

Borough of Beaver, PA  
Reorganization Meeting  
January 4, 2016  
Minutes

- A reorganization meeting of Beaver Borough Council was held in the Community Room on January 4, 2016 and called to order at 7:00PM by Mayor Hamilton.
- Visitors in attendance (signed in): Midge Sefton, Mel Bundy, Rick Sprecker, Jim Todd, Mike Kelley
- Mayor Hamilton administered the Oath of Office to newly elected and reelected Council members; Michael Deelo, Alex Sebastian, Sean Snowden, Walter McDermott.
  - Certificate of Election and Affidavit of Residence was signed by each
- Mayor Hamilton opened the meeting with the Pledge of Allegiance to the Flag and roll call.
- Present: Alexander Andres, Dan Deceder, Michael Deelo, Ron Embaugh, Walter McDermott, James Perini, Alex Sebastian, Pat Sims, Sean Snowden (absent from 7:5-7:20PM). Borough officials in attendance: Director of Operations – Chuck Copeland, Mayor Tom Hamilton, Chief Dan Madgar and Solicitor - John Petrush.
- ***Mayor Hamilton opened the floor to nomination for the President of Council. Mr. McDermott nominated Mr. Deelo and Mr. Embaugh nominated Mr. Sims. Mr. Sims declined the nomination. With no further nominations, Mayor Hamilton closed nominations and Mr. Deelo was unanimously elected President of Council by roll call vote: Mr. Embaugh – Yes, Mr. Perini – Yes, Mr. Sims – Yes, Mr. Deceder – Yes, Mr. Sebastian – Yes, Mr. Andres – Yes, Mr. McDermott – Yes, Mr. Snowden – Yes, Mr. Deelo – Yes.***
- Mr. Deelo opened the floor for nomination of Vice-President of Council and President Pro-Tem.
  - ***Mr. McDermott nominated Mr. Sims for Vice-President. With no further nominations, Mr. Deelo closed nominations and Mr. Sims was unanimously elected Vice-President of Council by roll call vote: Mr. Snowden – Yes, Mr. McDermott – Yes, Mr. Andres – Yes, Mr. Sebastian – Yes, Mr. Deceder – Yes, Mr. Perini – Yes, Mr. Embaugh – Yes, Mr. Deelo – Yes, Mr. Sims – Yes.***
  - ***Mr. Sims nominated Mr. McDermott for President Pro-Tem. With no further nominations, Mr. Deelo closed nominations and Mr. McDermott was unanimously elected President Pro-Tem of Council by roll call vote: Mr. Perini – Yes, Mr. Sims – Yes, Mr. Deceder – Yes, Mr. Sebastian – Yes, Mr. Andres – Yes, Mr. Snowden – Yes, Mr. Deelo – Yes, Mr. Embaugh – Yes, Mr. McDermott – Yes.***

**Public Participation**

No Public participation

## **Motions to appoint/reappoint**

### **Motion – Borough Solicitor**

*Motion by Mr. McDermott to reappoint John Petrush as the Borough Solicitor with monthly retainer adjusted to \$600 per month. Seconded by Mr. Sims. Voice vote passed unanimously.*

### **Motion – Interim Borough Manager**

*Motion by Mr. McDermott to reappoint Daniel Madgar as the Interim Borough Manager. Seconded by Mr. Snowden. Voice vote passed unanimously.*

### **Motion – Borough Secretary**

*Motion by Mr. Sebastian to reappoint Daniel Madgar as the Borough Secretary. Seconded by Mr. McDermott. Voice vote passed unanimously.*

### **Motion – Borough Treasurer**

*Motion by Mr. Sebastian to reappoint Daniel Madgar as the Borough Treasurer. Seconded by Mr. Snowden. Voice vote passed unanimously.*

### **Motion – Borough Engineer**

*Motion by Mr. Embaugh to reappoint Dan Martone as the Borough Engineer. Seconded by Mr. Sebastian. Voice vote passed unanimously. (Mr. Snowden absent during vote)*

### **Motion – Municipal Authority Engineer**

*Motion by Mr. Embaugh to reappoint Dan Martone as the Municipal Authority Engineer. Seconded by Mr. Sebastian. Voice vote passed unanimously. (Mr. Snowden absent during vote)*

### **Motion – Borough Financial Auditor**

*Motion by Mr. Deceder to reappoint Cottrill Arbutina and Associates, P.C. as the Independent Financial Auditor of Beaver Borough. Seconded by Mr. Sims. Voice vote passed unanimously. (Mr. Snowden absent during vote)*

