December 2015 report distributed to council
- Drug arrests are increasing
- Will be replacing valves at the pool so we are not waiting till the last minute
- A meeting will be held the end of January regarding the possibility of receiving a \$50,000 donation towards a basketball court by the pool

### **Director of Operations Report** – Reported by Mr. Copeland

- Reviewed the January 12, 2016 report enclosed in council packet
- Columbia Gas may be replacing a gas line behind the bike shop from Beaver Street to Wilson Avenue and on Commerce Street by Park Presbyterian Church.
  - Mr. Copeland stated he is trying to receive a letter of intent from Columbia Gas. If this happens, the Borough will try to replace the water lines.

### **President's Report** – No report

### **Mayor Hamilton** –

Thanked Alex Andres and Sean Snowden for participating in the Polar Plunge to help raise over \$90,000 for Special Olympics

### **Police Chief Madgar** – No report

### **Fire Department** – Reported by Mr. Perini

- December 2015 report enclosed in council packet
- The “responded to” calls have increased 20% from 2014

### **Emergency Management Coordinator** – No report

### **Borough Engineer and Water/Sewer Engineer** -

December 2015 monthly reports enclosed in council packet

### **Solicitor Petrush** –

Worked on the following – Possible real estate purchase; possible real estate lease; possible rental registration ordinance; Proposed ticketing ordinance; Litigation of house on 418 Fair Avenue; 2016 Council meetings; Applications for variances; Hiring of new officer; Zoning ordinance; New agreement for sewage treatment

- ***Motion by Mr. Deceder to authorize the Solicitor to advertise a public hearing to be held on February 9, 2016 at 6:30PM regarding the definition of family included in the Zoning Ordinance. Seconded by Mr. Snowden. Voice vote passed unanimously.***

### **Old Business**

**Motion – Ordinance amending Chapter 5 of the Code of Ordinances, relating to Code Enforcement**  
***Motion by Mr. Sebastian to authorize the Solicitor to advertise the attached Ordinance amending Chapter 5 of the Beaver Code of Ordinances relating to Code Enforcement. Seconded by Mr. Snowden. Voice vote passed unanimously.***

**Motion – Ordinance amending Chapter 1, Part 5.C. of the Code of Ordinances, relating to a Police Pension Plan**

***Motion by Mr. Snowden to authorize the Solicitor to advertise the attached Ordinance amending Chapter 1, Part 5.C. of the Beaver Code of Ordinances relating to a Police Pension Plan. Seconded by Mr. McDermott. Voice vote passed unanimously.***

### **New Business**

**Motion – Adopt Resolution regarding appointment of Independent Auditor**

***Motion by Mr. Sebastian that the attached Resolution number 2016-01, Appointment of Independent Auditor, Cotrill Arbutina & Associates P.C., be and is hereby approved and adopted for the year 2016. Seconded by Mr. Deceder. Voice vote passed unanimously.***

**Motion – Adopt Resolution regarding Beaver County Tax Collection Committee (BCTCC)**

***Motion by Mr. Snowden that the attached Resolution number 2016-02, Beaver County Tax Collection Committee Voting Delegate, be and is hereby approved and adopted with the primary voting delegate being Jim Perini and the first alternate voting delegate being Alex Sebastian. Seconded by Mr. Andres. Voice vote passed unanimously.***

***Motion to adjourn by Mr. Embaugh, Seconded by Mr. Sebastian. Voice vote passed unanimously.***

Meeting adjourned at 8:37PM to enter into Executive Session regarding performance and job description for the Borough Manager.

Executive Session 8:45PM – 9:04PM

Submitted by Debbie Hindman