### **Motion – Official Publication**

*Motion by Mr. Deceder to reappoint the Beaver County Times as the official publication of Beaver Borough. Seconded by Mr. Embaugh. Voice vote passed unanimously.*

### **Motion – Delegate to Beaver County Regional Council of Governments**

*Motion by Mr. Snowden to reappoint Dan Deceder as the delegate to Beaver County Regional Council of Governments. Seconded by Mr. McDermott. Voice vote passed unanimously.*

### **Motion – Alternate Delegate to Beaver County Regional Council of Governments**

*Motion by Mr. Snowden to reappoint Alex Andres as the alternate delegate to the Beaver County Regional Council of Governments. Seconded by Mr. McDermott. Voice vote passed unanimously.*

**Motion – Earned Income Tax (EIT) voting delegate**

***Motion by Mr. Snowden to reappoint Alex Andres as the Beaver County Regional Council of Governments – EIT voting delegate. Seconded by Mr. Sims. Voice vote passed unanimously.***

**Motion – Earned Income Tax & Per Capita Tax Collector**

***Motion by Mr. Sims to reappoint Berkheimer as the Earned Income and Per Capita Tax Collector. Seconded by Mr. Embaugh. Voice vote passed unanimously.***

**Motion – Real Estate Transfer Tax**

***Motion by Mr. Sims to reappoint Beaver County Recorder of Deeds for Real Estate Transfer Tax. Seconded by Mr. McDermott. Voice vote passed unanimously.***

**Motion – Official Depository**

***Motion by Mr. Perini to reappoint First National Bank as the official depository for Beaver Borough. Seconded by Mr. Andres. Voice vote passed unanimously.***

**Motion – Building code Enforcement**

***Motion by Mr. Perini to reappoint Middle Department Inspection Agency (MDIA) and their representative as Building Code Enforcement Officer. Seconded by Mr. McDermott. Voice vote passed unanimously.***

**Motion – Vacancy Board Chair**

***Motion by Mr. Andres to reappoint Midge Sefton as Vacancy Board Chair. Seconded by Mr. Embaugh. Voice vote passed unanimously.***

***Motion by Mr. Andres to reappoint Deborah Hindman as Assistant Borough Secretary. Seconded by Mr. Snowden. Voice vote passed unanimously.***

***Motion by Mr. McDermott to reappoint Dan Martone as the Zoning Officer. Seconded by Mr. Sebastian. Voice vote passed unanimously.***

**Motion – Roberts Rules of Order**

***Motion by Mr. Andres to adopt Roberts Rules of Order for borough council meetings. Seconded by Mr. Sebastian. Voice vote passed unanimously.***

**New Business**

Mr. Petrush stated since the last officer was hired, the Borough Code was amended and the procedure was altered slightly. The action is to be taken by Council per information certified by the Civil Service Commission. Mr. Petrush read a prepared document “Conditional Appointment of Police Officer”: document which the President of Council and Shawn Reese will sign if approved by motion.

- The Council of the Borough of Beaver, on the basis of information certified by the Civil Service Commission of Beaver Borough, hereby appoints Shawn Michael Reese as a member of the

Beaver Police Department, effective on April 1, 2016. This appointment shall be for a probationary period of one year from the aforesaid effective date, on the terms stated in Section 1186 of the Borough Code. This appointment is also conditional upon (1) said officer's full compliance at all times with the requirements set forth in Chapter 1, part 4 of the Borough of Beaver Code of Ordinances, and (2) said officer's acknowledgement and acceptance of the above terms and conditions, as endorsed below.

- ***Motion by Mr. Snowden for Beaver Borough Council to authorize the President of Council to sign the Conditional Appointment of Police Officer on behalf of the borough. Seconded by Mr. McDermott. Voice vote passed unanimously.***

Mr. Deelo made the following announcement: Committee assignments will be finalized by the January 12, 2016 meeting.

- Mr. Petrush reminded council members that all meeting must be advertised per the Sunshine Law. Requested all meeting dates and times be submitted as soon as possible.
- Mr. Deelo stated committees are advisory in nature, they have no authority, they can only advise the Borough Manager and/or council.

Mr. Deelo announced an Executive Session to discuss real estate matter and the performance of the Interim Borough Manager. No votes will be taken after Executive Session.

***Motion to adjourn by Mr. Snowden. Seconded by Mr. Perini. Voice vote passed unanimously.***

Meeting adjourned at 7:45PM

Executive Session ended at 8:55PM

Submitted by Debbie Hindman